

LCTV ENDOWMENT FUND BOARD
WEDNESDAY, MARCH 1, 2017
7:00 P.M.

1. **CALL TO ORDER; ROLL CALL**

The meeting was called to order at 7:00 p.m. by Chair Dennis Kent and the Clerk called roll.

Present:	City of Lowell	Dennis Kent Mark Mundt Barb Zandstra Jim Hodges
	Lowell Charter Township	Bill Thompson Sue Simmonds
	Vergennes Township	Tim Wittenbach

Absent: None

Also Present: City Manager Mike Burns and City Clerk Sue Ullery.

2. **APPROVAL OF AGENDA**

IT WAS MOVED BY HODGES and seconded by THOMPSON to approve the agenda as written.

YES: 7. NO: 0. ABSENT: 0. MOTION CARRIED.

3. **APPROVAL OF THE MINUTES**

IT WAS MOVED BY THOMPSON and seconded by SIMMONDS to approve the minutes of the December 1, 2016 meeting as written.

YES 7. NO: 0. ABSENT: 0. MOTION CARRIED.

4. **PUBLIC COMMENTS**

Al Eckman of 725 Bowes Road spoke on behalf of the grant submitted from the Lowell Area Schools concerning the Audio Broadcast Console/Mixer Upgrade.

Claudia Nightengale of 13319 Vergennes spoke on behalf of the grant submitted from the Grand Rapids Amateur Astronomical Association concerning the purchase of land or a golf cart and shed. Jeff Dickerman of 429 High also spoke concerning this grant.

5. **OLD BUSINESS**

- a. Progress Reports. The Board reviewed and questioned the progress reports that were submitted from the grants received last year. Concerns were raised regarding the grant the City received to repair sidewalks. The progress report indicated no progress had been made, however, a DDA sidewalk program was completed in 2016. In the second half of 2016, the City of Lowell had a

major leadership change with a new mayor, city manager and public works director. In 2017, a residential sidewalk plan will be developed and a cost share sidewalk replacement project will be undertaken with residents. Chair Kent questioned if the LCTV funds were distributed before or after completion of the project. City Clerk Ullery stated the funds for the sidewalk grant have been set aside in a specified fund. Confirmation will be made with City Treasurer Suzanne Olin.

Concerns were also raised regarding past grants. The report indicated Stoney Lakeside Park Skateboard Park received \$27,400.00 in 2010 as well as in 2014. Ullery stated she would look into this to determine if it was simply an error in the report.

Boardmember Simmonds questioned the grant amount of \$4,000 that goes toward Administration Expenses. Ullery believed this amount was agreed upon between the board and past city managers.

6. NEW BUSINESS

- a. Financial Statement from Grand Rapids Foundation. The Board reviewed the financial statement showing a total amount of \$133,699.43 was available for distribution.

Boardmember Thompson asked if there was a report that could be generated showing detailed information since the conception of the fund.

Boardmember Hodges requested a representative from the Grand Rapids Foundation be present at the board meeting in December, 2017.

- b. Review of 2017 grant applications – possible final recommendations to City Council. After reviewing and discussing the grant applications, the board agreed to fund all of the requests as follows:

Applicant	Description	Rec. Amt.
City of Lowell	LCTV Fund Administration Expenses.....	\$4,000.00
City of Lowell	Voice Over Internet Protocol (VOIP) Phone System.	\$40,000.00
Fallasburg Historical Society	FHS Website Dev. & Design – Phase II.....	\$4,000.00
GR Amateur Astronomical	Purchase of Land.....	\$25,000.00
Lowell Area Schools	Broadcast Audio Console/Mixer.....	\$3,526.30
Lowell Charter Township	GR Park – Eight Pickelball Courts.....	\$20,000.00
Lowell Rotary Club	Rebuild the Lowell Showboat.....	\$20,000.00
Vergennes Township	AV Equipment in Twp. Chambers.....	\$2,465.00
Vergennes Township	Vergennes Twp. Fiber Optic Expansion.....	\$14,500.00

IT WAS MOVED BY THOMPSON and supported by ZANDSTRA to recommend the City Council approve \$133,491.30 in grants as noted above.

YEA: 7. NAY: 0. ABSENT: 0. MOTION CARRIED.

- c. Determine if the meetings scheduled for March 7, 2017 and March 13, 2017 at 7 p.m. are necessary for final recommendations to the City Council. By general consensus, the board agreed the meetings were not necessary.
- d. Schedule 2017/2018 Meetings. By general consensus, the board agreed to meet on December 6, 2017 at 7 p.m. Further meetings will be established.

7. **ADJOURNMENT.**

IT WAS MOVED BY THOMPSON and seconded by HODGES to adjourn at 8:55 p.m.

Dennis J. Kent
Chair

Barb Zandstra
Recording Secretary

DRAFT