

OFFICIAL PROCEEDINGS
OF THE
PLANNING-CITIZEN ADVISORY COMMISSION
CITY OF LOWELL, MICHIGAN

For the Regular Meeting of the Planning-Citizen Advisory Commission on Monday, February 28, 2011, at 7:00 p.m.

The Meeting was called to order at 7:00 p.m. by Chair Hall and City Clerk Betty Morlock called the Roll.

Present: Commissioners Dave Cadwallader, Don Green, Maryalene LaPonsie, Al Mathews and Chair Jim Hall.

Absent: None.

Also Present: City Manager David Pasquale, City Clerk Betty Morlock, DPW Director Dan DesJarden, Zoning Administrator Adam Lynema, Brian Wegener and Mayor Jim Hodges.

IT WAS MOVED BY LAPONSIE and seconded by GREEN to approve the minutes of the regular meeting of January 24, 2011 as written.

YEA: 5. NAY: 0. ABSENT: 0. MOTION CARRIED.

Item #1. **APPROVAL OF AGENDA.** City Manager Pasquale noted Item 6A regarding wood burning furnaces ordinance should be removed as it was accidentally left on from the previous agenda.

IT WAS MOVED BY GREEN and supported by MATHEWS to approve the agenda as amended.

YEA: 5. NAY: 0. ABSENT: 0. MOTION CARRIED.

Item #2. **PUBLIC HEARING.**

- A. **Outdoor Wood Burning Furnaces Ordinances – review and consider holding public hearing (3/24).** At the January meeting, the Commissioners had the opportunity to review the draft outdoor furnaces ordinance. Two changes were made as follows: (1) eliminate coal as a combustion material under Sect 4.24 (F), (2) eliminate Section 4.24 (G) stating “Outdoor furnaces shall only be used during periods of cold weather.

Commissioner LaPonsie questioned the use for such furnaces. Are they used for heat or for replacement of water heaters? Commissioner Mathews noted many use one to heat water too. It was noted this issue had been removed from the ordinance.

IT WAS MOVED BY GREEN and seconded by LAPONSIE to set a public hearing for March 28, 2011 regarding Outdoor Wood Burning Furnaces Ordinance.

YEA: 5. NAY: 0. ABSENT: 0. MOTION CARRIED.

Item #3. **ANY OTHER BUSINESS/ON GOING BUSINESS.**

A. Training. This has been left on until the positions have been filled on the Planning Commission. Once there are seven Commissioners, there will be an opportunity for training.

Item #4. **BUILDING INSPECTORS REPORT**. Chair Hall questioned the issue concerning 623 N. Jefferson. Was this a complaint received by the City? Adam Lynema believed the issue was placed in the report some time ago because of soft sided structures.

Commissioner Mathews questioned the sign on Main Street across from Fry Daddy's regarding the Back Water Café. How long can this remain? City Manager Pasquale noted the restaurant has a permit.

Item #5. **PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA**. No comments were received.

Item #6. **COMMISSIONERS REMARKS**. Commissioner Mathews noted by State law it is necessary for the Planning Commission to hold 4 meetings per year. If there is a meeting with very little to discuss can the meeting be canceled? Chair Hall responded yes.

Mathews also noted the DPW employees did a great job clearing snow during the winter storms.

Commissioner LaPonsie noted she is working on providing a list of goals for 2011.

Chair Hall said the Commissioners are still waiting on the hand books. City Clerk Morlock stated these are being worked on. Also, updated zoning maps and zoning ordinances will be provided. City Manager Pasquale requested the binders be returned for updating.

IT WAS MOVED BY GREEN to adjourn at 7:16 p.m.

DATE:

APPROVED:

Jim Hall, Chair

Betty R. Morlock, City Clerk