

LCTV ENDOWMENT FUND BOARD
THURSDAY, FEBRUARY 16, 2012
7:00 P.M.

1. **CALL TO ORDER; ROLL CALL**

The meeting was called to order at 7:10 p.m. by City Clerk Betty Morlock.

Present:	City of Lowell	Sharon Ellison Dennis Kent Patty Sellner (arrived 7:12 p.m.)
	Lowell Charter Township	Bill Thompson Sue Simmonds
	Vergennes Township	Tim Wittenbach
Absent:	Barb Barber (City)	
Also Present:	Betty Morlock	

2. **ELECTION OF OFFICERS**

a. Chairperson

IT WAS MOVED BY ELLISON and seconded by WITTENBACH to nominate Dennis Kent as Chairman.

YEA: 5. NAY: 0. ABSENT: 2. MOTION CARRIED.

The meeting was turned over to Chairman Kent.

b. Vice Chair

IT WAS MOVED BY SIMMONDS and seconded by WITTENBACH to nominate Bill Thompson as Vice Chair.

YEA: 6. NAY: 0. ABSENT: 1. MOTION CARRIED.

c. Recording Secretary

IT WAS MOVEB BY ELLISON and seconded by THOMPSON to nominate Barb Barber as recording secretary.

YEA: 6. NAY: 0. ABSENT: 1. MOTION CARRIED.

3. **APPROVAL OF AGENDA**

IT WAS MOVED BY ELLISON and seconded by THOMPSON to approve the agenda as presented.

YEA: 6. NAY: 0. ABSENT: 1. MOTION CARRIED.

4. **APPROVAL OF THE MINUTES**

IT WAS MOVED BY ELLISON and seconded by THOMPSON to approve the minutes of the May 3, 2011 meeting as amended.

YEA: 6. NAY: 0. ABSENT: 1. MOTION CARRIED.

5. **REVIEW OF MEMBERS**

CITY:	Sharon Ellison	-	until term on City Council expires
	Barb Barber	-	term expiring 12/31/12
	Patty Sellner	-	term expiring 12/31/13
	Dennis Kent	-	term expiring 12/31/14

LOWELL CHARTER TOWNSHIP:

William C. Thompson	-	until term on Township Board expires
Sue Simmonds	-	term expiring 12/31/13

VERGENNES TOWNSHIP:

Tim Wittenbach	-	until term on Township Board expires
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It was noted that six (6) of the seven (7) members are charters members.

6. **OLD BUSINESS**

a. **Listing of 2009, 2010 and 2011 grant awards.** The Board reviewed the list of grants awarded for the past three years. The Board request progress reports on the 2011 grants.

7. **NEW BUSINESS**

a. **Review amount of grant funds available for awards.** The Board received a report from the Grand Rapids Foundation stating as of December 31, 2011 the ending spendable balance is \$118,985.88.

IT WAS MOVED BY ELLISON and seconded by THOMPSON to allocate no more than \$113,000.

YEA: 6. NAY: 0. ABSENT: 1. MOTION CARRIED.

b. **Discuss application process, timeline and lessons from last year.** The Board felt the earlier deadline made is easier for projects to be completed within the building season.

- c. **Review grant application. Any necessary revisions?** The Board stated the 2012 application will be accepted beginning March 1 and must be received by 5:00 p.m. on Friday, April 13th. Boardmember Thompson volunteered to do a press release for the papers.
- d. **Schedule future meeting.** The Board set two meeting dates, the first will be Tuesday, April 24, 2012 at 7 p.m. to review and discussed applications. The second will be Tuesday, May 1, 2012 at 7 p.m. to make final recommendation to the City Council.

8. **PUBLIC COMMENTS.** None.

9. **ADJOURNMENT.**

The meeting adjourned at 8:20 p.m.

Dennis J. Kent
Chair

Betty R. Morlock
Acting Recording Secretary