

LCTV ENDOWMENT FUND BOARD  
THURSDAY, DECEMBER 5, 2019  
7:00 P.M.

1. **CALL TO ORDER; ROLL CALL**

The meeting was called to order at 7:10 p.m. by Chair Dennis Kent.

Present:	City of Lowell	Dennis Kent Jim Salzwedel Jeff Dickerman Mark Mundt
	Lowell Charter Township	Bill Thompson
	Vergennes Township	Tim Wittenbach
Absent:	Lowell Charter Township	Sue Simmonds
Also Present:	City Clerk Susan Ullery	

2. **EXCUSE OF ABSENCES**

IT WAS MOVED BY THOMPSON and seconded by MUNDT to excuse the absence of Boardmember Sue Simmonds.

YES: 6. NO: 0. ABSENT: 1. MOTION CARRIED.

3. **ELECTION OF OFFICERS**

IT WAS MOVED BY SALZWEDEL and seconded by DICKERMAN to nominate Dennis Kent as Chair, Bill Thompson as Vice Chair and Mark Mundt as Recording Secretary.

YES: 6. NO: 0. ABSENT: 1. MOTION CARRIED.

4. **APPROVAL OF THE AGENDA**

IT WAS MOVED BY THOMPSON and seconded by SALZWEDEL to approve the agenda as written.

YES: 6. NO: 0. ABSENT: 1. MOTION CARRIED.

5. **APPROVAL OF THE MINUTES**

IT WAS MOVED BY THOMPSON and seconded by DICKERMAN to approve the minutes of the February 26, 2019 meeting as written.

YES 6. NO: 0. ABSENT: 1. MOTION CARRIED.

6. **PUBLIC COMMENTS**

There were no public comments.

7. **REVIEW OF MEMBERS**

CITY:

Jim Salzwedel	-	until term on City Council expires
Mark Mundt	-	term expiring 12/31/19
Dennis Kent	-	term expiring 12/31/20
Jeff Dickerman	-	term expiring 12/31/21
LOWELL CHARTER TOWNSHIP		
William C. Thompson	-	until term on Township Board expires
Sue Simmonds	-	term expiring 12/31/21
VERGENNES TOWNSHIP	-	until term on Township Board expires
Tim Wittenbach		

**8. OLD BUSINESS**

- a. Listing of 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018 and 2019 grant awards.

Kent questioned if all awarded grants had been received and used? Ullery will provide a report at the next meeting.

**9. NEW BUSINESS**

- a. Review amount of grant funds available for awards.

It was determined that there is approximately \$109,967.43 in available funds for awards.

- b. Discuss application process, timeline, and lessons from last year.

It was noted the applications will be available at Lowell and Vergennes Townships, Lowell City Hall, Englehardt Public Library, Lowell Area Schools Administration Building and online on the City and Township websites. It was also noted this would be advertised twice in both the Lowell Ledger and the Buyer's Guide.

- c. Review Grant Application. Any necessary revisions?

It was determined to have the due date on the application be February 7, 2020 at 5:00 p.m. The applications shall be available to the committee on February 19, 2020. A few minor changes were also made on the application.

- d. Schedule Future Meetings.

There was discussion for future meetings to review grant applications. The dates are February 25, 2020 at 7:00 p.m. and March 5, 2020 at 7:00 p.m.

**10. BOARD MEMBER COMMENTS**

None

**11. ADJOURNMENT.**

IT WAS MOVED BY THOMPSON and seconded by MUNDT to adjourn at 7:53 p.m.

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Dennis J. Kent  
Chair

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Mark Mundt  
Recording Secretary