

PROCEEDINGS  
OF  
LOWELL DOWNTOWN HISTORIC DISTRICT COMMISSION  
CITY OF LOWELL  
Tuesday, June 26, 2018 at 6:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

The Meeting was called to order at 6:00 p.m. by Commissioner Wood and Lori Gerard called the roll.

Present: Ardis Barber, Nancy Wood and Todd Cooper

Absent: Brian McLane and Chairman Steve Doyle

Also Present: Brent Slagell, Lisa Plank, Holly Cooper and Lori Gerard

2. APPROVAL OF THE ABSENCES

IT WAS BY MOVED COOPER and seconded by BARBER to approve the absence of Commissioner McLane and Chairman Doyle

YES: 3 NO: 0 ABSENT: 2 MOTION: CARRIED

3. APPROVAL OF THE AGENDA

IT WAS BY MOVED BY COOPER and seconded by BARBER to approve the agenda as written

YES: 3 NO: 0 ABSENT: 2 MOTION: CARRIED

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

IT WAS MOVED BY BARBER and seconded by COOPER to approve the minutes of March 27, 2018 as written.

YES: 3 NO: 0 ABSENT: 2 MOTION: CARRIED

5. PERMIT APPLICATION

a. 318 E Main – BGR Investment

Brent Slagell owner of Big Boiler Brewing presented a permit application for signage. He commented that people still have trouble finding his restaurant and therefore needs more exposure on Main Street. He proposes signage about the porch entrance. He would like to install 2 side panels 12" x 77" and a front panel of 12" x 146" which will be aluminum signs with burgundy graphics.

IT WAS MOVED BY COOPER and seconded by BARBER to approve signage as presented for 318 E Main.

YES: 3 NO: 0 ABSENT: 2 MOTION: CARRIED

b. 207 E Main – Fans In the Stands

An application was presented for 207 E Main for front door signage and a back door awning. Sign will be 38.5" x 44" wooden sign, painted and attached to wall over the door. The awning will a dome style door awning with 6" scallop edge in black Sunbrella material. Graphic of "Fans In the Stands" will be on the awning. Barber noted that this will help keep the steps covered from rain.

IT WAS MOVED BY BARBER and seconded by COOPER to approve signage and awning as presented for 207 E Main.

YES: 3 NO: 0 ABSENT: 2 MOTION: CARRIED

c. 104 W Main – Holly Cooper

Holly Cooper of Holly's Critter Care presented her application for signage on the front of her building at 104 W Main. She proposes a 5' x 3' aluminum sign to be placed on existing brackets over the front window.

IT WAS MOVED BY COOPER and seconded by BARBER to approve signage as presented for 104 W Main.

YES: 3 NO: 0 ABSENT: 2 MOTION: CARRIED

6. GRANT APPLICATIONS

A grant application was submitted for the awning for 207 E Main and 2 bids were received. The lowest bid was for \$1103.24.

IT WAS MOVED BY COOPER and seconded by BARBER to approve a 30% grant for the back door awning at 207 E Main. Grant not to exceed \$331.00. Deadline for grant is 8/31/2018.

YES: 3 NO: 0 ABSENT: 2 MOTION: CARRIED

7. PROJECT UPDATES.

- a. 301 W Main – Larkin’s
- b. 215 W Main – Ability Weavers
- c. 211 W Main – Dr. James Reagan
- d. 101 W Main – David Reed

8. OLD BUSINESS.

None.

9. NEW BUSINESS.

Lisa Plank from the Lowell Area Historical Museum commented that the merchants group have discussed the possibility of having historic building plaques installed on the buildings in the district. A group would be researching the history of the different buildings and getting approval from property owners. Plank presented a sheet with different options available. Cooper questioned how many buildings are in the historic district and Plank commented that there are 54. Wood questioned what the cost would be? Plank noted somewhere between \$30 and \$50 per plaque depending on size and style.

Gerard commented that she would check with City Clerk Ullery if these were approved under the City signage requirements.

Plank also noted that she is working with DPW Director LaBombard to renovate the Museum front steps to the original look. They are working on collecting bids. That will be presented at a later date.

Plank commented that Summer Fest is scheduled for August 17.

10. PUBLIC COMMENTS

None

IT WAS MOVED BY COOPER and seconded by BARBER to adjourn at 6:30 p.m.

Respectfully submitted  
Lori A. Gerard