

**PROCEEDINGS
OF
LOWELL DOWNTOWN HISTORIC DISTRICT COMMISSION
CITY OF LOWELL
TUESDAY, APRIL 28, 2015 at 6:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

The Meeting was called to order at 6:03 p.m. by Chairman Doyle and Lori Gerard called the roll.

Present: Ardis Barber, Todd Cooper, Chairman Steve Doyle, Brian McLane, Nancy Wood and Councilmember Sharon Ellison

Absent: None

Also Present: Lorain Smalligan, Mark Batchelor, Dan DesJarden, Rob Leonard and Lori Gerard

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY MCLANE and supported by COOPER to approve the agenda as written

YEA: 5 NAY: 0 ABSENT: 0 MOTION CARRIED

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

IT WAS MOVED BY WOOD and supported by BARBER to approve the minutes of March 24, 2015 as written.

YEA: 5 NAY: 0 ABSENT: 0 MOTION CARRIED

4. PERMIT APPLICATION:

325 W Main – City of Lowell – glass window replacement

Dan DesJarden DPW Director presented a grant application for replacement of broken glass in 3 windows at the Museum. Chairman Doyle noted that the Museum is dependent on grant money for operations and is a public building owned by the city. Bid for glass was for \$525.

IT WAS MOVED BY BARBER and supported by MCLANE to approve a 30% grant for glass replacement of 3 windows at 325 W Main which is the public Museum. Grant is not to exceed \$157.

YEA: 5 NAY: 0 ABSENT: 0 MOTION CARRIED

221-223 W Main – Lowell Arts – exterior repairs

Lorain Smalligan presented a permit application for Lowell Art as new owners of 221 & 223 W Main. Application is for exterior brick repair and replacement and replacement of west wall parapet cap. Painting will also be done on both buildings.

IT WAS MOVED BY MCLANE and supported by WOOD to approve the exterior brick repairs and replacement, west wall parapet cap repair and painting of building. Brick repairs will match as close as possible in dimension as presented.

YEA: 5 NAY: 0 ABSENT: 0 MOTION CARRIED

Grant application was also presented for project with 2 bids.

IT WAS MOVED BY BARBER and supported by COOPER to approve a 30% grant for exterior repairs as presented for \$60,000 bid work. Grant not to exceed \$18,000 with a deadline for completion to be October 1, 2015.

YEA: 5 NAY: 0 ABSENT: 0 MOTION CARRIED

Smalligan note that she would present color of building at another meeting.

5. **PROJECT UPDATES.**

315 W Main and 301 E Main have both been completed.

6. **OLD BUSINESS.**

None.

7. **NEW BUSINESS.**

Letter for Historic District property owners was reviewed. Grants for painting and brick repairs will be offered for applications submitted by July 1, 2015. Grants will be for 50% up to a \$5000 maximum. Letters with grant applications will be mailed from city hall.

IT WAS MOVED BY COOPER and supported by MCLANE to approve property owner letters for exterior brick work and painting grants.

YEA: 5 NAY: 0 ABSENT: 0 MOTION CARRIED

Rob Leonard Manager at the Flat River Grill introduced himself the board. Leonard wanted to see how the process goes as they are planning some painting and repairs at their building at 201 E Main. He noted they may need a lift for the second story and was told to contact DesJarden at the DPW as the city owns the Riverwalk property.

8. **PUBLIC COMMENTS.**

No comments.

IT WAS MOVED BY WOOD to adjourn at 7:10 p.m.

APPROVED:

Steve Doyle, Chairman