

**PROCEEDINGS
OF
LOWELL DOWNTOWN HISTORIC DISTRICT COMMISSION
CITY OF LOWELL
Tuesday, October 27, 2015 at 6:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Meeting was called to order at 6:22 p.m. by Brian McLane and Lori Gerard called the roll.

Present: Ardis Barber, Nancy Wood and Brian McLane

Absent: Todd Cooper and Chairman Steve Doyle

Also Present: Lori Gerard

Due to the absence of Chairman Doyle Commissioner McLane will act as chairman.

2. **APPROVAL OF THE AGENDA**

IT WAS MOVED BARBER and supported by WOOD to approve the agenda with the date corrected.

YES: 3 NO: 0 ABSENT: 2 MOTION CARRIED

3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**

IT WAS MOVED BY WOOD and supported by BARBER to approve the minutes of August 25, 2015 as written.

YES: 3 NO: 0 ABSENT: 2 MOTION CARRIED

4. **PERMIT APPLICATION:**

a. **210 E Main – Main Street Development of Lowell – grant application**

A grant application was submitted for 210 E Main for removal of the existing steps and adding a barrier free ramp. No permit application was included. It was noted that only 1 bid was provided and the work has already been completed.

IT WAS MOVED BY WOOD and supported by BARBER to table the item until the next meeting so that more information could be obtained.

YES: 3 NO: 0 ABSENT: 2 MOTION CARRIED

5. **PROJECT UPDATES.**

a. **212 & 223 W Main – paint and roof**

A progress report was submitted by Lorain Smalligan of the Lowell Arts Council. She noted that the brick repair and painting portion of the building would not be completed until spring 2016. The roof will still be completed this fall.

IT WAS MOVED BY BARBER and supported by WOOD to extend the grant deadline for brick repair and painting until June 1, 2016.

YES: 3 NO: 0 ABSENT: 2 MOTION CARRIED

b. **198-212 W Main – tuck pointing**

Project has been completed and paid receipt for work submitted. Check will be issued in the next accounts payable.

c. **206 E Main – painting**

Project has been completed and paid receipt for work submitted. Check will be issued once a W9 has been received by property owner.

d. **210 E Main – painting and glass work**

Project completed but no receipts submitted.

e. **207-209-211 W Main – painting**

Unsure if project is complete.

f. **301 E Main – awning replacement**

Project complete and grant paid.

6. **OLD BUSINESS.**

None.

7. **NEW BUSINESS.**

None.

8. **PUBLIC COMMENTS.**

Wood stated that the work being done behind Walgreens in Lowell Township is a park which will connect across the river to Riverfront Park.

IT WAS MOVED BY BARBER to adjourn at 6:45 p.m.