



3. **EXCUSE OF ABSENCES**

IT WAS MOVED BY GERARD and seconded by SALZWEDEL to excuse the absence of Kelli Carney.

YES: 6. NO: 0. ABSENT: 1. MOTION CARRIED.

4. **REVIEW AND ADOPTION OF PLANNING COMMISSION RULES OF PROCEDURE.** The Commission reviewed the Rules of Procedure were reviewed.

IT WAS MOVED BY CADWALLADER and seconded by GERARD to adopt the Rules of Procedure as written.

YES: 6. NO: 0. ABSENT: 1. MOTION CARRIED.

5. **APPROVAL OF AGENDA.**

IT WAS MOVED BY HANLEY and seconded by CADWALLADER to approve the agenda as presented.

YES: 6. NO: 0. ABSENT: 1. MOTION CARRIED.

6. **APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF DECEMBER 14, 2015.**

IT WAS MOVED BY HANLEY seconded by GERARD that the minutes of the December 14, 2015 meeting be approved as written.

YES: 6. NO: 0. ABSENT: 1. MOTION CARRIED.

7. **PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA.** No comments were received.

8. **OLD BUSINESS**

a. **Zoning Changes for Grand Rapids Gravel.**

There was discussion regarding the steps the City must take before Grand Rapids Gravel can apply for the necessary special land use permit to extract natural resources from their property located at 2104 Bowes Street, SE.

The recommended next steps are to amend the City's official zoning map and to amend the Zoning Ordinance Text.

By general consensus, the Planning Commission agreed to continue to move forward with the proposed project.

9. **NEW BUSINESS**

a. Public Hearing – Zoning Ordinance Amendment - Breweries.

IT WAS MOVED BY GERARD and seconded by TEELANDER to open the public hearing regarding a Zoning Ordinance Amendment – Breweries.

YES: 6. NO: 0. ABSENT: 1. MOTION CARRIED.

A proposed zoning amendment is before the board to allow for a brewery/winery in the City. This amendment is proposed because there is an individual interested in opening a small brewing facility in the City and currently there is nothing in the Zoning Ordinance that sufficiently addresses or regulates this land use.

IT WAS MOVED BY CADWALLADER and seconded by HANLEY to close the public hearing.

YES: 6. NO: 0. ABSENT: 1. MOTION CARRIED.

IT WAS MOVED BY GERARD and seconded by SALZWEDEL to recommend adoption of the ordinance amendment.

YES: 6. NO: 0. ABSENT: 1. MOTION CARRIED.

10. **STAFF REPORT.** City Manager Howe congratulated Chairman Zandstra on his appointment and said he has enjoyed working with all of them over the years.

11. **COMMISSIONERS COMMENTS.** Commissioner Hanley announced her resignation from the Planning Commission. She explained she will now be serving on a board for a nonprofit organization called Open Table.

IT WAS MOVED BY CADWALLADER and seconded by HANLEY to adjourn at 7:40 p.m.

DATE:

APPROVED:

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James Zandstra, Chair

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Susan S. Ullery, City Clerk