

**LOWELL AREA FIRE AND EMERGENCY SERVICES BOARD
MEETING MINUTES**

**Monday, January 28, 2013, 4 p.m.
Look Memorial Fire Station**

1. ROLL CALL

The meeting was called to order at 4 p.m. by Chairman Jim Herb.

Members Present: Jim Herb, Tim Wittenbach, Carlton Blough, Susan Reister.

Members Absent: Jim Valentine and City of Lowell Vacancy.

Others Present: Barry Getzen, Frank Martin, Sue Olin, Mark Howe.

2. APPROVAL OF THE AGENDA

Moved by Blough, supported by Wittenbach, to approve the agenda as presented. Yes – all.
Motion carried.

3. APPROVAL OF THE MINUTES

Moved by Wittenbach, supported by Blough, to approve the October 22, 2012, minutes as presented. Yes – all. Motion carried.

4. FINANCIAL REPORTS

Moved by Wittenbach, supported by Blough, to approve the financial reports as presented.
Yes – all. Motion carried.

5. PUBLIC COMMENT (MAXIMUM OF 2 MINUTES PER SPEAKER)

There was no public comment.

6. OLD BUSINESS

A. Discussion of changing fiscal year to January through December

Moved by Herb, supported by Blough, to take the question of changing the fiscal year back to the local units for discussion. Yes – all. Motion carried.

7. NEW BUSINESS

A. New Pumper Discussion

Fire Chief Frank Martin reported that the 1988 Ford pumper should be scheduled for replacement soon. Also, the heavy duty rescue unit should be looked at in about five years. There was discussion about replacing the pumper with a mini pumper. Martin and the committee will put some numbers together and bring them back for discussion.

B. Preliminary 2013-2014 Budget Presentation

The finance committee met with Fire Chief Martin and developed a budget for the upcoming fiscal year of \$283,416, a 13 percent increase over the current fiscal year budget of \$250,290. Included in the budget is an increase in paid on-call wages for firefighters.

There was discussion on two potential grant-funded projects of a shed at approximately \$13,000 and replacing the flooring in the fire station at a cost of \$12,000 to \$18,000.

Moved by Herb, supported by Wittenbach, to move forward with the grant-funded projects after obtaining three quotes and based on the availability of grant funds. Yes – all. Motion carried.

Moved by Herb, supported by Blough, to increase paid on-call pay for firefighters from \$9 per hour to \$11 per hour for new firefighters, from \$11 per hour to \$13 per hour for those with Firefighter I and II training or EMS training, and from \$13 to \$15 per hour for those with Firefighter I and II and EMS training. Yes – all. Motion carried.

C. Fire Truck Equipment Review

This discussion took place under Agenda Item A.

D. Fire Station Improvements – Shed/Non-slip Floor

This discussion took place under Agenda Item B.

E. Possible Change of Monthly Meeting Day

There was discussion on changing the meeting date and time. Moved by Blough, supported by Wittenbach, to set the meeting dates and times for 2013 to the Third Monday of each month at 3:30 p.m.

8. COMMITTEE REPORTS

A. Re-assignment of Committees

There was no discussion. This will be completed when the city appointments have been finalized.

B. Personnel Evaluation and Compensation

No report.

C. Capital Appropriations

No report.

D. Financial

No report.

9. FIRE CHIEF'S REPORT AND UPDATES

The Fire Chiefs report is attached.

10. MEMBER COMMENTS

Wittenbach asked about the fire department web site.

11. DATE FOR NEXT MEETING(S)

The February meeting is cancelled. The next meeting will be March 18 at 3:30 p.m.

12. ADJOURNMENT

Moved by Wittenbach, supported by Blough, to adjourn.

Respectfully submitted,

Jim Herb, Chairman

Mark Howe, Recording Secretary