

PROCEEDINGS  
OF  
LOWELL DOWNTOWN HISTORIC DISTRICT COMMISSION  
CITY OF LOWELL  
Tuesday, March 27, 2018 at 6:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

The Meeting was called to order at 6:00 p.m. by Chairman Steve Doyle and Lori Gerard called the roll.

Present: Brian McLane, Nancy Wood and Chairman Steve Doyle

Absent: Ardis Barber and Todd Cooper

Also Present: Council member Jeff Phillips, Eric & Beryl Bartkus, Dr James Reagan and Lori Gerard

2. APPROVAL OF THE ABSENCES

IT WAS BY MOVED MCLANE and seconded by WOOD to approve the absence of Commissioners Barber and Cooper

YES: 3 NO: 0 ABSENT: 2 MOTION: CARRIED

3. APPROVAL OF THE AGENDA

IT WAS BY MOVED BY MCLANE and seconded by WOOD to approve the agenda as written

YES: 3 NO: 0 ABSENT: 2 MOTION: CARRIED

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

IT WAS MOVED BY WOOD and seconded by MCLANE to approve the minutes of January 23, 2018 as written.

YES: 3 NO: 0 ABSENT: 2 MOTION: CARRIED

5. PERMIT APPLICATION

a. 215 W Main – Ability Weavers

The owners Eric and Beryl Bartkus presented an application for a new roof and replacement of 3 damaged windows on the second floor along Main Street. Bartkus noted the roof is leaking. The windows will be the same one over one, aluminum clad Pella windows as on the back of the building. Windows will fit in to existing openings. A grant application was also presented.

IT WAS MOVED BY MCLANE and seconded by WOOD to approve roof and windows as presented.

YES: 3 NO: 0 ABSENT: 2 MOTION: CARRIED

Bartkus questioned if other grants were available for historic buildings. Doyle commented that he should contact the State Historic Preservation Network.

b. 211 W Main – Dr James Reagan

Dr. Reagan noted that his building at 211 W Main is adjacent to 215 W Main and that they have a shared roof. He also wished to install a roof over his portion. Grant application was submitted.

6. GRANT APPLICATIONS

Bids for roofs and windows were reviewed.

IT WAS MOVED BY MCLANE and seconded by WOOD to approve the following grants for 215 W Main as presented.

- Roof (based on work of \$17,050) - 15% grant \$2557
- Windows (based on work of \$7224.76) - 30% grant \$2173

YES: 3 NO: 0 ABSENT: 2 MOTION: CARRIED

IT WAS MOVED BY MCLANE and seconded by WOOD to approve installation of new roof at 211 W Main as presented. Grant will be 15% based on work of \$17,050 and is not to exceed \$2557.

YES: 3 NO: 0 ABSENT: 2 MOTION: CARRIED

It was noted that deadline for grants would be July 1, 2018.

7. PROJECT UPDATES.

At the January 23 meeting the following pending projects all had been given extensions until May 1, 2018 except 101 W Main as the commission was waiting on clarification from Cascade Township.

- a. 198-212 W Main – Richard Craig
- b. 301 W Main – Larkin's
- c. 215 W Main – Ability Weavers
- d. 216 E Main – Michael Bryan

IT WAS MOVED BY MCLANE and seconded by WOOD to approve an extension for 101 W Main until June 1, 2018.

YES: 3 NO: 0 ABSENT: 2 MOTION: CARRIED

8. OLD BUSINESS.

None.

9. NEW BUSINESS.

It was mentioned that the Lowell Area Community Fund Grant applications deadlines are the 3<sup>rd</sup> Fridays in April, August and December.

10. PUBLIC COMMENTS

None

IT WAS MOVED BY WOOD and seconded by MCLANE to adjourn at 6:45 p.m.

Respectfully submitted  
Lori A. Gerard