

LCTV ENDOWMENT FUND BOARD
THURSDAY, DECEMBER 2, 2021
7:00 P.M.

1. **CALL TO ORDER; ROLL CALL**

The meeting was called to order at 7:00 p.m. by Chair Dennis Kent.

Present:	City of Lowell	Dennis Kent Jim Salzwedel Amanda Schrauben Mark Mundt
	Lowell Charter Township	Bill Thompson Sue Simmonds
	Vergennes Township	Tim Wittenbach

2. **ELECTION OF OFFICERS**

IT WAS MOVED BY SALZWEDEL and seconded by SIMMONDS to nominate Dennis Kent as Chair, Bill Thompson as Vice Chair and Mark Mundt as Recording Secretary.

YES: 7. NO: 0. ABSENT: 0. MOTION CARRIED.

3. **APPROVAL OF THE AGENDA**

IT WAS MOVED BY THOMPSON and seconded by WITTENBACH to approve the agenda as submitted.

YES: 7. NO: 0. ABSENT: 0. MOTION CARRIED.

4. **APPROVAL OF THE MINUTES**

IT WAS MOVED BY SALZWEDEL and seconded by THOMPSON to approve the minutes of the February 25, 2021 meeting as written.

YES 7. NO: 0. ABSENT: 0. MOTION CARRIED.

5. **PUBLIC COMMENTS**

There were no public comments.

6. **REVIEW OF MEMBERS**

CITY:

Jim Salzwedel	-	until term on City Council expires
Mark Mundt	-	term expiring 12/31/22
Dennis Kent	-	term expiring 12/31/23
Amanda Schrauben	-	term expiring 12/31/24

LOWELL CHARTER TOWNSHIP

William C. Thompson	-	until term on Township Board expires
Sue Simmonds	-	term expiring 11/30/23

VERGENNES TOWNSHIP

Tim Wittenbach	-	until term on Township Board expires
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7. **OLD BUSINESS**

- a. Listing of 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020 and 2021 grant awards.

8. **NEW BUSINESS**

- a. Review amount of grant funds available for awards.

There is approximately \$106,548.33 available for spending.

- b. Discuss application process, timeline, and lessons from last year.

It was noted the applications will be available at Lowell and Vergennes Townships, Lowell City Hall, Englehardt Public Library, Lowell Area Schools Administration Building and online on the City and Township websites. It was also noted this would be advertised twice in both the Lowell Ledger and the Buyer's Guide.

The board questioned the fees from the Grand Rapids Foundation and asked to see the fee structure and how it is determined.

The board also asked to see the form the grant recipients complete when requesting the funds awarded to them.

It was determined to have the due date on the application be February 4, 2022 at 5:00 p.m. The applications shall be available to the committee on February 11, 2022.

IT WAS MOVED BY THOMPSON and seconded by WITTENBACH to approve dates mentioned above.

YES 7. NO: 0. ABSENT: 0. MOTION CARRIED.

- c. Review Grant Application. Any necessary revisions?

A few minor changes were also made on the application.

- d. Schedule Future Meetings.

There was discussion for future meetings to review grant applications. The dates are February 16, 2022 at 6:30 p.m. and the second meeting is TBD.

9. **BOARD MEMBER COMMENTS**

None

10. **ADJOURNMENT.**

IT WAS MOVED BY WITTENBACH and seconded by SALZWEDEL to adjourn at 7:49 p.m.

Dennis J. Kent
Chair

Mark Mundt
Recording Secretary