

**LOWELL AREA FIRE AND EMERGENCY SERVICES BOARD
MEETING MINUTES**

Monday, November 17, 2014 at 3:30 p.m.

Look Memorial Fire Station

1. ROLL CALL

Jim Herb called the meeting to order at 3:30 p.m.

Members Present: Jim Herb, Susan Reister, David Pasquale, Tim Wittenbach, Carlton Blough
Others Present: Frank Martin, Shannon Witherell, Bob Rogers, Matt Mayer, Steve Bukala and Suzanne Olin

2. APPROVAL OF THE AGENDA

IT WAS Moved by Pasquale, and supported by Reister to approve the agenda. Yes – all. Motion carried.

3. APPROVAL OF THE MINUTES

Moved by Blough supported by Reister to approve the minutes of the September 15, 2014, meeting as presented. Yes – all. Motion carried.

A. FINANCIAL REPORT. Olin presented the financial reports. She mentioned a refund will be sent to the various municipalities, since the Grand Rapids Foundation grant had been received. Jerry Hale suggested possibly setting up an equipment replacement fund with the refund. Pasquale mentioned it would need approval of all the governing boards. Blough mentioned the mileage reimbursement checks in the accounts payable. Martin responded those were for fire training classes held on Plainfield, the individuals drove separately and the miles added up.

IT WAS Moved by Blough and supported by Reister to approve the financial report as presented. Yes – all. Motion carried.

4. PUBLIC COMMENT

No Comments were received.

5. OLD BUSINESS

A. Shannon reported that everything was functioning on the new fire rescue pumper. He added most of the fireman have been trained to drive and operate the truck. Shannon mentioned the department's outdated SCBA'S (self-contained breathing apparatus) need replacement. However, FEMA has run out of funds for this go around of grants. The amount to replace out of pocket has been quoted at \$138,936. Herb mentioned the timeframe to replace these. Shannon responded we are running out of tanks because they expire. The life of the pack and bottle is approximately fifteen years. Herb suggested the item be tabled until December and Wittenbach supported to take the equipment purchase to their respective boards. Wittenbach questioned if the Fire Department still owned the used compressor. Martin responded yes, and it is located in the station.

6. NEW BUSINESS

A. Amending R & M Vehicles – Budget. There was no discussion.

7. COMMITTEE REPORTS

A. Capital Appropriations. No comments were received.

B. Financial. No comments were received

8. FIRE CHIEF'S REPORT AND UPDATES

Fire Chief Frank Martin presented his monthly report on 592 calls total for the year. Last year Martin said there were 634 calls. He mentioned Shannon is handling the inspections and Ron VanOverbeek the medical and fire reports. He also mentioned the walls have been painted and the overhead doors have received a new coat of paint.

Martin also reported three members are taking firefighter 1 & 2 at the Plainfield Station. He added a check was received from the State fireworks fund to reimburse a portion of the training cost.

Wittenbach mentioned the Kent County dispatch may be changing and it may impact the Fire Authority. The next meeting is scheduled for the 15th of December at 3:30.

It was moved by Wittenbach, seconded by Reister to adjourn at 4:25 p.m. Yes – all. Motion carried.

Respectfully submitted,

Jim Herb, Chairman

Mark Howe, Recording Secretary