LCTV ENDOWMENT FUND BOARD

For the Meeting of Tuesday, February 24, 2009, at 7:00 p.m.

Present:	CITY OF LOWELL	Sharon Ellison
		Dan Brubaker
		Dennis Kent
	LOWELL CHARTER TOWNSHIP	Sue Simmonds
	VERGENNES TOWNSHIP	Tim Wittenbach

Absent: Barb Barber (City) and William C. Thompson (LCT)

Also Present: Mayor Jim Hodges and City Manager Dave Pasquale

Item #1. LCTV Endowment Fund Boardmembers introduced themselves.

Item #2. ELECTION OF OFFICERS. The following Boardmembers were selected as officers:

Dan Brubaker	-	Chairperson
Dennis Kent	-	Vice Chairperson
Barb Barber	-	Recording Secretary

Item #3. ESTABLISH A TIMELINE FOR THE PROCESS OF AWARDING FUNDS. The Boardmembers discussed the grant award process. The following were considered for timeline:

- Call for projects May 1
- During the month of June – deliberate
- Determine recommendations – end of July
- Announce final grant recommendations to the City Council – Second Monday in August (invite Council)

The Board requested grant application forms of the Look Memorial Fund and the Lowell Area Community Fund for review as the LCTV Endowment Fund application is assembled.

Also, the Boardmembers had questioned regarding the amount and availability of funds from the Grand Rapids Community Foundation. It was determined to invite Kate Luckert Schmid from the Foundation staff to attend the next meeting on Thursday, March 12, 2009 at 7:00 p.m.

The meeting was adjourned at 8:02 p.m.

Daniel Brubaker, Chairman

David M. Pasquale, Acting Secretary