

**OFFICIAL PROCEEDINGS  
OF THE  
PLANNING COMMISSION-CITIZEN ADVISORY COMMITTEE  
CITY OF LOWELL, MICHIGAN  
FOR THE REGULAR MEETING OF  
MONDAY, MARCH 13, 2017, AT 7:00 P.M.**

1. **CALL TO ORDER: PLEDGE OF ALLEGIANCE, ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Chair Barker and the Pledge of Allegiance was recited.

Present: Commissioners Dave Cadwallader, Marty Chambers, Jim Salzwedel, Alan Teelander, and Chair Barker.

Absent: Commissioners James Zandstra and John Gerard.

Also Present: Deputy Clerk Theresa Mundt, City Manager Mike Burns and Williams and Works Planner Andy Moore.

2. **EXCUSE OF ABSENCES**

IT WAS MOVED BY SALZWEDEL and seconded by CADWALLADER to excuse the absences of Commissioners Zandstra and Gerard.

YES: 5. NO: 0. ABSTAIN: 0. ABSENT: 2. MOTION CARRIED.

3. **APPROVAL OF AGENDA.**

IT WAS MOVED BY CADWALLADER and seconded by CHAMBERS to approve the agenda as written.

YES: 5. NO: 0. ABSENT: 2. MOTION CARRIED.

4. **APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.**

IT WAS MOVED BY CADWALLADER and seconded by TEELANDER that the minutes of the February 13, 2017 regular meeting be approved as written.

YES: 5. NO: 0. ABSENT: 2. MOTION CARRIED.

5. **PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA.**

There were no comments.

6. **OLD BUSINESS.**

a. Zoning Ordinance Revisions – Chapter 4.

Andy Moore with Williams and Works gave the updates to “Chapter 4 – Landscaping” as discussed previously by the Commission.

b. Zoning Ordinance Revisions – Chapter 17.

Andy Moore with Williams and Works reviewed various changes of “Chapter 17 – Special Land Use”. Moore will update Chapter 17, Sections 17.02 and 17.03 for approval at the next meeting. Moore will provide a ‘red line’ version of “Section 17.04 – Site Design Standards” for the next meeting.

c. Discussion regarding West Michigan Regional Planning Commission (WMRPC).

City Clerk Susan Ullery provided a memo regarding the price for joining the organization. The cost is based upon the population of the City at a cost of 6.5 cents per person. It is also necessary for the City to have a representative serving on their board as well as a representative serving on the Economic Development Board.

City Manager Burns advised he was not familiar with WMRPC. Chair Barker advised he was a member of this firm when he was in Casco Township. Barker advised that he would contact a representative to acquire additional information if the Commission approves. He also mentioned WMRPC does not include non-member communities in their Comprehensive Economic Development Strategy (CEDS), which is the link to U.S. Economic Development Administration (EDA) grants for public infrastructure improvements.

7. **NEW BUSINESS.**

There was no new business.

8. **STAFF REPORT**

Chair Barker commented that it was good to see The Granite Company moving forward.

9. **COMMISSIONERS REMARKS**

Chair Barker advised he would like to cancel the April 10, 2017 meeting since there is a special meeting on March 23, 2017. The next meeting would be May 8, 2017.

IT WAS MOVED BY BARKER and seconded by TEELANDER to adjourn at 7:45 p.m.

DATE:

APPROVED:

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Bruce Barker, Chair

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Susan S. Ullery, City Clerk