

LOWELL AREA FIRE AND EMERGENCY SERVICES BOARD  
MEETING AGENDA

Monday, February 13, 2017 3:30 p.m.

Look Memorial Fire Station

1. ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF THE MINUTES
  - A. Approval of the Regular Meeting – January 9, 2017 meeting
4. FINANCIAL REPORTS
5. PUBLIC COMMENT (MAXIMUM OF 2 MINUTES PER SPEAKER)
6. OLD BUSINESS
  - A. UTV Status (van Overbeek)
  - B. Current and Future Grant Status (Witherell)
  - C. Progress on Fire Station Repairs (van Overbeek)
  - D. 2017/18 Preliminary Budget Discussion (Olin/Herb)
  - E. Review of Possible Charges for Inspection (Municipality Input)
  - F. Concealed Firearms Carry Discussion (Olin/Letzmann)
  - G. Vehicle Asset Sales and Replacement Vehicle Status (van Overbeek/Letzmann)
  - H. Potential Purchasing Conflict of Interest Discussion (Letzmann)
7. NEW BUSINESS
  - A. 1-800-Board-Up Presentation (Dan Kanauz – Director)
  - B. Firefighter Physical Testing (van Overbeek/Jeremy Johnson)
  - C. LAFD “State of the Department” Presentation for the Municipalities (van Overbeek/Herb)
8. COMMITTEE REPORTS
  - A. Capital Appropriations
  - B. Financial
9. FIRE CHIEF’S REPORT AND UPDATES
10. MEMBER COMMENTS
11. DATE FOR NEXT MEETING(S)
12. ADJOURNMENT

LOWELL AREA FIRE AND EMERGENCY SERVICES BOARD  
MEETING MINUTES  
Monday, January 9, 2017  
At the Look Memorial Fire Station

1. ROLL CALL

Jim Herb called the meeting to order at 3:30 p.m.

Members Present: Jim Herb, Susan Reister, Tim Wittenbach, Carlton Blough, David Pasquale and Jim Hodges

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY PASQUALE and seconded by BLOUGH to approve the agenda as presented.  
Yes – all. Motion carried.

3. APPROVAL OF THE MINUTES

A. Approval of the Regular meeting minutes –October 10, 2016.

IT WAS MOVED BY HODGES and seconded by REISTER to approve the minutes of the  
October 10, 2016 meeting – Yes - all. Motion carried.

B. Approval of the Special meeting – December 13, 2016

IT WAS MOVED BY HODGES and seconded by REISTER to approve the minutes of the  
December 13, 2016 special meeting as presented. Yes – all. Motion carried.

4. FINANCIAL REPORT

Olin presented the financial reports. Olin mentioned the authority had \$196,549.98 in cash. She also mentioned she had not received a second quarter payment from Lowell Township.

IT WAS MOVED BY PASQUALE and seconded by REISTER approve the financial report as presented. Yes – all. Motion carried.

5. PUBLIC COMMENT.

No comments were received.

6. OLD BUSINESS

A. Recognize Jim Hodges as newest "Board" member from the City of Lowell replacing Jeff Altoft.

Jim Herb stated the Fire Authority Board needs to formally recognize Jim Hodges as the newest "City's representative" Fire Authority member. His position replaces Jeff Altoft who is no longer on the Fire Authority board.

IT WAS MOVED BY PASQUALE and seconded by REISTER to approve Jim Hodges as the newest Board member of the Lowell Area Fire Authority. Yes – all. Motion Carried.

B. Review Trends in Concealed Carry with other Fire Departments. Herb presented a memorandum from Plainfield Township in regard to possession of concealed weapons. van Overbeek presented a recommended language change. Reister questioned if a loaded gun would be brought to a fire scene?

van Overbeek responded no weapons would be carried into a fire call. Reister felt the concealed weapon language should be addressed by the City attorney and insurance company.

IT WAS MOVED BY HODGES and seconded by BLOUGH to approve the possession of concealed weapons language subject to approval by attorney Peter Letzmann and insurance company approval. Yes – all. Motion Carried.

- C. Update new cylinder filling station (LAFD). van Overbeek said the new air compressor equipment is up and running and a quality testing states inspection requirement will be completed by the end of this week.
- D. UTV Potential (LAFD). van Overbeek stated himself and Witherell met with Platinum Power Sports and the meeting was very productive. The department could acquire a side by side 4 wheel drive Yamaha Viking with a no charge lease. After six months, the fire department could get a new UTV. van Overbeek stated two signatures are required in two weeks. He mentioned Grattan has a real nice set up with their UTV and trailer. van Overbeek mentioned \$1,200.00 would be needed for a trailer 6 ½ x 12 single axle. Reister questioned if the trailer was new or used. van Overbeek responded new. Herb stated the UTV would be an excellent addition to the fire department. van Overbeek requested approval up to \$3000.

IT WAS MOVED BY PASQUALE and seconded by BLOUGH to approve \$3000.00 from the equipment line item to purchase a trailer and outfit a UTV through Platinum Power Sports. Yes - all. Motion carried.

- E. Current and future grant opportunities. van Overbeek stated the CPR assist grant was submitted to the Grand Rapids Foundation. A grant was also submitted for an air boat and 3 more CPR assists through FEMA. A grant was also submitted to upgrade fire hydrants. van Overbeek stated the Michigan DNR wildland grant was turned down. The board approved the LAFD to apply to the Cable Fund by February 10 for 2 additional CPR units.
- F. Fire House Upgrade Status. Herb said there has been no word from Honeywell on the status of the fire station upgrades including heating and cooling and windows. van Overbeek mentioned the floor drains backed up this past weekend.

## 7. NEW BUSINESS

- A. Election of “Board” officers for 2017 (Chairman, Vice Chairman, Secretary, Treasurer).

IT WAS MOVED BY PASQUALE and seconded by REISTER to nominate Jim Herb as Chairman of the Fire Authority. Yes- all. Motion carried.

IT WAS MOVED BY REISTER and seconded by HODGES to nominate David Pasquale as Vice Chairman of the Fire Authority. Yes- all. Motion carried.

IT WAS MOVED BY WITTENBACH and seconded by REISTER to nominate Carlton Blough as Secretary Treasurer. Yes- all. Motion carried.

- B. Set meeting schedule for 2017. Herb presented a meeting schedule for 2017. Hodges said consistency works well in scheduling meetings. Devore suggested having the Fire Authority meetings recorded.

IT WAS MOVED BY REISTER and seconded by WITTENBACH to approve the meeting schedule as presented. Yes -all. Motion carried.

- C. Appoint committees for 2017 (Finance, Capital appropriation, Management). Herb mentioned the management committee will handles matters such as the fire chief review or problems with firefighters. Herb suggested Blough for the capital appropriation committee and Reister for the finance committee. Hodges will serve on the management committee and Wittenbach and Pasquale will serve on the capital committee.
- D. Capital Equipment Review and Discussion (Presentation by Capital Committee). van Overbeek mentioned a new boat is a priority for all of the waterways in the area. He added an airboat is the way to go and that a hovercraft is too difficult to control. He also mentioned in 3 years or 2019 engine 6 is scheduled to be replaced. Also, engine 3 is scheduled in 2022 for replacement. van Overbeek suggested replacing them with a dual purpose vehicle. Herb questioned keeping both. van Overbeek said he will run out of room, with boats and utvs and trailers. van Overbeek said at this time, he would like to replace their current Chevy Suburban and Ford ambulance with one unit. Herb said there is a process for selling the used vehicles. van Overbeek said the Wittenbach dealership is willing to provide \$2500 trade in for the pair. Bukala mentioned selling the vehicles on facebook or craigslist. Also, Bukala mentioned there are online municipal auctions, whereby the buyers pay the auction fees. Reister questioned if the Suburban seated 8? van Overbeek responded six passengers. Blough questioned what vehicle the department would purchase to replace them. van Overbeek stated he would like a ¾ ton truck or Yukon. He added it must be able to haul trailers. Reister questioned considering a lease. Wittenbach mentioned applying to the Cable TV fund for assistance with the truck purchase. Herb said there is a procedure in place for selling fire authority equipment. Bukala mentioned the Fire Authority should be eligible for Mi-deal pricing. van Overbeek mentioned updating brush 8 with a higher volume pump and a smaller water tank and that it would be a good candidate for a DNR grant.

IT WAS MOVED BY WITTENBACH and seconded by HODGES to approve the selling of the Chevy Suburban and Ford ambulance vehicles. Yes - All. Motion carried.

van Overbeek mentioned repairs to the fire barn including new flashing, windows and HVAC. He suggested contacting All Weather Seal for the windows. van Overbeek further suggested contacting Mark Batchelor He added down the road, there will need to be repairs to the parking lot.

- E. Status of Fund Balance Discussion. Herb asked our current fund balance. Olin responded \$123,298 after the air compressor purchase. Blough said there should be no extras in the budget, to leave it as it is. Mike Burns said to use it for capital expenses. Herb questioned if there was any excess in the budget. He then suggested to lower salaries next year \$30,000 so the new 17-18 budget figure would be \$134,840. This amount would include the inspection pay increased to \$15.00/per hour.
- F. Presentation of the 2017/2018 Preliminary Budget. The board decided to reduce salaries taking them from 164,840 to 134,840. This would make next year's budget \$357,440.
- G. Review Possible Charges by either Municipalities or LAFD for Inspections. Wittenbach felt these charges are municipality specific and that the municipality should be responsible for assessing the charges. Herb felt it would add another layer to the fire department. Reister questioned if businesses

are required to be inspected. Herb suggested they inquire into what other municipalities are doing with this process.

- H. Discuss 5 Alarm Purchasing Practices by LAFD. Herb explained Shannon Witherell is an employee of Lowell 5 Alarm which is an area dealer and authorized turn out gear dealer. Herb stated Witherell explained the Lowell Fire is a house account and no sales go toward his bonus. Herb suggested appointing someone such as Kory Velzen to be a purchasing agent.
- I. Schedule Fire Chief review by Management Committee. Herb suggested sending a survey to the department to assist in the evaluation of the fire chief

8. COMMITTEE REPORTS

A. Capital appropriations

B. Financial

9. FIRE CHIEFS REPORT AND UPDATES. van Overbeek mentioned the department responded to 59 total incidents for the month of December, 24 related to fire and 35 medical. This brings the total incidents to the 800 mark. van Overbeek mentioned a retirement party for Lt. Lynn Ort was held on the 29<sup>th</sup> of December. van Overbeek reported all of the lighting has been installed on the outside of the building. He thanked Lt. Velzen along with Weiler for their hard work. He mentioned adopt a family was a huge success. He added the department collected \$875.00 from the membership and supplied each family with a nice dinner and gifts for the kids. He said the remaining funds will go the FROM.

van Overbeek mentioned the department Christmas party was a huge success. The crew cooked steaks and Bryan Kimble was Santa Claus. Herb mentioned to discuss the date for the pancake breakfast.

10. MEMBER COMMENTS

11. DATE FOR NEXT MEETING

Herb stated the next meeting will be held on February 13.

12. ADJOURNMENT.

IT WAS MOVED BY HODGES and seconded by REISTER to adjourn at 5:50 p.m. Yes – all. Motion carried.

Respectfully submitted,

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Jim Herb, Chairman

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Suzanne Olin, Recording Secretary

CHECK DISBURSEMENT REPORT FOR LOWELL AREA FIRE AND EMERGENCY  
 CHECK DATE FROM 01/06/2017 - 02/10/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 FIRE FUND							
01/13/2017	FIRE	3535	BERNARDS ACE HARDWARE	REPAIRS AND MAINTENANCE BUILDING	932.000	336	128.99
01/13/2017	FIRE	3536	BIGGS, HAUSERMAN, P.C.	PROFESSIONAL SERVICES	801.000	336	3,000.00
01/13/2017	FIRE	3537	KENT COUNTY CHIEF'S ASSOC.	MISCELLANEOUS EXPENSE	955.000	336	25.00
01/13/2017	FIRE	3538	LOWELL LIGHT & POWER	PUBLIC UTILITIES	920.000	336	762.94
01/13/2017	FIRE	3539	NYE UNIFORM COMPANY	OPERATING SUPPLIES	740.000	336	513.23
01/13/2017	FIRE	3540	CITY OF LOWELL	PUBLIC UTILITIES	920.000	336	125.75
01/13/2017	FIRE	3541	MICHIGAN STATE FIREMEN ASSOC.	OPERATING SUPPLIES	740.000	336	162.59
01/13/2017	FIRE	3542	DELL MARKETING L P	OFFICE SUPPLIES	727.000	336	639.00
01/13/2017	FIRE	3543	GARY'S MEAT MARKET	MISCELLANEOUS EXPENSE	955.000	336	500.00
01/13/2017	FIRE	3544	5 ALARM FIRE & SAFETY EQUIP IN	COMPUTER EQUIPMENT	986.000	336	37,283.00
01/13/2017	FIRE	3545	VERIZON WIRELESS	COMMUNICATIONS	850.000	336	80.02
01/13/2017	FIRE	3546	EARLE PRESS INC.	OPERATING SUPPLIES	740.000	336	174.98
01/13/2017	FIRE	3547	WESTERN MICHIGAN	MISCELLANEOUS EXPENSE	955.000	336	40.00
01/13/2017	FIRE	3548	LOWELL FIRE DEPARTMENT	EQUIPMENT	986.000	336	101.30
01/13/2017	FIRE	3549	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	336	982.53
01/13/2017	FIRE	3550	AMERICAN AIRWORKS	COMPUTER EQUIPMENT	986.000	336	44.26
01/26/2017	FIRE	3551	CANFIELD PLUMBING & HEATING IN	REPAIRS AND MAINTENANCE BUILDING	932.000	336	159.00
01/26/2017	FIRE	3552	CHROUCH COMMUNICATIONS, INC.	REPAIR & MAINTENANCE	930.000	336	45.00
01/26/2017	FIRE	3553	D&D TRUCKING	R & M/VEHICLES	931.000	336	2,135.02
01/26/2017	FIRE	3554	FIRE PROS, INC.	REPAIRS AND MAINTENANCE BUILDING	932.000	336	274.50
01/26/2017	FIRE	3555	PLUMMERS ENVIRONMENTAL SERVICE	REPAIRS AND MAINTENANCE BUILDING	932.000	336	417.95
01/26/2017	FIRE	3556	5 ALARM FIRE & SAFETY EQUIP IN	COMPUTER EQUIPMENT	986.000	336	923.06
01/26/2017	FIRE	3557	AT&T	COMMUNICATIONS	850.000	336	418.65

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 FIRE FUND							
01/26/2017	FIRE	3558	NORTHSTAR MEDICAL EQUIPMENT INC.	OPERATING SUPPLIES	740.000	336	450.00
01/26/2017	FIRE	3559	COMCAST CABLE	COMMUNICATIONS	850.000	336	115.62
02/03/2017	FIRE	3560	LOWELL LIGHT & POWER	PUBLIC UTILITIES	920.000	336	600.78
02/03/2017	FIRE	3561	CITY OF LOWELL	PUBLIC UTILITIES	920.000	336	137.73
02/03/2017	FIRE	3562	DEPART OF PUBLIC WORKS/C. OF	R & M/VEHICLES	931.000	336	869.72
02/03/2017	FIRE	3563	R&R FIRE TRUCK REPAIR, INC.	REPAIR & MAINTENANCE	930.000	336	684.89
02/03/2017	FIRE	3564	VERIZON WIRELESS	COMMUNICATIONS	850.000	336	80.02
02/03/2017	FIRE	3565	MML WORKERS COMP FUND	WORKERS COMPENSATION	722.000	336	1,313.00
02/03/2017	FIRE	3566	LOWELL FIRE DEPARTMENT	TRAINING	957.000	336	100.00
02/03/2017	FIRE	3567	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	336	889.14
02/08/2017	FIRE	3569	KENT COUNTY EMERGENCY	MISCELLANEOUS EXPENSE	955.000	336	259.93
02/08/2017	FIRE	3570	VANOVERBEEK, RON	EQUIPMENT	984.000	336	1,099.00
02/08/2017	FIRE	3571	RED CREEK	REPAIRS AND MAINTENANCE BUILDING	932.000	336	25.14
02/08/2017	FIRE	3572	FRONT LINE SERVICES, INC	R & M/VEHICLES	931.000	336	381.89
Total for fund 206 FIRE FUND							55,943.63

## REVENUE AND EXPENDITURE REPORT FOR LOWELL FIRE AUTHORITY

PERIOD ENDING 02/28/2017

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 02/28/2017	ACTIVITY FOR MONTH 02/28/2017	AVAILABLE BALANCE	% BDC USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000-REVENUES						
206-000-507.000	FEDERAL GRANT FEMA	0.00	0.00	0.00	0.00	0.00
206-000-569.000	STATE GRANT	0.00	0.00	0.00	0.00	0.00
206-000-589.000	LOWELL TOWNSHIP EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00	0.00
206-000-590.000	VERGENNES TOWNSHIP EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00	0.00
206-000-591.000	CITY OF LOWELL EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00	0.00
206-000-632.001	LOWELL TOWNSHIP	135,330.00	67,665.00	0.00	67,665.00	50.00
206-000-632.002	VERGENNES TOWNSHIP	125,404.00	62,702.00	0.00	62,702.00	50.00
206-000-632.003	CITY OF LOWELL	123,221.00	61,610.66	0.00	61,610.34	50.00
206-000-650.000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
206-000-665.000	INTEREST	0.00	8.53	0.00	0.00	0.00
206-000-677.000	MISCELLANEOUS	0.00	2,084.68	0.00	(8.53)	100.00
206-000-689.000-FA-1501	LOOK FUND GRANT	0.00	0.00	0.00	(2,084.68)	100.00
206-000-689.000-FA-1503	LOOK FUND GRANT	0.00	0.00	0.00	0.00	0.00
206-000-690.000	GRAND RAPIDS FOUNDATION GRANTS	0.00	0.00	0.00	0.00	0.00
206-000-698.000	CABLE TV GRANT	0.00	0.00	0.00	0.00	0.00
Total Dept 000-REVENUES		383,955.00	194,070.87	0.00	189,884.13	50.55
TOTAL REVENUES		383,955.00	194,070.87	0.00	189,884.13	50.55
Expenditures						
Dept 000-REVENUES						
206-000-860.000	TRAVEL EXPENSES	0.00	0.00	0.00	0.00	0.00
Total Dept 000-REVENUES		0.00	0.00	0.00	0.00	0.00
Dept 336						
206-336-702.000	SALARIES-PERMANENT	23,000.00	14,999.47	1,000.00	8,000.53	65.22
206-336-703.000	SALARIES-CUSTODIAL	1,500.00	0.00	0.00	1,500.00	0.00
206-336-707.000	SALARIES-TEMPORARY	150,840.00	61,944.50	9,846.00	88,895.50	41.07
206-336-709.000	SALARIES OVERTIME	0.00	0.00	0.00	0.00	0.00
206-336-715.000	SOCIAL SECURITY	13,415.00	5,725.19	806.68	7,689.81	42.68
206-336-717.000	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
206-336-718.000	PENSION	0.00	0.00	0.00	0.00	0.00
206-336-722.000	WORKERS COMPENSATION	7,000.00	3,937.00	1,313.00	3,063.00	56.24
206-336-727.000	OFFICE SUPPLIES	3,700.00	639.00	0.00	3,061.00	17.27
206-336-740.000	OPERATING SUPPLIES	45,000.00	15,761.10	0.00	29,238.90	35.02
206-336-741.000	FUEL	4,000.00	1,867.40	0.00	2,132.60	46.69
206-336-775.000	BUILDING MAINT & SUPPLIES	0.00	0.00	0.00	0.00	0.00
206-336-801.000	PROFESSIONAL SERVICES	34,000.00	4,631.25	0.00	29,368.75	13.62
206-336-850.000	COMMUNICATIONS	21,000.00	9,646.27	80.02	11,353.73	45.93
206-336-860.000	TRAVEL EXPENSES	4,000.00	224.64	0.00	3,775.36	5.62
206-336-910.000	INSURANCE	8,000.00	7,392.00	0.00	608.00	92.40
206-336-920.000	PUBLIC UTILITIES	16,000.00	10,536.26	1,627.65	5,463.74	65.85
206-336-930.000	REPAIR & MAINTENANCE	5,000.00	2,004.39	684.89	2,995.61	40.09
206-336-931.000	R & M/VEHICLES	15,000.00	13,458.73	1,251.61	1,541.27	89.72
206-336-932.000	REPAIRS AND MAINTENANCE BUILDING	10,000.00	3,216.86	25.14	6,783.14	32.17
206-336-940.000	RENTALS	0.00	0.00	0.00	0.00	0.00
206-336-955.000	MISCELLANEOUS EXPENSE	5,500.00	2,471.78	259.93	3,028.22	44.94
206-336-957.000	TRAINING	6,000.00	375.00	100.00	5,625.00	6.25
206-336-980.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
206-336-981.000	FIRE VEHICLES	0.00	0.00	0.00	0.00	0.00
206-336-982.000	FIRE RESCUE PUMPER	0.00	0.00	0.00	0.00	0.00



## REVENUE AND EXPENDITURE REPORT FOR LOWELL FIRE AUTHORITY

PERIOD ENDING 02/28/2017

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 02/28/2017	ACTIVITY FOR MONTH 02/28/2017	AVAILABLE BALANCE	% BDO USED
Fund 206 - FIRE FUND						
Expenditures						
206-336-984.000-FA-1702	EQUIPMENT	0.00	1,099.00	1,099.00	(1,099.00)	100.00
206-336-986.000	EQUIPMENT	11,000.00	40,019.62	0.00	(29,019.62)	363.81
Total Dept 336		383,955.00	199,949.46	18,093.92	184,005.54	52.08
Dept 426-EMERGENCY MANAGEMENT						
206-426-707.000-FLOOD13	SALARIES-TEMPORARY	0.00	0.00	0.00	0.00	0.00
206-426-715.000-FLOOD13	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
206-426-740.000-FLOOD13	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
Total Dept 426-EMERGENCY MANAGEMENT		0.00	0.00	0.00	0.00	0.00
Dept 441-DEPARTMENT OF PUBLIC WORKS						
206-441-707.000	SALARIES-TEMPORARY	0.00	0.00	0.00	0.00	0.00
Total Dept 441-DEPARTMENT OF PUBLIC WORKS		0.00	0.00	0.00	0.00	0.00
Dept 999						
206-999-999.990	CURRENT FUND CONTRA CHANGE	0.00	0.00	0.00	0.00	0.00
Total Dept 999		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		383,955.00	199,949.46	18,093.92	184,005.54	52.08
Fund 206 - FIRE FUND:						
TOTAL REVENUES						
TOTAL EXPENDITURES		383,955.00	194,070.87	0.00	189,884.13	50.55
NET OF REVENUES & EXPENDITURES		0.00	(5,878.59)	(18,093.92)	5,878.59	100.00

## BUDGET REPORT FOR LOWELL FIRE AUTHORITY

Fund: 206 FIRE FUND

Calculations as of 06/30/2017

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 ACTIVITY THRU 06/30/17	2017-18 REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>					
206-000-507.000	FEDERAL GRANT FEMA	0	0	0	0
206-000-569.000	STATE GRANT	0	0	0	0
206-000-589.000	LOWELL TOWNSHIP EQUIPMENT PURCHAC	17,366	0	0	0
206-000-590.000	VERGENNES TOWNSHIP EQUIPMENT PURC	17,366	0	0	0
206-000-591.000	CITY OF LOWELL EQUIPMENT PURCHASE	17,366	0	0	0
206-000-632.001	LOWELL TOWNSHIP	129,869	135,330	67,665	0
206-000-632.002	VERGENNES TOWNSHIP	113,755	125,404	62,702	0
206-000-632.003	CITY OF LOWELL	120,957	123,221	61,611	0
206-000-650.000	CONTRIBUTIONS	0	0	0	0
206-000-665.000	INTEREST	0	0	9	0
206-000-677.000	MISCELLANEOUS	1,936	0	2,085	0
206-000-689.000-FA-1501	LOOK FUND GRANT	0	0	0	0
206-000-689.000-FA-1503	LOOK FUND GRANT	4,000	0	0	0
206-000-690.000	GRAND RAPIDS FOUNDATION GRANTS	40,000	0	0	0
206-000-698.000	CABLE TV GRANT	36,082	0	0	0
<b>TOTAL ESTIMATED REVENUES</b>		<b>498,697</b>	<b>383,955</b>	<b>194,072</b>	<b>0</b>
<b>APPROPRIATIONS</b>					
206-000-860.000	TRAVEL EXPENSES	0	0	0	0
206-336-702.000	SALARIES-PERMANENT	1,000	23,000	14,999	26,000
206-336-703.000	SALARIES-CUSTODIAL	1,032	1,500	0	0
206-336-707.000	SALARIES-TEMPORARY	115,927	150,840	61,945	134,840
206-336-709.000	SALARIES OVERTIME	0	0	0	0
206-336-715.000	SOCIAL SECURITY	8,707	13,415	5,725	14,600
206-336-717.000	LIFE INSURANCE	0	0	0	0
206-336-718.000	PENSION	0	0	0	0
206-336-722.000	WORKERS COMPENSATION	6,123	7,000	3,937	7,000
206-336-727.000	OFFICE SUPPLIES	1,755	3,700	639	1,500
206-336-740.000	OPERATING SUPPLIES	183,678	45,000	15,761	35,000
206-336-741.000	FUEL	3,515	4,000	1,867	4,000
206-336-775.000	BUILDING MAINT & SUPPLIES	0	0	0	0
206-336-801.000	PROFESSIONAL SERVICES	42,690	34,000	4,631	28,000
206-336-850.000	COMMUNICATIONS	6,143	21,000	9,646	21,000
206-336-860.000	TRAVEL EXPENSES	3,032	4,000	225	4,000
206-336-910.000	INSURANCE	7,625	8,000	7,392	8,000
206-336-920.000	PUBLIC UTILITIES	12,125	16,000	10,536	16,000
206-336-930.000	REPAIR & MAINTENANCE	5,848	5,000	2,004	5,000
206-336-931.000	R & M/VEHICLES	10,880	15,000	13,459	15,000
206-336-932.000	REPAIRS AND MAINTENANCE BUILDING	15,207	10,000	3,217	15,000
206-336-940.000	RENTALS	0	0	0	0
206-336-955.000	MISCELLANEOUS EXPENSE	3,876	5,500	2,472	5,500
206-336-957.000	TRAINING	3,085	6,000	375	6,000
206-336-980.000	CAPITAL OUTLAY	0	0	0	0
206-336-981.000	FIRE VEHICLES	0	0	0	0
206-336-982.000	FIRE RESCUE PUMPER	0	0	0	0
206-336-984.000-FA-1702	EQUIPMENT	0	0	1,099	0
206-336-986.000	EQUIPMENT	8,417	11,000	40,020	11,000
206-426-707.000-FLOOD13	SALARIES-TEMPORARY	0	0	0	0
206-426-715.000-FLOOD13	SOCIAL SECURITY	0	0	0	0
206-426-740.000-FLOOD13	OPERATING SUPPLIES	0	0	0	0
206-441-707.000	SALARIES-TEMPORARY	0	0	0	0
206-999-999.990	CURRENT FUND CONTRA CHANGE	0	0	0	0
<b>TOTAL APPROPRIATIONS</b>		<b>440,665</b>	<b>383,955</b>	<b>199,949</b>	<b>357,440</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 206</b>		<b>58,032</b>	<b>0</b>	<b>(5,877)</b>	<b>(357,440)</b>
BEGINNING FUND BALANCE		106,267	164,299	164,299	158,422
ENDING FUND BALANCE		164,299	164,299	158,422	(199,018)

**peter@letzmänn.com**

*Raising the Standards of Government*

February 6, 2017

Jim Herb, Chair  
Lowell Area Fire & Rescue Authority  
315 S Hudson St,  
Lowell, Michigan 49331

Subject: Fire Fighters Carrying Firearms On Duty

Dear Chair Herb and Commissioners:

You have asked my opinion regarding the legality and liability of Lowell Area Fire & Rescue Authority firefighters carrying firearms on duty. There are several issues that need to be discussed, including:

1. Is there a problem, which necessitates the Fire Fighters carrying firearms on duty?
2. Do state or federal laws prohibit or allow the Fire Fighters carrying firearms on duty?
3. Is there additional liability to the employer (Lowell Area Fire & Rescue Authority) as the result of the Fire Fighters carrying firearms on duty?
4. May the employer (Lowell Area Fire & Rescue Authority) prohibit or regulate the Fire Fighters carrying firearms on duty?

A detailed discussion of each of the issues follows:

**1. IS THERE A PROBLEM, WHICH NECESSITATES THE LOWELL AREA FIRE & RESCUE FIRE FIGHTERS CARRYING FIREARMS ON DUTY?**

What has been the experience of the Lowell Area Fire & Rescue Authority? Any threat to a firefighter is a felony / crime.

**MCL 750.81d Assaulting, battering, resisting, obstructing, opposing person performing duty; felony; penalty; other violations; consecutive terms; definitions.**

Sec. 81d.

(1) Except as provided in subsections (2), (3), and (4), an individual who assaults, batters, wounds, resists, obstructs, opposes, or endangers a person

who the individual knows or has reason to know is performing his or her duties is guilty of a felony punishable by imprisonment for not more than 2 years or a fine of not more than \$2,000.00, or both.

(2) An individual who assaults, batters, wounds, resists, obstructs, opposes, or endangers a person who the individual knows or has reason to know is performing his or her duties causing a bodily injury requiring medical attention or medical care to that person is guilty of a felony punishable by imprisonment for not more than 4 years or a fine of not more than \$5,000.00, or both.

(3) An individual who assaults, batters, wounds, resists, obstructs, opposes, or endangers a person who the individual knows or has reason to know is performing his or her duties causing a serious impairment of a body function of that person is guilty of a felony punishable by imprisonment for not more than 15 years or a fine of not more than \$10,000.00, or both.

(4) An individual who assaults, batters, wounds, resists, obstructs, opposes, or endangers a person who the individual knows or has reason to know is performing his or her duties causing the death of that person is guilty of a felony punishable by imprisonment for not more than 20 years or a fine of not more than \$20,000.00, or both.

(5) This section does not prohibit an individual from being charged with, convicted of, or punished for any other violation of law that is committed by that individual while violating this section.

(6) A term of imprisonment imposed for a violation of this section may run consecutively to any term of imprisonment imposed for another violation arising from the same transaction.

(7) As used in this section:

(a) "Obstruct" includes the use or threatened use of physical interference or force or a knowing failure to comply with a lawful command.

(b) "Person" means any of the following:

(i) A police officer of this state or of a political subdivision of this state including, but not limited to, a motor carrier officer or capitol security officer of the department of state police.

(ii) A police officer of a junior college, college, or university who is authorized by the governing board of that junior college, college, or university to enforce state law and the rules and ordinances of that junior college, college, or university.

(iii) A conservation officer of the department of natural resources or the department of environmental quality.

(iv) A conservation officer of the United States department of the interior.

(v) A sheriff or deputy sheriff.

(vi) A constable.

(vii) A peace officer of a duly authorized police agency of the United States, including, but not limited to, an agent of the secret service or department of justice.

(viii) A firefighter.

(ix) Any emergency medical service personnel described in section 20950 of

the public health code, 1978 PA 368, MCL 333.20950.

(x) An individual engaged in a search and rescue operation as that term is defined in section 50c.

(c) "Serious impairment of a body function" means that term as defined in section 58c of the Michigan vehicle code, 1949 PA 300, MCL 257.58c.

As we all know, a felony may result in significant punishment and is a deterrent. I have requested that the Chief of Police provide such information. I realize that the Sheriff or the Michigan State Police have jurisdiction in the townships.

Is there any anecdotal evidence from the firefighters and were those events reported to law enforcement authorities and if not why not?

I have found only one media reported threat against firefighters by a mentally disturbed person and that was in Detroit (WXYZ-TV) October 26, 2016. To the contrary, there are numerous cases for misuse for firearms by firefighters reported.

### **CONCLUSION / QUESTION**

So the first question: is there a problem that needs to be fixed by arming the firefighters?

### **2. DO STATE OR FEDERAL LAWS PROHIBIT OR ALLOW THE FIRE FIGHTERS CARRYING FIREARMS ON DUTY?**

I have attached a legal memorandum written by the attorney for the Michigan Townships Association that discusses the question in detail.

### **CONCLUSION ONE**

The conclusion is that the Michigan and federal laws do not generally prohibit firefighters from carry firearms while on duty, but a governmental agency can prohibited or regulate the carrying

### **3. IS THERE ADDITIONAL LIABILITY TO THE EMPLOYER (LOWELL AREA FIRE & RESCUE AUTHORITY) AS THE RESULT OF THE FIRE FIGHTERS CARRYING FIREARMS ON DUTY?**

The answer is yes.

### **Potential Liability for Employers Based on Employee's Use of Firearms in Workplace.**

Employers could have liability for crimes committed by employees who have guns

at work on theories of negligent hiring, supervision or retention; worker's compensation; or the Occupational Health and Safety Act (OSHA). Generally, employers are not liable for crimes committed by their employees. However, if the employer knew or should have known of an employee's violent tendencies and that the employee possessed a firearm, it could be liable for injuries caused by the employee on the theory that it negligently hired the employee or negligently continued to employ the employee. Worker's comp laws require an employer to pay for injuries suffered by an employee on the job and could cover injuries inflicted by another employee with a gun. OSHA requires employers to provide a safe working environment for all employees; failing to prevent an employee from injuring other workers with a firearm could be construed as a breach of this duty.

Like wise lawsuits and claims may be filed by members of the general public, not only against the firefighter but the Authority as well.

## **CONCLUSION TWO**

Permitting Fire Fighters to carry firearms while on duty creates liability to the Authority where now there is none.

### **4. MAY THE EMPLOYER (LOWELL AREA FIRE & RESCUE AUTHORITY) PROHIBIT OR REGULATE THE FIRE FIGHTERS CARRYING FIREARMS ON DUTY?**

Yes, the employer can and should regulate fire fighters carrying firearms on duty.

Employers in Michigan can take certain steps to minimize their potential liability, including implementing and maintaining a workplace violence policy which informs employees that threats or violent acts in the workplace are prohibited. The employer's workplace violence policy should:

- be easy to read and understand;
- cover acts of violence (regardless of whether the act results in physical injury), harassment, bullying and any and all other forms of intimidation;
- prohibit employees from bringing weapons in the workplace as permissible by state law;
- articulate procedures for employees to report threats or violent acts;
- establish a disciplinary procedure for employees who violate the policy;
- clearly establish and disclose the resources available to employees, including counseling services and an employee assistance program, if applicable; and
- prohibit any discrimination, as well as real or perceived retaliation, against workplace violence complainants and victims.

And, items to be considered for employers when implementing a workplace gun policy:

- **Review the Michigan Laws.** As noted herein, each state's laws are different and many states have passed specific laws dealing with balancing an employee's Second Amendment right to bear arms with an employee's desire for a safe workplace.
- **Draft a Gun Policy with Employee Safety in Mind.** There is not a "gold standard" policy for employers to implement but a good policy will place a premium on employee safety and preventing violence.
- **Conspicuously Post Your Policy.** Such signage must provide, at a minimum, an explanation of where firearms are allowed and a clear notation or simple sign (or symbol) to note the protected area.
- **Evaluate Compliance with OSHA.** Most companies are covered by OSHA and injuries or an unsafe workplace due to firearms can create liability under OSHA, in addition to other legal costs and litigation-related expenses. Protect your business by reviewing how you can best protect your agency, as well as your employees, and ensure your workplace is safe for every employee.
- **Utilize Legal Counsel.** With the contradiction and collision of state guns rights and tort laws, OSHA compliance, constitutional rights, and other applicable laws, employers concerned about these issues should consult attorney to review and/or draft a workplace gun policy tailored for the Authority.

Will it be the Authority's policy regulating the carrying firearms while on duty, permit firefighters to confront assailants or to retreat and call for police assistance? In self-defense situations, there is a duty to retreat before the use of deadly force.

### CONCLUSION THREE

If the Authority is inclined to permit Fire Fighters to carry weapons on duty, it should only be done after a well thought out policy is developed and reviewed by the insurance carrier, your legal counsel and others departments that have such policies.

I will be at the next meeting of the Authority to further discuss this opinion and answer your questions.

Respectfully submitted,

*Peter A. Letzmann*

Peter A. Letzmann  
Attorney

/pal

See: attachment from attorney Seth Koches



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JOHN H. BAUCKHAM  
1923-2015

HARRY F. SMITH  
1906-1972

KENNETH SPARKS  
MICHAEL D. SCHLACK  
OF COUNSEL

July 18, 2016

From: Seth Koches

Re: Firefighters – carrying firearms.

.....  
**Background:** It is my understanding that there have been inquiries as to whether a Township firefighter, paid or unpaid, may carry a firearm while on duty.

**Question:** May a Township firefighter carry a firearm during the course of his/her duties as a Township Firefighter?

**Answer:** Yes, because the Township has not adopted an employment policy prohibiting firefighters, whether paid or unpaid, from carrying a firearm to work.

In Michigan, there is not a specific law allowing an individual to openly carry a firearm in a public place. Conversely, there is no law that outright prohibits it, either. Instead, Michigan has adopted laws that limits where an individual may carry/possess a firearm. The general rule regarding local units of government regulating the possession of firearms is such that,

**“A local unit of government shall not...enact or enforce any ordinance or regulation pertaining to, or regulate in any other manner the...possession of pistols...except as otherwise provided by federal law or a law of this state.” MCL 123.1102.<sup>1</sup>**

However, an employer, such as a Township, may adopt (or not adopt) an employment policy prohibiting a firefighter (or any other employee), whether paid or unpaid from carrying a firearm at work.

MCL 28.425n (2)(b), states, in part, that,

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<sup>1</sup> Firearms and Ammunitions Act, Act 319 of 1990.

“Except as provided in subsection (3), an employer shall not prohibit an employee from doing either of the following:

Carrying a concealed pistol in compliance with a license issued under this act. **This subdivision does not prohibit an employer from prohibiting an employee from carrying a concealed pistol in the course of his or her employment with that employer.”<sup>2</sup>**

In other words, an employer, such as a municipality, may adopt an employee policy prohibiting its employees, such as firefighters, from carrying a firearm while on the job. Be advised that persons employed or volunteering as a firefighter have no legal authority to carry a firearm as a *law enforcement official*, unless he or she has been certified as a police officer by the Michigan Law Enforcement Training Council.<sup>3</sup>

However, a person serving as a firefighter who is not a certified police officer could potentially carry a firearm **as a citizen**, while performing their duties without violating state law (depending on whether the fire arm is unconcealed, or is concealed with a concealed-carry permit). Also, be advised that even individuals with a concealed weapons permit still cannot carry their firearm into certain venues, such as,

- (a) A depository financial institution or a subsidiary or affiliate of a depository financial institution.
- (b) A church or other house of religious worship.
- (c) A court.
- (d) A theatre.
- (e) A sports arena.
- (f) A day care center.
- (g) A hospital.
- (h) An establishment licensed under the Michigan liquor control act, Act No. 8 of the Public Acts of the Extra Session of 1933, being sections 436.1 to 436.58 of the Michigan Compiled Laws.<sup>4</sup>

It should be noted that there are several exceptions to venues listed above; however, a firefighter is not one of them. Regardless, the Township has the discretion to adopt a Township Employment Personnel Policy prohibiting the possession of firearms by an individual while performing their duties as a firefighter. Whether it is appropriate to adopt such a policy in your community rests with the Township Board.

In our County, I am aware of at least one fire department having adopted a policy

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<sup>2</sup> Please note that subsection (3) does not apply in given the circumstances presented.

<sup>3</sup> For Example, I am aware of at least one local police department cross trains its officers and firefighters. Therefore, an Officer may carry a firearm while on duty as a law enforcement official.

<sup>4</sup> MCL 750.234d makes it's a criminal misdemeanor to carry a concealed weapon into any of the above listed venues.

strictly prohibiting firefighters from bringing a firearm to work and carrying while on duty. Other Departments have police officers cross trained as firefighters and consequently do carry a firearm to work and while on duty. Another fire department allows its firefighters to carry/bring a firearm to work, but the firearm must be placed in a locked box when that firefighter responds to a call.

**Conclusion:** A Township firefighter may carry a firearm to work as a citizen because, to the best of my knowledge, the Township has not adopted an employment policy prohibiting it. Anyone who carries a firearm needs to be aware of all applicable state laws to avoid criminal prosecution.<sup>5</sup>

Simply put, the Township has a variety of options if/when it decides to adopt an employment policy regarding firearms. If it does, we recommend contacting your insurance carrier to see how, if at all, allowing firefighters to carry in the course of their duties affects its policy. Additionally, there needs to be a clear understanding that a firefighter is carrying a firearm as a citizen, not as a law enforcement official.

Very truly yours,

**BAUCKHAM, SPARKS, THALL,  
SEEBER & KAUFMAN, P.C.**

Seth Koches

---

<sup>5</sup> Be advised that this memorandum is not intended to give legal advice to fire firefighters who currently carry a firearm to/from work or while on duty. The purpose of this memorandum addresses whether a firefighter may carry while performing his/her job duties and whether the Township may adopt an employment policy addressing this issue.



MICHIGAN TOWNSHIP

PARTICIPATING PLAN

January 24, 2017

Chief Ron Van Overbeek, Fire Chief  
Lowell Area Fire and Emergency Services Authority  
301 E. Main St.  
Lowell MI 49331

Dear Chief Van Overbeek,

I would like to take this opportunity to thank you once again for submitting your CCW/CPL Policy to the Risk Control Department for review. By allowing the Risk Control Department the ability to review this policy we can potentially assist the Lowell Area Fire and Emergency Services Authority in reducing any existing and/or potential liability exposures that may be present in your day-to-day operation.

Upon review of the information gathered during the review, please allow me to offer the following comments and/or recommendation:

A government agency is afforded the privilege of governmental immunity from tort liability if (and only if) they are engaged in a governmental function as it relates to the essential elements of services you provide to the general public. The Agency and/or employees engaged in an activity outside the scope of their duties are not afforded such immunity.

With that being said, there would be no coverage afforded to employees whose actions resulting in an incident where the direct cause were determined to be the carrying or discharge of a weapon while in the course of their duty. I encourage you to speak with your agent, Judi Miljan further regarding coverage.

The Risk Control Department's position is that we strongly recommend our entities insured **not carry** during the course of their employment while acting on behalf of the insured entity (Lowell Area Fire and Emergency Services Authority).

Should you have any questions regarding our comments and recommendation, or any other questions regarding liability issues, please do not hesitate to contact the Risk Control Department or myself at any time.

Again, I appreciate your time. The Michigan Township Participating Plan and the Risk Control Department looks forward to a continued and good working relationship with Lowell Area Fire and Emergency Services Authority.

Respectfully,

Dustin Drabek, Risk Control Representative  
Michigan Township Participating Plan (MTPP)

Cc: Judie Miljan, BHS Insurance Agency  
Maureen Metzger, MTPP Underwriter



Lowell Area Fire and  
Emergency Services Authority  
Lowell Area Fire Department  
301 E. Main St. Lowell, MI 49331  
616-897-7354

Monday, February 06, 2017

Fire Authority Board:

We responded to 63 total incidents for the month of January, 22 fire related and 41 medical.

Medic 9, the 2011 Yukon, was in for brakes and the annual service. Ralph at the DPW performed the work. He gave the vehicle a thorough inspection and replaced some necessary items. The main drive belt was replaced along with the oil and filter change.

Firefighter Katie Rademacher has stepped down. Her reason for leaving was to attend to her family and the needs of her children. We welcomed her to try out again when the time is right.

Firefighter Zach Jahnke's father passed away on 02/01/2017.

The letter has been submitted to Platinum Powersports regarding the UTV. We will be taking delivery mid to late March. The trailer has been purchased at a cost of \$1099.00 that's \$100.00 less than planned.

I have been asked to speak at the Rotary meeting on 02/15/2017 at noon. They want to hear about our department and our vision moving forward. I did accept the invitation.

We are continuing to work on the punch list provided by the DPW director regarding our station needs. We have replaced more interior lighting and emergency exit signs and lights. FF Nigel Hefty has started working on the tile floors with regards to cleaning and re-grouting the seams.

We are waiting for quotes on window replacement, tuck pointing and door replacement.

Surveys have been given to the members and should be in by the 15<sup>th</sup> of February. I am also working on a survey regarding the rest of the command staff.

Shannon and I are reviewing all reports. The Sunday evening officer meetings continue to be very productive.

Please feel free to contact me at (616) 648-1478 with any questions or concerns.

Respectfully, Ron van Overbeek

Fire Chief, Lowell Area Fire Dept.



Lowell Area Fire and  
Emergency Services Authority  
Lowell Area Fire Department  
301 E. Main St. Lowell, MI 49331  
616-897-7354

Monday, February 06, 2017

Chief van Overbeek

January 2017 Divisions Report.

Fire Prevention Inspection Division:

In the Fire Prevention Inspection Division this month we performed 12 inspections noting multiple violations, many of these inspections were fire time and City building. We are continuing to work with property owners on installing Knox box installed through-out the area. We completed a large number of fire pre-plans.

Training Division:

During the month of January Lowell Area Fire Department had two in house department scheduled trainings on January 14 & 28. On January 14 LAFD covered required annual training of building construction and Small Engine while also introducing Spanish as a second language for medical response. The second in house training on January 28 was a medical blitz including annual refresher of CPR and AED. That day also consisted of training on airway management, documentation, trauma management, patient assessment, pediatric medical and pediatric trauma.

Probationary Fire fighter Jahnke continued with South Kent fire academy. There were 9 different class dates covering topics of EMS for first responder, fire and life safety initiatives, and hazmat operation/awareness. Class is due to be completed around the end of March.

LAFD also had fire fighter Hults and fire fighter Weiler continue with the company officer prerequisites. They attended four different evenings each class.

Lt. Krueger and Lt. Soyka attended Fire Officer III courses on two separate weekends. Both have now successfully completed the course for Fire Officer III.

LAFD had personnel complete a total of 193 hours of in house training. LAFD had personnel complete 100 hours of class time at outside departments. Total number of hours for training for the month of January was 293 hours.

Public Education and Community Relations Division:

This month in the Public Education Division we installed one smoke alarm for a family in need. We also are working with the Cub Scouts on doing a station tour. We are setting up members to take part in the annual Expo in March. We are planning on setting up a booth as well as bring a truck to show the tools to our community. It will be our goal to attract some more potential explores as well as new Members. We also made one 911 sign this month.

Equipment:

The new breathing air compressor is up and running.

Explorers update:

Our Explorers had their meeting where they learn how to run the air trailer they also had more SCBA training. The group has taken part in our general meetings where they have been hands on and interacting well with the members.

Best Regards,

Captain Shannon L. Witherell

# Lowell Area Fire Dept.

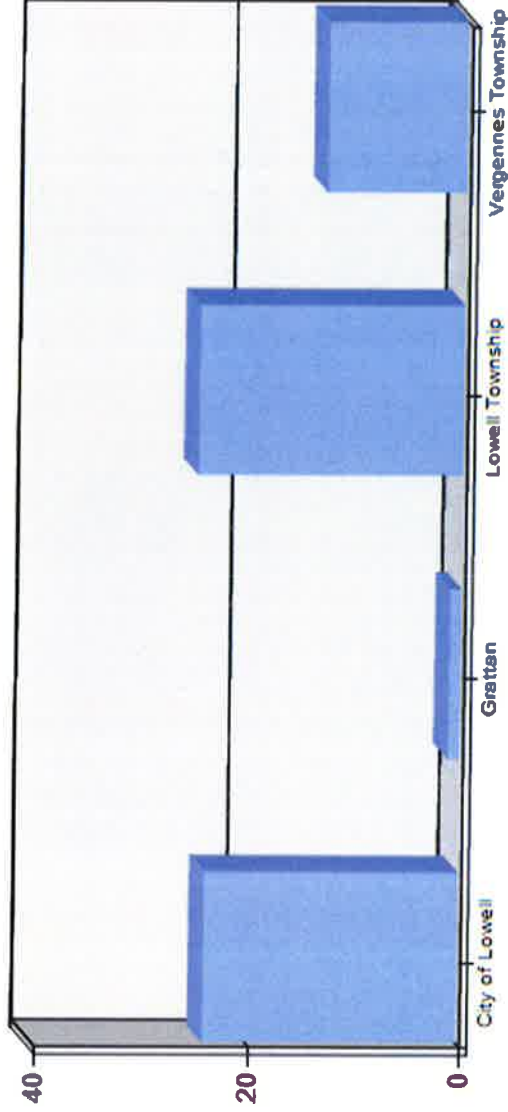
Lowell, MI

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## Incident Count per Zone for Date Range

Start Date: 01/01/2017 | End Date: 01/31/2017



ZONE	# INCIDENTS
City of Lowell - City	24
Grattan - Grattan Township	1
Lowell Township - Lowell Township	25
Vergennes Township - Vergennes Township	13
<b>TOTAL:</b>	<b>63</b>

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included.



# Lowell Area Fire Dept.

Lowell, MI

This report was generated on 2/1/2017 4:24:03 PM



## Incident List per User-Defined Field for Date Range for Station

MultiCustomQuestion: All Custom Questions | Incident Type(s): 100 - Fire, other, 111 - Building fire, 114 - Chimney or flue fi

Incident Number	Incident Date	Incident Type
<b>Station: Lowell Area Fire Department</b>		
<b>Question: Hand Tools Used</b>		
Answer: 0		
2017-13	01/06/2017	Motor vehicle accident with injuries
2017-28	01/11/2017	Motor vehicle accident with injuries
		<b>Total incidents: 2</b>

<b>Question: Hose 1.5 inch Feet used</b>		
Answer: 0		
2017-13	01/06/2017	Motor vehicle accident with injuries
2017-28	01/11/2017	Motor vehicle accident with injuries
		<b>Total incidents: 2</b>

<b>Question: Hose 3 inch Feet used</b>		
Answer: 0		
2017-13	01/06/2017	Motor vehicle accident with injuries
2017-28	01/11/2017	Motor vehicle accident with injuries
		<b>Total incidents: 2</b>

<b>Question: Hose 5 inch feet used</b>		
Answer: 0		
2017-13	01/06/2017	Motor vehicle accident with injuries
2017-28	01/11/2017	Motor vehicle accident with injuries
		<b>Total incidents: 2</b>

<b>Question: Rescue Tools Used</b>		
Answer: 0		
2017-13	01/06/2017	Motor vehicle accident with injuries
2017-28	01/11/2017	Motor vehicle accident with injuries
		<b>Total incidents: 2</b>

<b>Question: SCBA</b>		
Answer: 0		
2017-13	01/06/2017	Motor vehicle accident with injuries
2017-28	01/11/2017	Motor vehicle accident with injuries
		<b>Total incidents: 2</b>

<b>Question: Water used (gal)</b>		
Answer: 0		
2017-13	01/06/2017	Motor vehicle accident with injuries
2017-28	01/11/2017	Motor vehicle accident with injuries
		<b>Total incidents: 2</b>



Pa 2/10/17

Name	Call Hours	\$15.00 \$	Probie pay first Stage Hours	\$11.00 \$	Probie Pay Second Stage Hours	\$13.00 \$	Training Hours	\$11.00 \$	Inspections Hours	\$11.00 \$	Meeting Hours	\$11.00 \$	Lieutenant Hours	\$50.00 \$	Captain Hours	\$75.00 \$	Total
Barle Benjamin j																	
Bolan James	19	\$285.00			10	\$130.00	10	\$110.00	3	\$33.00	2	\$22.00					\$295.00
Charron Kem	25	\$375.00					2	\$22.00	3	\$33.00	1	\$11.00					\$351.00
DeVore Michael	11	\$165.00					9	\$99.00	3	\$33.00	1	\$11.00					\$518.00
Donahue Sean	31	\$465.00					10	\$110.00			2	\$22.00					\$297.00
Heftey Nigel	30	\$450.00					10	\$110.00	3	\$33.00	2	\$22.00	1	\$50.00			\$680.00
Hendryx Dustin	8	\$120.00					10	\$110.00	6	\$66.00	2	\$22.00					\$648.00
Hults Robert	14	\$210.00					9	\$99.00	6	\$66.00	2	\$22.00					\$318.00
Jahnke Zachary S			28	\$308.00			12	\$132.00	3	\$33.00	1	\$11.00					\$353.00
Johnson Charles	25	\$375.00					10	\$110.00	1	\$11.00	1	\$11.00					\$462.00
Kelley Erik	21	\$315.00					10	\$110.00	3	\$33.00	2	\$22.00					\$540.00
Krueger Dean	18	\$270.00					8	\$88.00	6	\$66.00	2	\$22.00					\$513.00
Oswald James	22	\$330.00					10	\$110.00	3	\$33.00	2	\$22.00	1	\$50.00			\$463.00
Putney Charles	19	\$285.00					10	\$110.00	6	\$66.00	2	\$22.00					\$528.00
Rademacher Katie							10	\$110.00	3	\$33.00	2	\$22.00					\$450.00
Soyka Justin	11	\$165.00			12	\$156.00	2	\$22.00	3	\$33.00							\$211.00
Vandervest Blake	15	\$225.00					8	\$88.00	2	\$22.00	2	\$22.00	1	\$50.00			\$347.00
Velzen Corwin	31	\$465.00					10	\$110.00	3	\$33.00	2	\$22.00					\$390.00
Weaver Samuel			26	\$286.00			10	\$110.00	12	\$132.00	2	\$22.00	1	\$50.00			\$779.00
Weiler James	12	\$180.00					3	\$33.00			2	\$22.00					\$418.00
Witherell Nicole	12	\$180.00					2	\$22.00	3	\$33.00	1	\$11.00					\$257.00
Witherell Shannon	20	\$300.00					5	\$55.00	31	\$341.00	2	\$22.00					\$235.00
Total	344	\$5,160.00	54	\$594.00	22	\$286.00	180	\$1,980.00	106	\$1,166.00	35	\$385.00	4	\$200.00	1	\$75.00	\$9,846.00

Deceml J16 runs  
pay date 1/13/2017

Name	Call Hours	\$15.00 \$	Probie pay first Stage Hours	\$11.00 \$	Probie Pay Second Stage Hours	\$13.00 \$	Training Hours	\$11.00 \$	Inspections Hours	\$11.00 \$	Captain Hours	\$75.00 \$	Lieutenant Hours	\$50.00 \$	Total
Barle Benjamin j															
Bolan James	16	\$240.00			6	\$78.00			3	\$33.00					\$111.00
Charron Kern	22	\$330.00							3	\$33.00					\$273.00
DeVore Michael	7	\$105.00							3	\$33.00					\$363.00
Donahue Sean	20	\$300.00													\$105.00
Heftye Nigel	17	\$255.00							3	\$33.00			1	\$50.00	\$350.00
Hendryx Dustin	12	\$180.00							6	\$66.00					\$288.00
Hults Robert	25	\$375.00					2	\$22.00	3	\$33.00					\$246.00
Jahnke Zachary S			30	\$330.00			5	\$55.00							\$430.00
Johnson Charles	16	\$240.00							3	\$33.00					\$385.00
Kelley Erik	17	\$255.00							3	\$33.00					\$273.00
Krueger Dean	12	\$180.00							3	\$33.00			1	\$50.00	\$288.00
Moskowitz David			6	\$66.00											\$263.00
Oswald James	17	\$255.00							3	\$33.00					\$66.00
Putney Charles	18	\$270.00													\$288.00
Rademacher Katie					5	\$65.00									\$270.00
Soyka Justin	20	\$300.00							3	\$33.00					\$98.00
Vandervest Blake	9	\$135.00							3	\$33.00			1	\$50.00	\$383.00
Velzen Corwin	29	\$435.00							3	\$33.00					\$168.00
Weaver Samuel			21	\$231.00					3	\$33.00			1	\$50.00	\$518.00
Weiler James	10	\$150.00					2	\$22.00	3	\$33.00					\$264.00
Witherell Nicole	12	\$180.00							3	\$33.00					\$205.00
Witherell Shannon	28	\$420.00													\$180.00
Total	307	\$4,605.00	57	\$627.00	11	\$143.00	9	\$99.00	43	\$473.00	1	\$75.00	4	\$200.00	\$968.00
									94	\$1,034.00	1	\$75.00			\$6,783.00

Employee Hours and Gross by GL Number Report

For Check Dates 01/01/2017 to 01/31/2017

For Selected Pay Code(s): CHIEF, EIC WOS, EIC1, EIC2, FIRE MEETINGS, FIRE REPORTS, FIRE RUNS, FIRE SALARY, FIRE TRAINING, INSPECTIONS, MILEAGE, PHONE BILL, REGULAR

Pay Code ID	Distribution	Sup Hours	Reg Hours	Reg Gross	Ot Hours	OT Gross	Gross	Check Date
0152 - VANOVERBEEK, RONALD J								
CHIEF	206-336-702.000	0.00	32.00	1,000.00	0.00	0.00	1,000.00	01/06/2017
CHIEF	206-336-702.000	0.00	35.00	1,000.00	0.00	0.00	1,000.00	01/20/2017
Employee Totals:		0.00	67.00	2,000.00	0.00	0.00	2,000.00	
Grand Totals:		0.00	67.00	2,000.00	0.00	0.00	2,000.00	

# Lowell Area Fire & Emergency Services

Monthly Tracking 7/1/2016 - 6/30/2017

\$15.00

total runs

Lowell Twp

Vergennes Twp

City

Mutual Aid

Location

#

#

#

#

July

18

8

20

1

Cascade

August

31

14

38

1

Ada

September

27

18

23

October

28

7

32

0

November

27

11

23

2

Grattan & Saranac

December

23

10

25

1

Bowne Twp

January

0

0

0

February

0

0

0

March

0

0

0

April

0

0

0

May

0

0

0

June

0

0

0

Total Runs

154

68

161

5

MONTH

MEETINGS

Training

INSPECTIONS

LT/CAPT

Chief office hours

July

\$ 374.00

\$ 814.00

\$ 902.00

\$ 225.00

37

August

\$ 506.00

\$ 660.00

\$ 957.00

\$ 225.00

65

September

\$ 429.00

\$ 1,364.00

\$ 1,177.00

\$ 275.00

69.5

October

\$ 330.00

\$ 1,221.00

\$ 1,182.50

\$ 275.00

69.5

November

\$

\$ 1,056.00

\$ 1,034.00

\$ 275.00

66.5

December

\$

\$ 99.00

\$

\$ 275.00

65

January

0

February

0

March

0

April

0

May

0

June

0

\$ 1,639.00

\$ 5,214.00

\$ 5,252.50

\$ 1,550.00

373

# Lowell Area Fire Dept.

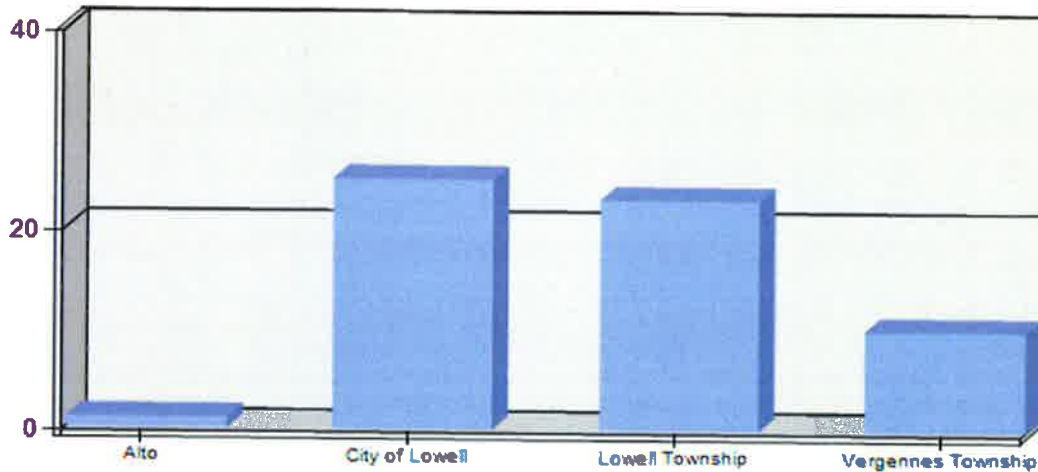
Lowell, MI

This report was generated on 1/3/2017 3:53:41 PM



## Incident Count per Zone for Date Range

Start Date: 12/01/2016 | End Date: 12/31/2016



ZONE	# INCIDENTS	
Alto - Bowne Township	1	
City of Lowell - City	25	
Lowell Township - Lowell Township	23	
Vergennes Township - Vergennes Township	10	
TOTAL:		59

# Lowell Area Fire Dept.

Lowell, MI

This report was generated on 1/3/2017 3:58:43 PM



## Incident Count per User-Defined Fields for Date Range

Start Date: 12/01/2016 | End Date: 12/31/2016

ANSWERS	# INCIDENTS
<b>USER-DEFINED FIELD: SCBA (Required)</b>	
0	49
1	2
2	1
4	2
N/A	5

<b>USER-DEFINED FIELD: Hose 1.5 inch Feet used (Required)</b>	
0	52
100	1
200	1
N/A	5

<b>USER-DEFINED FIELD: Hose 3 inch Feet used (Required)</b>	
0	54
N/A	5

<b>USER-DEFINED FIELD: Hose 5 inch feet used (Required)</b>	
0	53
25	1
N/A	5

<b>USER-DEFINED FIELD: Hand Tools Used (Required)</b>	
0	48
1	1
2 gas monitor	1
2 TIC	1
2 TIC, 1 Pike pole, 2 Roof ladders, 1 extension ladder	1
Chain saw, pike pole, hand lights	1
N /A	2
N/A	3
Thermal camera, 4 gas monitor	1

<b>USER-DEFINED FIELD: Rescue Tools Used (Required)</b>	
0	54
N/A	5

<b>USER-DEFINED FIELD: Water used (gal) (Required)</b>	
0	1
0	51
2	1
350	1
N/A	5