

**PROCEEDINGS
OF
LOWELL DOWNTOWN HISTORIC DISTRICT COMMISSION
CITY OF LOWELL
TUESDAY, AUGUST 26, 2014 at 6:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

The Meeting was called to order at 6:15 p.m. by Chairman Doyle and Lori Gerard called the roll.

Present: Brian McLane, Nancy Wood and Chairman Steve Doyle

Absent: Todd Cooper and Councilmember Sharon Ellison

Also Present: Mark Howe and Lori Gerard

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY MCLANE and supported by WOOD to approve the agenda as written

YEA: 3 NAY: 0. ABSENT: 1. MOTION CARRIED.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

IT WAS MOVED BY WOOD and supported by MCLANE to approve the minutes as written

YEA: 3 NAY: 0. ABSENT: 1. MOTION CARRIED.

4. PERMIT APPLICATION:

207 W. Main – James Reagan - signage

Reagan submitted an application for signage providing 2 options for his building. The preferred option chosen by the board was for two 111” x 32” signs one on each street side and address numbers over the door. Chairman Doyle noted that the proposed size of the address numbers were 15” x 22” were would be out of character for the district. City Manager Mark Howe provided copies of the amended sign Ordinance 13-03 that was approved by council.

IT WAS MOVED BY MCLANE and supported by WOOD to approve two – 111” x 32” signs as indicated in Option 1 of permit application. Address number are to be no larger than 8” tall and in proportion and keeping with the character of the building. Signage is pending city sign approval.

YEA: 3. NAY: 0. ABSENT: 1. MOTION CARRIED.

5. **PROJECT UPDATES.**

Mark Batchelor will complete his project and starting on the city hall soon.

6. **OLD BUSINESS.**

None.

7. **NEW BUSINESS.**

None.

8. **PUBLIC COMMENTS.**

No comments.

IT WAS MOVED BY WOOD to adjourn at 6:53 p.m.

DATE:

APPROVED:

Steve Doyle, Chairman