

**OFFICIAL PROCEEDINGS
OF THE
PLANNING COMMISSION-CITIZEN ADVISORY COMMITTEE
CITY OF LOWELL, MICHIGAN
FOR THE REGULAR MEETING OF
MONDAY, MARCH 11, 2013 AT 7:00 P.M.**

1. CALL TO ORDER: PLEDGE OF ALLEGIANCE, ROLL CALL

The Meeting was called to order at 7:05 p.m. by Vice Chair Cadwallader and the Pledge of Allegiance was recited.

Present: Commissioners Dave Cadwallader, Jim Hall, Maryalene LaPonsie (arrived at 7:08), Al Mathews, Rachael Schwab and Jim Salzwedel.

Absent: Commissioner Hanley

Also Present: City Manager Mark Howe, Deputy City Clerk Susan Ullery, DPW Director Dan DesJarden and Mayor Jim Hodges.

2. EXCUSE OF ABSENCE(S).

IT WAS MOVED BY MATHEWS and seconded by HALL to excuse the absence of Commissioner Hanley and the delayed absence of Chair LaPonsie.

YEA: 5. NAY: 0. ABSENT: 2. MOTION CARRIED.

Chair LaPonise arrived and meeting was turned over to her.

3. APPROVAL OF AGENDA.

IT WAS MOVED BY HALL and supported by CADWALLADER to approve the agenda as presented.

YEA: 6. NAY: 0. ABSENT: 1. MOTION CARRIED.

4. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 11, 2013.

Commissioner Hall excused the absence of Commissioner Mathews from the last meeting.

IT WAS MOVED BY MATHEWS and seconded by HALL that the minutes of the FEBRUARY 11, 2013 meeting minutes be approved as corrected.

YEA: 6. NAY: 0. ABSENT: 1. MOTION CARRIED.

5. PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA. No comments were received.

6. **OLD BUSINESS**

- a. **Zoning Ordinance Audit – Chapter 20, Signs.** Brian Wegener of Williams and Works provided a revised audit of Chapter 20, Signs for the Commission to review. Further review will continue during the April 8, 2013 meeting.

7. **NEW BUSINESS.** There was no new business.

8. **BUILDING INSPECTORS REPORT.** City Manager Howe stated the City is going through the process of defining how enforcement should be handled. Police Chief Getzen is preparing a plan which will include being more proactive. Getzen has divided the City into four sections with an officer being in charge of one section.

9. **COMMISSIONERS REMARKS.** Commissioner Mathews questioned the kubotas sitting in the grass in front of the Admiral Warehouse. He asked if a hard surface was necessary. Howe would check into.

Commissioner Hall commented on the Zoning/Building report. The property located at 224 N. Grove is no longer going to be repaired after fire. It has been demolished. Howe noted a new house will be rebuilt.

Commissioner Salzwedel questioned the sign at Blue Ribbon Feed. Mathews stated the building is being cleaned up. Hall stated it would be nice to get the portable garage down as well.

Chair LaPonsie stated a tentative date of April 29th, 2013 at 7:00 p.m. has been scheduled for a worksession with the surrounding townships.

IT WAS MOVED BY MATHEWS to adjourn at 8:23 p.m.

DATE:

APPROVED:

Maryalene LaPonsie, Chair

Betty R. Morlock, City Clerk