

**PROCEEDINGS  
OF  
LOWELL DOWNTOWN HISTORIC DISTRICT COMMISSION  
CITY OF LOWELL  
TUESDAY, AUGUST 27, 2013 at 6:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Meeting was called to order at 6:02 p.m. by Chairman Doyle and Lori Gerard called the roll.

Present: Commissioners Greg Canfield, Nancy Wood, Brian McLane (arrived at 6:05) and Chairman Steve Doyle

Absent: Councilmember Jim Hall

Also Present: DPW Director Dan DesJarden and Lori Gerard

2. **APPROVAL OF THE AGENDA**

IT WAS MOVED BY WOOD and supported CANFIELD to approve the agenda as written

YEA: 3 NAY: 0. ABSENT: 1. MOTION CARRIED.

3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**

IT WAS MOVED BY CANFIELD and supported by WOOD to approve the regular minutes of July 23, 2013 as written.

YEA: 3. NAY: 0. ABSENT: 1. MOTION CARRIED.

4. **301 E. Main – City of Lowell – wood replacement and paint**

Dan DesJarden presented a permit application for wood repairs, prime and painting all exterior wood surfaces. Entry doors are to all be stained and resealed. It was noted that the renovation to the city hall was done in 2003. Photos of the deteriorating wood were also provided. DesJarden stated that do the size of the project that this will be pushed out until spring 2014 for bid. Estimated cost will be \$40,000 - \$45,000.

IT WAS MOVED BY CANFIELD and supported by WOOD to approve the repair and painting of the wood exterior at 301 E. Main.

YEA: 4. NAY: 0. ABSENT: 0. MOTION CARRIED.

DesJarden stated that once bids are approved in the spring he will come back to the HDC with a grant application. He will also be looking at other avenues for funding.

5. **PROJECT UPDATES.**

**291 & 307 E. Main – Mark Batchelor – exterior renovation**

An email was received from Mark Batchelor owner of 307 & 219 E. Main requesting an extension for his grant. Grant is in the amount of \$2100 based on work of \$7000.

IT WAS MOVED BY CANFLIED and supported by MCLANE to give a grant extension for 219 & 307 E. Main until May 1, 2014.

YEA: 4. NAY: 0. ABSENT: 0. MOTION CARRIED

**216 W. Main – Flat River Main Street Condo Association – door replacement**

A grant application with two bids was submitted for replacement of 2 wood, 6 panel stairway doors.

IT WAS MOVED BY WOOD and supported by MCLANE to approve the bid of \$1250 for replacement of 2 wood 6 panel doors. Grant not to exceed \$375.

YEA: 3. NAY: 0. ABSENT: 1(Canfield left at 6:15 pm).  
MOTION CARRIED

6. **OLD BUSINESS.**

It was noted that the Museum’s phase I informational boards have been installed on the riverwalk.

7. **NEW BUSINESS.**

It was noted that a grant was applied for \$50,000 with the Lowell Area Community Fund.

8. **PUBLIC COMMENTS.**

No comments.

IT WAS MOVED BY MCCLANE to adjourn at 6:20p.m.

DATE:

APPROVED:

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Steve Doyle, Chairman

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Greg Canfield, Vice Chairman