

## LCTV ENDOWMENT FUND BOARD

For the Meeting of Wednesday, April 15, 2009 at 7:15 p.m.

Present:	CITY OF LOWELL	Sharon Ellison Dennis Kent
	LOWELL CHARTER TOWNSHIP	Bill Thompson
	VERGENNES TOWNSHIP	Tim Wittenbach

Absent: Dan Brubaker and Barb Barber (City) and Sue Simmonds (Lowell Charter Twp.)

Also Present: City Manager Dave Pasquale and Tyler Kent.

In the absence of Dan Brubaker, Dennis Kent served as Acting Chair.

Item #1. ELLISON MOVED, THOMPSON SUPPORTED to approve the minutes of the March 30, 2009 meeting as submitted. Motion carried.

Item #2. REVIEW OF ADVERTISING LCTV APPLICATIONS SUBMISSION. The Boardmembers reviewed the cover letter to the application and included the Englehardt Public Library, Lowell Area Schools Administration Building as well as the City and townships web sites where applications are available.

Also, by consensus, there will be one advertisement in the Lowell Ledger and one news item run both the same week. The news story should be "free" in the Ledger. The Grand Rapids Community Foundation is to be forwarded the application form and cover letter for information.

THOMPSON MOVED, ELLISON SUPPORTED to accept the revised application cover letter as amended (application process: 1)

1. Applications are available at Lowell City Hall, Lowell Charter Township, Vergennes Township Hall, Englehardt Public Library, Lowell Area Schools Administration Building and City and township web sites.

Motion carried.

ELLISON MOVED, THOMPSON SUPPORTED to advertise for applications in the Lowell Ledger at the single week rate and second as inexpensive as possible. Motion carried.

THOMPSON MOVED, ELLISON SUPPORTED to approve the application form as presented. Motion carried.

The tote sheet of grant applications will be e-mailed to Boardmembers as well as may be picked up at City Hall.

Item #3. REVIEW OF APPLICATION SCHEDULE. The Boardmembers determined that the application deadline is Monday, June 15. The next meeting will be Tuesday, June 23. At that time, general discussion will be held as well as weeding out the ineligible applications. There will be two weeks of review.

Item #4. OTHER BUSINESS. The Boardmembers wanted Public Comments in the agenda after approving minutes.

The next meeting is scheduled for Tuesday, June 23, 2009 at 7:00 p.m.

The meeting was adjourned at 7:52 p.m.

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Daniel Brubaker, Chair

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David M. Pasquale, Acting Secretary