

**PROCEEDINGS  
OF  
LOWELL DOWNTOWN HISTORIC DISTRICT COMMISSION  
CITY OF LOWELL  
TUESDAY, SEPTEMBER 25, 2012, 6:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Meeting was called to order at 6:05 p.m. by Chairman Doyle and Lori Gerard called the roll.

Present: Commissioners Bob Reagan, Nancy Wood and Chairman Steve Doyle

Absent: Greg Canfield and Councilmember Jim Hall

Also Present: Pat Allchin and Lori Gerard

2. **APPROVAL OF THE AGENDA**

IT WAS MOVED BY REAGAN and supported WOOD to approve the agenda written

YEA: 3. NAY: 0. ABSENT: 1. MOTION CARRIED.

3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**

IT WAS MOVED BY REAGAN and supported by WOOD to approve the regular minutes of August 28, 2012 as written.

YEA: 3. NAY: 0. ABSENT: 1. MOTION CARRIED.

4. **325 W. MAIN – Historical Museum – ramp repair**

Pat Allchin Historical Museum Director submitted a grant application and photos for repairs to the rotted wood on the rear entrance ramp handrail. Wood would be replaced in rotten areas as well as scrape, sand, and painting of ramp. It was noted that a permit application was not need for this repair.

The bids submitted are as follows:

Oakwood Construction	\$1300
Cadwallader Construction	\$1075

Commissioner Wood noted that the building was owned by the city. Chairman Doyle noted that in the past that the Museum has been given grants of one hundred percent.

IT WAS MOVED BY REAGAN and supported by WOOD to approve \$1075 for a hundred percent grant for 325 W Main for repair of the handicap ramp railing. Deadline for grant will be November 15, 2012.

YEA: 3. NAY: 0. ABSENT: 1. MOTION CARRIED.

Allchin noted that she still had a building permit open for another 120 days. It was noted that she should contact Cascade if she needed a permit to do a repair.

5. **PROJECT UPDATES.**

It was noted that All Weather Seal has removed the old awnings and completed the painting.

It was noted that there is an error on the spreadsheet. The 2<sup>nd</sup> grant for All Weather Seal should read Carolyn Price.

6. **OLD BUSINESS.**

No old business.

7. **NEW BUSINESS.**

No new business.

8. **PUBLIC COMMENTS.**

Commissioner Wood questioned if anything can be done to the repair the second story windows in the 200 E. Main block as they are mostly covered with plywood. Chairman Doyle stated that through the years some of the owners have updated their buildings and replaced the windows.

IT WAS MOVED BY REAGAN to adjourn at 6:31 p.m.

DATE:

APPROVED:

---

Steve Doyle, Chairman

---

Greg Canfield, Vice Chairman