

**PROCEEDINGS  
OF  
LOWELL DOWNTOWN HISTORIC DISTRICT COMMISSION  
CITY OF LOWELL**

Tuesday, January 26, 2015 at 6:00 P.M.

**1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Meeting was called to order at 7:03 p.m. by Steve Doyle and Lori Gerard called the roll.

Present: Ardis Barber, Nancy Wood, Todd Cooper and Chairman Steve Doyle

Absent: Brian McLane

Also Present: Mark Batchelor, Brent Slagell and Lori Gerard

**2. ELECTION OF CHAIRMAN**

IT WAS MOVED BY BARBER and supported by WOOD to approve Stephen Doyle as HDC chairman for 2016.

YES: 4 NO: 0 ABSENT: 1 MOTION CARRIED

**3. APPROVAL OF THE AGENDA**

IT WAS MOVED COOPER and supported by WOOD to approve the agenda as submitted.

YES: 4 NO: 0 ABSENT: 1 MOTION CARRIED

**4. APPROVAL OF MINUTES OF PREVIOUS MEETING**

IT WAS MOVED BY BARBER and supported by COOPER to approve the minutes of November 24, 2015 as written.

YES: 4 NO: 0 ABSENT: 1 MOTION CARRIED

**5. PERMIT APPLICATION:**

**a. 210 E Main – Main Street Development of Lowell – grant application**

This item has been tabled from the last 2 meeting. Work has been completed and commission is not sure what action can be done on this.

b. **219 E Main – Mark Batchelor – door replacement**

Batchelor submitted an application for replacement of a door in the back alley for the upstairs apartment tenants. Door will be a six panel, steel door with a wood frame.

IT WAS MOVED BY COOPER and supported by BARBER to approve replacement of a door for the back entrance at 219 E. Main.

YES: 4 NO: 0 ABSENT: 1 MOTION CARRIED

Discussion was made on the ability of the commission to be able to at times consider grants with only one bid due special circumstances. Small projects are difficult to get a contractor to bid on.

ITW AS MOVED BY BARBER and supported by WOODS to approve that consideration will be given to projects under \$1500 when only one bid is submitted.

YES: 4 NO: 0 ABSENT: 1 MOTION CARRIED

This will now be added as #20 to the Grant Conditions.

Grant application for 219 E Main was also submitted.

IT WAS MOVEC BY COOPER and supported by BARBER to approve a 30% grant based on quote of \$1400. Grant is not to exceed \$420. Deadline will be 4/15/2016.

YES: 4 NO: 0 ABSENT: 1 MOTION CARRIED

6. **PROJECT UPDATES.**

a. **212 & 223 W Main – paint and roof**

Extension has been given until 6/1/2016 on this project.

b. **207-209-211 W Main – painting**

Painting completed just waiting on paid receipts to be submitted.

**106 W Main – structure repair/deck**

Deadline for project is 5/15/2016

7. **OLD BUSINESS.**

None.

8. **NEW BUSINESS.**

Brent Slagell owner of 318 E Main presented his project for Big Boiler Brewery. He wanted to get input from the HDC regarding what qualified for grants. Exterior changes to be made will include: doors, windows, painting, roof and brick work. He is also working on State and other local grants for this project.

Slagell noted he would get bids for the exterior renovations and submit for the next HDC meeting on February 23, 2016.

9. **PUBLIC COMMENTS.**

None.

IT WAS MOVED BY COOPER and supported by WOOD to adjourn at 7:00 p.m.