

LOWELL AREA FIRE AND EMERGENCY SERVICES BOARD
MEETING MINUTES
Monday, June 17, 2013, 3:30 p.m.
Look Memorial Fire Station

1. ROLL CALL

The meeting was called to order at 3:38 p.m. by Chairman Herb.

Members Present: Carlton Blough, Dave Pasquale, Chris Schwab, Jim Herb.

Members Absent: Susan Reister, Tim Wittenbach.

Others Present: Dave Grooters, Bob Rogers, Richard Indermuehle, Frank Martin, Sue Olin, Jerry Hale, Mark Howe.

2. APPROVAL OF THE AGENDA

Moved by Pasquale, supported by Blough to approve the agenda. Yes – all. Motion carried.

3. APPROVAL OF THE MINUTES

A. May 20, 2013

Moved by Pasquale, supported by Blough, to approve the minutes as corrected. Yes – all.
Motion carried.

4. FINANCIAL REPORTS

Olin presented the financial reports. There was discussion on whether or not the authority would end the year in a positive cash position. Olin also presented budget amendments for consideration. Moved by Blough, supported by Herb, to approve the financial reports and budget amendments as presented. Yes – all. Motion carried.

5. PUBLIC COMMENT (MAXIMUM OF 2 MINUTES PER SPEAKER)

There was no public comment.

6. OLD BUSINESS

A. New Pumper Discussion

Dave Grooters presented information from Community Leasing Partners on a lease-purchase option for a new fire truck. Grooters stated he could assist the authority in writing specifications and the bid process for \$7,000 to \$10,000. He has performed similar work for other municipalities and most recently the City of Mackinac Island.

7. NEW BUSINESS

A. Assign Committees

Committee assignments were presented by Herb for discussion. Following discussion the following assignments were Reister and Schwab for Personnel Evaluation; Wittenbach and Blough for Capital Appropriations; and Pasquale and Herb for Financial. Moved by Blough, supported by Pasquale, to approve the committee assignments. Yes – all. Motion carried.

B. Legal Review

Richard InderMuehle, an intern with Cooley Law School, was introduced. He will be assisting the authority with legal research.

8. COMMITTEE REPORTS

A. Personnel Evaluation and Compensation – no report

B. Capital Appropriations – no report

C. Financial – no report

9. FIRE CHIEF'S REPORT AND UPDATES

Martin presented his report for discussion.

10. MEMBER COMMENTS

There was further discussion on the potential cash shortfall due to budget overruns.

11. DATE FOR NEXT MEETING(S)

Next meeting will be July 15, 3 :30 p.m.

12. ADJOURNMENT

Moved by Pasquale, supported by Schwab, to adjourn. Yes- all. Motion carried.

Respectfully submitted,

Jim Herb, Chairman

Mark Howe, Recording Secretary