

**OFFICIAL PROCEEDINGS
OF THE
PLANNING COMMISSION-CITIZEN ADVISORY COMMITTEE
CITY OF LOWELL, MICHIGAN
FOR THE REGULAR MEETING OF
MONDAY, JANUARY 8, 2018 AT 7:00 P.M.**

1. **CALL TO ORDER: PLEDGE OF ALLEGIANCE, ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Commissioner Cadwallader.

Present: Commissioners David Cadwallader, Marty Chambers, Colin Plank, and Amanda Schrauben.

Absent: Chair Bruce Barker.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery and Williams and Works Planner Andy Moore.

2. **APPROVAL OF ABSENCES.**

IT WAS MOVED BY CHAMBERS and seconded by SCHRAUBEN to excuse the absence of Chair Barker.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

3. **APPROVAL OF AGENDA.**

IT WAS MOVED BY CHAMBERS and seconded by SCHRAUBEN to approve the agenda as written.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

4. **APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.**

IT WAS MOVED BY CHAMBERS and seconded by PLANK to approve the minutes of the December 11, 2017 regular meeting as written.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

5. **PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA.**

There were no comments.

6. **OLD BUSINESS.**

There was none.

7. **NEW BUSINESS.**

a. Public Hearing – Ordinance 18-01.

The Public Hearing was opened and Andy Moore of Williams and Works reviewed the changes to amend Chapter 22, Administration and Enforcement of Appendix A, “Zoning”, of the Code of Ordinances of the City of Lowell.

The Public Hearing was then closed.

IT WAS MOVED BY CHAMBERS and seconded by SCHRAUBEN to approve Ordinance 18-01 as presented and submit to City Council for approval.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

b. Public Hearing – Ordinance 18-02.

The Public Hearing was opened and Andy Moore of Williams and Works reviewed the changes to Chapter 2, “Definitions”, “Special Land Uses” of Chapter 4, “SR-Suburban Residential District”, Section 6.03 “Special Land Uses” of Chapter 6 “R-1 Residential District, “Section 11.03 “Special Land Uses” of Chapter 11 “C-2 Central Business District” and Section 17.04, “Site Design Standards” of Chapter 17, “Special Land Uses” of Appendix A, “Zoning” of the Code of Ordinances of the City of Lowell.

The Public Hearing was then closed.

IT WAS MOVED BY CHAMBERS and seconded by PLANK to approve Ordinance 18-02 as presented and submit to the City Council for approval.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

c. Zoning Amendments.

Moore then reviewed the recommended changes to the residential zoning districts in the City of Lowell Zoning Ordinance in Chapter 5, SR-Suburban Residential District, Description and Purpose, and District Regulations.

Moore reviewed the recommended changes to Chapter 6, R-1 Residential District, Description and Purpose and District Regulations.

Moore reviewed the recommended changes to Chapter 7, R-2 Residential District, Description and Purpose and District Regulations.

Moore reviewed the recommended changes to Chapter 8, R-3 Residential District, Description and Purpose and District Regulations.

Moore reviewed the Off-Street Parking Standards such as Location of Parking, and Parking Restrictions.

Moore reviewed Chapter 20-Signs, Intent and Purpose, Scope, Definitions, Prohibited Signs, General Sign Provisions, Signs Not Requiring Permits, Supplementary Signs, Signs permitted by Zoning District, Construction and Maintenance, Nonconforming Signs, and Discontinuance or Abandonment.

8. **STAFF REPORT**

City Clerk Susan Ullery mentioned there is a Planning and Zoning and Officials class that will be held on March 15th in Grand Rapids.

9. **COMMISSIONERS REMARKS**

There were no remarks by the Commission.

IT WAS MOVED BY CHAMBERS and seconded by CADWALLADER to adjourn at 8:02 p.m.

DATE:

APPROVED:

Bruce Barker, Chair

Susan S. Ullery, City Clerk