

**OFFICIAL PROCEEDINGS
OF THE
PLANNING COMMISSION-CITIZEN ADVISORY COMMITTEE
CITY OF LOWELL, MICHIGAN
FOR THE REGULAR MEETING OF
MONDAY, JUNE 10, 2013 AT 7:00 P.M.**

1. CALL TO ORDER: PLEDGE OF ALLEGIANCE, ROLL CALL

The Meeting was called to order at 7:00 p.m. by Chair LaPonsie and the Pledge of Allegiance was recited.

Present: Commissioners David Cadwallader, Jim Hall, Shannon Hanley, Maryalene LaPonsie, Rachael Schwab and Jim Salzwedel.

Absent: Commissioner Alan Mathews.

Also Present: City Manager Mark Howe, Deputy City Clerk Susan Ullery and Mayor Jim Hodges.

2. EXCUSE OF ABSENCE(S).

IT WAS MOVED BY CADWALLADER and seconded by SALZWEDEL to excuse the absence of Commissioner Mathews.

YEA: 6. NAY: 0. ABSENT: 1. MOTION CARRIED.

3. APPROVAL OF AGENDA.

IT WAS MOVED BY HALL and supported by CADWALLADER to approve the agenda as presented.

YEA: 6. NAY: 0. ABSENT: 1. MOTION CARRIED.

4. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MAY 13, 2013.

IT WAS MOVED BY HALL and seconded by SCHWAB that the minutes of the May 13, 2013 meeting minutes be approved as written.

YEA: 6. NAY: 0. ABSENT: 1. MOTION CARRIED.

5. APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF MAY 28, 2013.

IT WAS MOVED BY CADWALLADER and seconded by SALZWEDEL that the minutes of the May 28, 2013 meeting minutes be approved as written.

YEA: 6. NAY: 0. ABSENT: 1. MOTION CARRIED.

6. PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA. No comments were received.

7. **OLD BUSINESS**

- a. **Zoning Ordinance Audit – Chapter 20, Signs.** Williams and Works provided a revised audit of Chapter 20, Signs for the Commission to review.

IT WAS MOVED BY CADWALLADER and seconded by HANLEY to forward Chapter 20, Signs to the City Council for further review and approval.

YEA: 6. NAY: 0. ABSENT: 1. MOTION CARRIED.

8. **NEW BUSINESS.** There was no new business.

9. **STAFF REPORTS.** City Manager Mark Howe noted a letter would be sent regarding the installation of the fence behind Tractor Supply. It needs to be installed.

10. **COMMISSIONERS REMARKS.** No comments were received.

IT WAS MOVED BY CADWALLADER to adjourn at 7:11 p.m.

DATE:

APPROVED:

Maryalene LaPonsie, Chair

Betty R. Morlock, City Clerk