

**PROCEEDINGS
OF
LOWELL DOWNTOWN HISTORIC DISTRICT COMMISSION
CITY OF LOWELL
TUESDAY, JULY 22, 2014 at 6:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Meeting was called to order at 6:02 p.m. by Chairman Doyle and Lori Gerard called the roll.

Present: Todd Cooper, Nancy Wood and Chairman Steve Doyle

Absent: Brian McLane and Councilmember Sharon Ellison

Also Present: Dan DesJarden and Lori Gerard

2. **APPROVAL OF THE AGENDA**

IT WAS MOVED BY WOOD and supported COOPER to approve the agenda as written

YEA: 3 NAY: 0. ABSENT: 1. MOTION CARRIED.

3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**

No minutes available.

4. **PERMIT APPLICATION:**

301 E. Main – City of Lowell – repair & maintenance

Application for City of Lowell was presented by Dan DesJarden DPW Director for repairs and repainting of all exterior wood on the first floor of the city hall. DesJarden commented that the second floor needs repairs but due to cost that would be another phase of the project. DesJarden also stated that he had contacted 5 contractors regarding this project and 3 came to actually view the project for bid. Only 1 bid was then received as most contractors were too busy with other projects. It was noted that it has been 11 years since the city hall was remodeled.

IT WAS MOVED BY COOPER and supported by WOOD to approve the repairs and painting at 301 E. Main as presented.

YEA: 3. NAY: 0. ABSENT: 1. MOTION CARRIED.

DesJarden also presented a grant application for the repairs. Only bid received for wood replacement, patching concrete base, caulk and painting of first floor was for \$11,500.

IT WAS MOVED BY WOOD and supported by COOPER to approve an 80% grant for work of \$11,500 with grant not to exceed \$9200. Deadline for grant will be November 1, 2014.

YEA: 3. NAY: 0. ABSENT: 1. MOTION CARRIED.

5. **PROJECT UPDATES.**

None.

6. **OLD BUSINESS.**

None.

7. **NEW BUSINESS.**

None.

8. **PUBLIC COMMENTS.**

No comments.

IT WAS MOVED BY COOPER to adjourn at 6:30 p.m.

DATE:

APPROVED:

Steve Doyle, Chairman