

**LOWELL AREA FIRE AND EMERGENCY SERVICES BOARD**  
**MEETING MINUTES**  
**Monday, March 18, 2013**  
**Look Memorial Fire Station**

1. ROLL CALL

The meeting was called to order at 3:37 p.m. by Chairman Jim Herb.

Members Present: Jim Herb, Tim Wittenbach, Carlton Blough, Susan Reister.

Members Absent: City of Lowell Vacancies (2)

Others Present: Robert Rogers, Ron Vanoverbeek, Roger Reed, Frank Martin, Sue Olin, Mark Howe.

2. ELECTION OF OFFICERS FOR 2013

A. CHAIRMAN

Moved by Blough, supported by Reister, to nominate and cast a unanimous ballot for Jim Herb as Chairman. Yes – all. Motion carried.

B. VICE-CHAIRMAN

Moved by Wittenbach, supported by Herb, to nominate and cast a unanimous ballot for Carlton Blough as Vice-Chairman. Yes – all. Motion carried.

C. SECRETARY/TREASURER

Moved by Herb, supported by Blough, to nominate and cast a unanimous ballot for Reister as Secretary/Treasurer. Yes – all. Motion carried.

3. APPROVAL OF THE AGENDA

Moved by Blough, supported by Reister, to approve the agenda as presented. Yes- all. Motion carried.

4. APPROVAL OF THE MINUTES

A. January 28, 2013

Moved by Blough, supported by Reister, to approve the minutes of the January 28, 2013, meeting as presented. Yes – all. Motion carried.

5. FINANCIAL REPORTS

Moved by Wittenbach, supported by Herb, to approve the financial reports as presented. Yes- all. Motion carried.

6. PUBLIC COMMENT (MAXIMUM OF 2 MINUTES PER SPEAKER)

Rogers asked that if private roads were created and approved in the townships that it be reported to the fire department so they can update their records.

7. OLD BUSINESS

A. Discussion of changing fiscal year to January through December

The townships and the city have had some discussion about the advantages and disadvantages of changing the Fire Authority fiscal year to the calendar year. There was consensus that the current fiscal year was sufficient.

B. New Pumper Discussion

There has been discussion of leasing or purchasing a new pumper with consideration given to a tanker or mini-pumper. A group will be going to Indianapolis to look at trucks and meet with vendors. That information will be brought back to the group at its next meeting.

C. Further Review of 2013-2014 Budget

There was further discussion on the budget for the upcoming fiscal year. Herb asked Martin if there was some way he could look at the budget for additional savings. There was discussion of the number of firefighters assigned to teams and whether or not the number of responders to certain calls could be reduced.

8. NEW BUSINESS

A. Inspection Rate Increase from \$9.00 to \$11.00

Moved by Herb, supported by Wittenbach, to increase the inspection rate on trucks from \$9 to \$11. Yes – all. Motion carried.

9. COMMITTEE REPORTS

A. Re-assignment of Committees – This item was put on hold.

B. Personnel Evaluation and Compensation – No report.

C. Capital Appropriations – No report.

D. Financial – No report.

10. FIRE CHIEF'S REPORT AND UPDATES – WILL BE PRESENTED AT THE MEETING

Fire Chief Martin presented his report for discussion.

11. MEMBER COMMENTS

There were no member comments.

12. DATE FOR NEXT MEETING(S)

Next meeting will be held on April 15 at 3:30 p.m. pending confirmation of a county representative attending to talk about trucks. Otherwise, the next meeting will be May 20 at 3:30 p.m.

13. ADJOURNMENT

Moved by Blough, supported by Reister, to adjourn. Yes – all. Motion carried.

Respectfully submitted,

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Jim Herb, Chairman

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Mark Howe, Recording Secretary