

LOWELL AREA FIRE AND EMERGENCY SERVICES BOARD

MEETING MINUTES

Monday, February 10th, 2020. 3:30pm.

At the Look Memorial Fire Station.

1. ROLL CALL

Acting Board Chair Dave Pasquale called the meeting to order at 3:30pm.

Members Present: Tim Wittenbach, Jessica Marks, Carl Blough, Dave Pasquale and Mike DeVore. Also present: Chief Ron van Overbeek, Chief Steve Bukala, City Manager Mike Burns, Bob Hults, Erik Kelly, Jerry Hale, Peter Letzmann, Greg Canfield.

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY BLOUGH and seconded by MARKS to approve the agenda as amended. Yes-Pasquale, Wittenbach, DeVore, Marks, Blough. Motion carried.

3. APPROVAL OF THE MINUTES

A. Approval of the regular meeting minutes from January 13, 2020.

IT WAS MOVED BY DEVORE and seconded by MARKS to approve the minutes from the previous meeting. Yes-Wittenbach, Pasquale, DeVore, Marks, Blough. Motion carried.

4. FINANCIAL REPORTS

A. IT WAS MOVED BY DEVORE and seconded by MARKS to accept Financial Reports as presented and to get clarification on the MISC ITEMS line from Chris Brown. Yes-Pasquale, DeVore, Marks, Wittenbach, Blough. Motion carried.

5. PUBLIC COMMENT

None. Public comment was closed.

6. OLD BUSINESS

A. Election of 2020 Officers: IT WAS MOVED BY DEVORE and seconded by BLOUGH to remove the previous nominations. The board discussed the options for the Chair position.

IT WAS MOVED BY DEVORE and seconded by PASQUALE to nominate Jessica Marks as Chair. Yes-Pasquale, Marks, Blough, DeVore. Motion carried.

IT WAS MOVED BY DEVORE and seconded by PASQUALE to close nominations for Chair. Yes-Wittenbach, Pasquale, Marks, Blough, DeVore. Motion carried.

IT WAS MOVED BY DEVORE and seconded by BLOUGH to appoint Jessica Marks as Chair. Yes-DeVore, Marks, Blough, Pasquale. No-Wittenbach, Motion carried.

IT WAS MOVED BY BLOUGH and seconded by PASQUALE to nominate Tim Wittenbach as Vice-Chair.

Yes-Blough, Marks, Pasquale, Wittenbach. No-DeVore. Motion carried.

IT WAS MOVED BY BLOUGH and seconded by MARKS to close nominations.

Yes-Blough, Marks, Wittenbach, Pasquale, DeVore. Motion carried.

IT WAS MOVED BY BLOUGH and seconded by PASQUALE to appoint Tim Wittenbach as Vice-Chair.

Yes-Wittenbach, Blough, Pasquale, Marks. No-DeVore. Motion carried.

IT WAS MOVED BY DEVORE and seconded by MARKS to nominate Carl Blough as Secretary-Treasurer.

Yes-DeVore, Wittenbach, Blough, Marks, Pasquale. Motion carried.

IT WAS MOVED BY WITTENBACH and seconded by DEVORE to close nominations.

Yes-DeVore, Marks, Blough, Wittenbach, Pasquale. Motion carried.

IT WAS MOVED BY DEVORE and seconded by WITTENBACH to appoint Carl Blough as Secretary-Treasurer.

Yes-DeVore, Wittenbach, Blough, Marks, Pasquale. Motion carried.

B. McGrath Consulting review and discussion: The consultants have requested a board liaison to the Fire Department for the consulting process. IT WAS MOVED BY PASQUALE and seconded by DEVORE to appoint Mike DeVore to the position of liaison. Yes-Wittenbach, DeVore, Marks, Pasquale, Blough. Motion carried.

C. Budget for Fiscal Year 2020-2021: Carl presented the board with some updates to the budget for next year. There were no major changes, except a stipend increase for the command staff and a \$2 per hour raise for calls. IT WAS MOVED BY DEVORE and seconded by BLOUGH to approve the budget as amended. Yes-Wittenbach, DeVore, Marks, Blough, Pasquale. Motion carried.

D. Lew Bender Facilitation Review: Mike presented the board with the review of the Lew Bender session for review. Any questions or comments can be emailed. No motion was necessary.

7. NEW BUSINESS

-None.

8. COMMITTEE REPORTS

A. Capital Appropriations-Mike and Tim recapped their meeting with the County Purchaser about the 2022 Engine. The next step is a department meeting to gather ideas and start the spec process. Everything is on schedule so far.

B. Financial-None.

9. FIRE CHIEF REPORT AND UPDATES

Chief van Overbeek provided the Board with his report for January. The Department ran 61 calls. 3 of the members will start the First Responder course. There was an investigation for the house explosion at Fallasburg Park. There is a quote being requested for the windows in the day room.

10. MEMBER COMMENTS

-Carl Blough wanted discussion on who else should be a signatory on the Mercantile Bank accounts. IT WAS MOVED BY DEVORE and seconded by MARKS to assign Tim Wittenbach as a signatory on the Mercantile Bank accounts. Yes-Blough, Wittenbach, Marks, Blough, Pasquale. Motion carried.

11. DATE FOR NEXT MEETING

The next meeting is scheduled for March 9th, 2020 at 3:30pm.

12. ADJOURNMENT

IT WAS MOVED BY DEVORE and seconded by PASQUALE to adjourn at 4:14pm.
Yes-Pasquale, DeVore, Marks, Wittenbach, Blough. Meeting adjourned.

Respectfully submitted,

Jim Herb, Chairman

Mike DeVore, Recording Secretary