

LOWELL AREA FIRE AND EMERGENCY SERVICES BOARD  
MEETING AGENDA  
Monday, August 10, 2020 3:30 p.m.  
Look Memorial Fire Station

1. ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF THE MINUTES
  - A. Approval of the Regular Meeting Minutes from July 13, 2020 (Distributed at Meeting)
4. FINANCIAL REPORTS
5. PUBLIC COMMENT (MAXIMUM OF 2 MINUTES PER SPEAKER)
6. OLD BUSINESS
7. NEW BUSINESS
  - a. Consultant Review
8. COMMITTEE REPORTS
  - A. Capital Appropriations
  - B. Financial
9. FIRE CHIEF'S REPORT AND UPDATES
10. MEMBER COMMENTS
11. DATE FOR NEXT MEETING(S)
12. ADJOURNMENT

**Lowell Fire Authority**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the One and Twelve Months Ended June 30, 2020**

	Current Month	General Fund Year to date	AMENDED Budget	Available Balance	% of the budget used
<b>Revenues</b>					
Lowell Township	-	\$ 131,603.82	130,620.65	\$ (983.17)	100.75%
Vergennes Township	-	115,541.61	114,558.47	(983.14)	100.86%
City of Lowell	-	116,784.02	115,800.88	(983.14)	100.85%
Sale of Old Off Road Vehicle	-	1,289.00	1,289.00	-	100.00%
Grants	-	12,500.00	12,500.00	-	100.00%
Interest and Dividends	4.54	81.68	300.00	218.32	27.23%
Misc. Income	18,030.01	21,231.68	3,037.50	(18,194.18)	6.99
<b>Total Revenues</b>	<b>\$ 18,034.55</b>	<b>\$ 399,031.81</b>	<b>\$ 378,106.50</b>	<b>\$ (20,925.31)</b>	<b>105.53%</b>
<b>Expenditures</b>					
Salaries--Permanent	3,461.55	28,153.79	\$ 29,000.00	\$ 846.21	97.08%
Salaries--Temporary	14,302.00	110,592.00	122,840.00	12,248.00	90.03%
Payroll Taxes	1,308.83	10,314.39	12,500.00	2,185.61	82.52%
Worker's Compensation	-	6,780.00	9,000.00	2,220.00	75.33%
Office Supplies	-	332.23	1,500.00	1,167.77	22.15%
Operating Supplies	2,360.49	48,533.42	54,500.00	5,966.58	89.05%
Fuel	219.30	3,185.48	4,000.00	814.52	79.64%
Professional Services	-	-	-	-	-
Legal	-	5,456.25	7,000.00	1,543.75	77.95%
Accounting	600.00	6,400.00	8,000.00	1,600.00	80.00%
Auditing	-	2,740.00	2,750.00	10.00	99.64%
Biocare	-	5,985.00	7,000.00	1,015.00	85.50%
Kent County Fire Assessment	-	16,289.93	19,000.00	2,710.07	85.74%
Other	15,187.50	18,225.00	4,000.00	(14,225.00)	455.63%
Communications	1,349.02	10,135.82	16,000.00	5,864.18	63.35%
Travel Expenses	-	183.98	2,000.00	1,816.02	9.20%
Insurance	-	11,453.00	12,000.00	547.00	95.44%
Public Utilities	1,515.15	13,683.99	16,000.00	2,316.01	85.52%
Repair and Maintenance--Buildings	1,081.63	11,381.46	11,390.00	8.54	99.93%
Repair and Maintenance--Vehicles	521.22	9,025.32	13,000.00	3,974.68	69.43%
Repair and Maintenance--Other	-	-	15.00	15.00	0.00%
Miscellaneous	6.00	654.40	2,500.00	1,845.60	26.18%
Training	-	5,334.40	11,000.00	5,665.60	48.49%
Capital Expenses	-	-	-	-	-
Building Upgrades	-	-	-	-	#DIV/0!
Fire & Rescue Vehicle Equipment	-	12,010.01	13,000.00	989.99	92.38%
Fire Vehicles	-	-	-	-	#DIV/0!
<b>TOTAL Expenditures</b>	<b>\$ 41,912.69</b>	<b>\$ 336,849.87</b>	<b>\$ 377,995.00</b>	<b>\$ 41,145.13</b>	<b>89.11%</b>
<b>INCREASE/DECREASE IN NET ASSETS</b>	<b>(23,878.14)</b>	<b>62,181.94</b>	<b>111.50</b>	<b>(62,070.44)</b>	
Beginning Net Assets		\$ 27,475.84	\$ 27,475.84		
Ending Net Assets		\$ 89,657.78	\$ 27,587.34		



Lowell Area Fire and  
Emergency Services Authority  
Lowell Area Fire Department  
315 S. Hudson St. Lowell, MI 49331  
616-897-7354

Wednesday, August 05, 2020

Fire Authority Board:

We responded to 64 total incidents for the month of July.

We are continuing to follow county, state and CDC guidelines for COVID-19.

We will be meeting with the county in July to start specking the new truck. This meeting was canceled by the county pending the new chief.

The three members we have taking the medical training have all passed the class. Next is the national registry.

Shannon, Corey and I are reviewing all reports.

Please feel free to contact me at (616) 648-1478 with any questions or concerns.

Respectfully, Ron van Overbeek

Fire Chief, Lowell Area Fire Dept.

# Lowell Area Fire Dept.

Lowell, MI

This report was generated on 8/3/2020 8:00:05 AM



## Basic Incident Info with Number of Responding Apparatus and Personnel for Date Range

Start Date: 07/01/2020 | End Date: 07/31/2020

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
07/01/2020	2020-400		444 - Power line down		Vergennes Township - Vergennes Township	2	5
07/01/2020	2020-401		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	3	9
07/01/2020	2020-402		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	9
07/02/2020	2020-404		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	3
07/03/2020	2020-405		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	4
07/04/2020	2020-406		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	5
07/04/2020	2020-407		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	8
07/05/2020	2020-408		131 - Passenger vehicle fire		Vergennes Township - Vergennes Township	4	11
07/05/2020	2020-409		745 - Alarm system activation, no fire - unintentional		City of Lowell - City	4	10
07/05/2020	2020-410		730 - System malfunction, other		City of Lowell - City	2	7
07/06/2020	2020-411		118 - Trash or rubbish fire, contained		City of Lowell - City	3	4
07/06/2020	2020-412		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	3	4
07/06/2020	2020-413		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	3
07/07/2020	2020-414		611 - Dispatched & cancelled en route		City of Lowell - City	1	8
07/09/2020	2020-415		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	5
07/09/2020	2020-416		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	3
07/10/2020	2020-417		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	4
07/10/2020	2020-418		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	4

Only REVIEWED incidents included.

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
07/10/2020	2020-419		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	4
07/11/2020	2020-420		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	7
07/11/2020	2020-421		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	3	7
07/11/2020	2020-422		444 - Power line down		City of Lowell - City	2	6
07/12/2020	2020-423		611 - Dispatched & cancelled en route		Vergennes Township - Vergennes Township	1	4
07/12/2020	2020-424		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	3
07/13/2020	2020-425		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	2
07/13/2020	2020-426		412 - Gas leak (natural gas or LPG)		Vergennes Township - Vergennes Township	2	3
07/14/2020	2020-427		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	2
07/15/2020	2020-428		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	2
07/15/2020	2020-429		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	4
07/15/2020	2020-430		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	5
07/16/2020	2020-431		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	3
07/16/2020	2020-432		611 - Dispatched & cancelled en route		Lowell Township - Lowell Township	1	3
07/17/2020	2020-433		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	4
07/18/2020	2020-434		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	3
07/18/2020	2020-435		444 - Power line down		Lowell Township - Lowell Township	1	3
07/18/2020	2020-436		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	3	6
07/21/2020	2020-438		611 - Dispatched & cancelled en route		Lowell Township - Lowell Township	1	4
07/21/2020	2020-439		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	7
07/21/2020	2020-440		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	6

Only REVIEWED incidents included.



DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
07/21/2020	2020-441		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	6
07/22/2020	2020-442		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	2
07/22/2020	2020-443		111 - Building fire		City of Lowell - City	3	7
07/22/2020	2020-444		440 - Electrical wiring/equipment problem, other		City of Lowell - City	4	7
07/22/2020	2020-445		444 - Power line down		City of Lowell - City	1	4
07/22/2020	2020-446		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	4
07/23/2020	2020-447		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	2
07/23/2020	2020-448		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	7
07/24/2020	2020-449		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	2
07/24/2020	2020-450		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	2
07/26/2020	2020-451		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	4
07/26/2020	2020-452		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	6
07/26/2020	2020-453		733 - Smoke detector activation due to malfunction		City of Lowell - City	1	6
07/26/2020	2020-454		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	4
07/27/2020	2020-455		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	3
07/28/2020	2020-456		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	3
07/28/2020	2020-457		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	8
07/29/2020	2020-458		600 - Good intent call, other		City of Lowell - City	1	3
07/29/2020	2020-459		311 - Medical assist, assist EMS crew		Lowell Township - Lowell Township	1	4
07/30/2020	2020-460		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	4
07/30/2020	2020-461		600 - Good intent call, other		Lowell Township - Lowell Township	2	6
07/30/2020	2020-463		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	3

Only REVIEWED incidents included.

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
07/31/2020	2020-464		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	2
07/31/2020	2020-465		311 - Medical assist, assist EMS crew		City of Lowell - City	1	2
07/31/2020	2020-466		611 - Dispatched & cancelled en route		Lowell Township - Lowell Township	1	4

**TOTAL # INCIDENTS: 64**

Only REVIEWED incidents included.

# Lowell Area Fire Dept.

Lowell, MI

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## Incident Count with Man-Hours per Zone for Date Range

Start Date: 07/01/2020 | End Date: 07/31/2020

ZONE	INCIDENT COUNT	MAN-HOURS
City of Lowell - City	29	27:37
Lowell Township - Lowell Township	19	17:37
Vergennes Township - Vergennes Township	16	35:36
<b>TOTAL</b>	<b>64</b>	<b>80:50</b>

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



**EMERGENCY  
REPORTING**

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Doc Id: 1306

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# Lowell Area Fire Dept.

Lowell, MI

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## Incident Count per User-Defined Fields for Date Range

Start Date: 07/01/2020 | End Date: 07/31/2020

ANSWERS	# INCIDENTS
<b>USER-DEFINED FIELD: SCBA (Required)</b>	
0	63
4	1
<b>USER-DEFINED FIELD: Hose 1.5 inch Feet used (Required)</b>	
0	63
50	1
<b>USER-DEFINED FIELD: Hose 3 inch Feet used (Required)</b>	
0	64
<b>USER-DEFINED FIELD: Hose 5 inch feet used (Required)</b>	
0	64
<b>USER-DEFINED FIELD: Hand Tools Used (Required)</b>	
0	57
1 chain saw	1
1 TIC	1
2 flashlights, TIC	1
broom, halagen, cutters	1
TIC	3
<b>USER-DEFINED FIELD: Rescue Tools Used (Required)</b>	
0	64
<b>USER-DEFINED FIELD: Water used (gal) (Required)</b>	
0	62
1900	1
30	1
<b>USER-DEFINED FIELD: LUCAS (Required)</b>	
NO	63
Yes	1

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.