

**OFFICIAL PROCEEDINGS
OF THE
PLANNING-CITIZEN ADVISORY COMMISSION
CITY OF LOWELL, MICHIGAN
FOR THE REGULAR MEETING OF
MONDAY, MARCH 26, 2012, AT 7:00 P.M.**

1. CALL TO ORDER: PLEDGE OF ALLEGIANCE, ROLL CALL

The Meeting was called to order at 7:00 p.m. by Chair Al Mathews and City Clerk Betty Morlock called the roll.

Present: Commissioners Dave Cadwallader, Jim Hall, Shannon Hanley, and Chair Al Mathews

Absent: Commissioner Rachael Schwab.

Also Present: City Manager Mark Howe, City Clerk Betty Morlock, DPW Director Dan DesJarden, Zoning Administrator Adam Lynema, City Planner Jay Kilpatrick, AICP, and PCP of Williams & Works and Mayor Jim Hodges.

IT WAS MOVED BY HANLEY and seconded by HALL to excuse the absence of Commissioner Schwab.

YEA: 5. NAY: 0. ABSENT: 1. MOTION CARRIED.

2. APPROVAL OF AGENDA

IT WAS MOVED BY LAPONSIE and seconded by HALL to approve the agenda as written.

YEA: 5. NAY: 0. ABSENT: 1. MOTION CARRIED.

3. APPROVAL OF THE MINUTES

IT WAS MOVED BY HALL and seconded by CADWALLADER that the minutes of the February 27, 2012 meeting be approved as written.

YEA: 5. NAY: 0. ABSENT: 1. MOTION CARRIED.

4. PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA - NONE

5. OLD BUSINESS

- **Special Use Permit - 216 West Main Street – Zandstra – Consideration of final residential dwelling (originally approved July 23, 2007 but has expired) – public hearing.** Chair Mathews opened the public hearing.

Gerald Zandstra, 7057 Penncross Ct., Caledonia, Michigan, stated he and his wife, Mary, plan to live in this unit. The Special Use Permit and site plans were originally approved in July, 2007, but the final unit

had not been completed and the permit expired. Thus, the Zandstras' applied for a new special use permit so the unit can be completed.

Roger Ackerson, owner of Collector's Korner at 218 W. Main, stated his concern of residents parking on the street in front of businesses for more than the allotted two (2) hours.

City Clerk Morlock read the following letters that were received:

As owner of 216 W. Main #8, Lowell, Parcel Number 41-20-02-418-008, I SUPPORT the granting of the Special Use Permit for Mary Zandstra.

Jordan W. Bush
Member
2J Developments, LLC
Grand Rapids, MI

We are writing in regards to the letter we received regarding the special use permit for Mary Zandstra and her request for residential dwelling at 216 W. Main Street. We are not able to attend the meeting on March 26, 2012, but wanted to let you know that we are happy to have her in our building and would approve of the permit for residential dwelling.

Brandon Mulnix
Modern Photographics
216 W. Main St., Suite 4
Lowell, MI

Chair Mathews closed the public hearing.

IT WAS MOVED BY LAPONSIE and seconded by CADWALLADER to approve the Special Use Permit for 216 West Main Street, Unit 6 in Lowell Michigan contingent upon having two (2) parking spaces at the north end of the condo (back of building).

YEA: 5. NAY: 0. ABSENT: 1. MOTION CARRIED.

6. NEW BUSINESS

- a. **DISCUSSION: TOWING FACILITIES.** At the previous meeting, Xtreme Towing LLC had requested a Special Use Permit for 126 South West Street to establish a towing facility. Upon further review, it was found that towing facilities are not addressed in our zoning ordinance.

The Commissioners directed City Planner Jay Kilpatrick, AICP, and PCP of Williams & Works to draft an ordinance to address this issue for the April meeting.

7. **BUILDING INSPECTORS REPORT.**

The Commission felt that 422 East Main is now a police issue so it should be removed from the Building Inspectors Report. The Commissioners also questioned the activity regarding the fence behind Tractor Supply.

8. COMMISSIONERS REMARKS

Chair Mathews asked if fire rings are allowed in the City. He also thanked Vice Chair LaPonsie for chairing last month's meeting when he was out of town.

A joint meeting with Lowell and Vergennes townships needs to be scheduled.

IT WAS MOVED BY HALL to adjourn at 7:42 p.m.

DATE:

APPROVED:

Al Mathews, Chair

Betty R. Morlock, City Clerk