

LCTV ENDOWMENT FUND BOARD
WEDNESDAY, DECEMBER 5, 2018
7:00 P.M.

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 7:06 p.m. by Chair Dennis Kent.

Present:	City of Lowell	Dennis Kent Jim Salzwedel Jeff Dickerman Mark Mundt
	Lowell Charter Township	Bill Thompson Sue Simmonds
	Vergennes Township	Tim Wittenbach
Also Present:	City Clerk Susan Ullery	

2. ELECTON OF OFFICERS

IT WAS MOVED BY WITTENBACH and seconded by SALZWEDEL to nominate Dennis Kent as Chair and Bill Thompson as Vice Chair.

IT WAS MOVED BY DICKERMAN and seconded by SALZWEDEL to nominate Mark Mundt as the recording secretary.

IT WAS MOVED BY SALZWEDEL and seconded by SIMMONDS to close nominations.

IT WAS MOVED BY SALZWEDEL and seconded by THOMPSON to approve Kent as Chair, Thompson as Vice Chair and Mundt as Recording Secretary.

YES: 7. NO: 0. ABSENT: 0. MOTION CARRIED.

3. APPROVAL OF THE AGENDA

IT WAS MOVED BY THOMPSON and seconded by SIMMONDS to approve the agenda as written.

YES: 7. NO: 0. ABSENT: 0. MOTION CARRIED.

4. APPROVAL OF THE MINUTES

IT WAS MOVED BY THOMPSON and seconded by SALZWEDEL to approve the minutes of the March 6, 2018 meeting as written.

YES 7. NO: 0. ABSENT: 0. MOTION CARRIED.

5. PUBLIC COMMENTS

There were no public comments.

6. REVIEW OF MEMBERS

CITY:	Jim Salzwedel	-	until term on City Council expires
	Mark Mundt	-	term expiring 12/31/19
	Dennis Kent	-	term expiring 12/31/20

LOWELL CHARTER TOWNSHIP	Jeff Dickerman	-	term expiring 12/31/21
	William C. Thompson	-	until term on Township Board expires
	Sue Simmonds	-	term expiring 12/31/18
VERGENNES TOWNSHIP		-	until term on Township Board expires
	Tim Wittenbach		

Bill Thompson mentioned he would talk with the Lowell Township board about reappointing Sue Simmonds to the LCTV Endowment Fund.

7. OLD BUSINESS

- a. Listing of 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017 and 2018 grant awards.

Kent questioned if all awarded grants had been received and used? Ullery will provide a report at the next meeting.

8. NEW BUSINESS

- a. Review amount of grant funds available for awards.

It was determined that there is approximately \$105,726.61 in available funds for awards.

Thompson questioned why the opening spendable balance was (\$3,103.62). Ullery will consult with Olin.

- b. Discuss application process, timeline, and lessons from last year.

It was discussed to advertise twice in both the Lowell Ledger and the Buyer's Guide.

- c. Review Grant Application. Any necessary revisions?

It was determined to have the due date on the application be February 8, 2019 at 5:00 p.m. The applications shall be available to the committee on February 15, 2019.

- d. Schedule Future Meetings.

There was discussion for future meetings to review grant applications. The dates are February 26, 2019 at 7:00 p.m. and March 5, 2019 at 7:00 p.m.

9. BOARD MEMBER COMMENTS

Thompson noted he would bring the reappointment of Simmonds to the Lowell Township Board.

10. ADJOURNMENT.

IT WAS MOVED BY WHITTENBACH and seconded by MUNDT to adjourn at 8:05 p.m.

Dennis J. Kent
Chair

Mark Mundt
Recording Secretary