

Lowell Area Fire & Emergency Services Authority

Meeting Minutes

Thursday, March 11th, 2021 at 7:00pm.

Look Memorial Fire Station.

1) ROLL CALL:

Board Chair Marks called the meeting to order at 7:00pm.

Members present: Jessica Marks, Carlton Blough, Tim Wittenbach, Kate Dernocoeur, Dave Pasquale, Mike DeVore

Also present: Fire Chief Shannon Witherell.

2) APPROVAL OF THE AGENDA:

IT WAS MOVED BY DEVORE and seconded by WITTENBACH to approve the agenda as presented. Yes-Pasquale, Wittenbach, Dernocoeur, Blough, Marks, DeVore. Motion carried.

3) APPROVAL OF THE MINUTES:

A) IT WAS MOVED BY PASQUALE and seconded by DERNOCOEUR to approve the minutes from the February 11th regular meeting as presented. Yes-Marks, Blough, Wittenbach, Dernocoeur, Pasquale, DeVore. Motion carried.

4) FINANCIAL REPORTS:

IT WAS MOVED BY DEVORE and seconded by PASQUALE to accept the Financial Reports from November and December as presented. Yes-DeVore, Pasquale, Marks, Blough, Dernocoeur, Wittenbach. Motion carried.

5) PUBLIC COMMENT:

-None. Public Comment was closed.

6) OLD BUSINESS:

A) Lew Bender- DeVore stated the date for the Lew Bender facilitation was set for April 26th and the cost would be split with the city. It would come out to \$1250 for each, with no travel or hotel needed this year. After some discussion, DeVore stated that the city would just pay for it if the money was an issue. Wittenbach and Blough both voiced their opposition. IT WAS MOVED BY PASQUALE and seconded by DEVORE to have the Lew Bender Facilitation on April 26th with the City of Lowell paying the bill. Yes-Dernocoeur, Marks, Pasquale, DeVore. No-Blough, Wittenbach. Motion carried.

B) Cost Recovery Ordinance- It was stated by Chief Witherell that the cost recovery ordinance was approved by the city and still in discussion at both townships. No motion was necessary.

C) Updated Administrative Policy Handbook: The updated handbook was sent to the attorney for review. IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to accept the updated handbook as presented. Yes-Wittenbach, Dernocoeur, Pasquale, DeVore, Marks, Blough. Motion carried.

7) NEW BUSINESS:

-None.

8) COMMITTEE REPORTS:

A) CAPITAL APPROPRIATIONS:

-No update.

B) FINANCIAL:

-Wittenbach reported that Vergennes Township is going for a millage in August. The City and Lowell Township are also discussing the idea..

9) FIRE CHIEF REPORT AND UPDATES:

-Chief Witherell provided the Board with is report. Included were February response numbers, updates on training and new hires.

10) MEMBER COMMENTS:

-The board thanked Kate for arranging and delivering the congratulatory cake for the recent promotions.

11) DATE FOR NEXT MEETING:

-The next regular meeting will take place on Thursday, April 8th, 2021 at 7pm at the Look Memorial Fire Station. A Zoom option will also be available.

12) ADJOURNMENT:

-IT WAS MOVED BY DEVORE and seconded by DERNOCOEUR to adjourn at 8:02pm. Yes-Marks, DeVore, Wittenbach, Dernocoeur, Pasquale, Blough. Meeting adjourned.