

**OFFICIAL PROCEEDINGS
OF THE
PLANNING COMMISSION-CITIZEN ADVISORY COMMITTEE
CITY OF LOWELL, MICHIGAN
FOR THE REGULAR MEETING OF
MONDAY, FEBRUARY 10, 2020 AT 7:00 P.M.**

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Chair Bruce Barker.

Present: Commissioners Michael Gadula, Marty Chambers, Amanda Schrauben, Dave Cadwallader, and Chair Bruce Barker.

Absent: Commissioners Ellis and Plank.

Also Present: Andy Moore with William & Works and Lowell City Clerk Sue Ullery.

2. **EXCUSE OF ABSENCES.**

IT WAS MOVED BY SCHRAUBEN and seconded by CHAMBERS to excuse the absences of Commissioners Ellis and Plank.

3. **APPROVAL OF AGENDA.**

IT WAS MOVED BY CADWALLADER and seconded by CHAMBERS to approve the agenda as written.

YES: 5. NO: None. ABSENT: 2. MOTION CARRIED.

4. **APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.**

IT WAS MOVED BY CHAMBERS and seconded by CADWALLADER to approve the minutes of the January 13, 2020 Planning Commission regular meeting as written.

YES: 5. NO: None. ABSENT: 2. MOTION CARRIED.

5.. **PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA.**

There were no comments.

6.. **OLD BUSINESS.**

There was none.

7. **NEW BUSINESS.**

a. **Chapter 18 – Site Plan Review.**

Andy Moore with Williams and Works reviewed the proposed changes of Chapter 18 – Site Plan Review. He stated the Commission needs to set a Public Hearing on this Chapter before providing a recommendation to the Lowell City Council.

By general concensus, the Commission agreed to establish a public hearing at its March 9, 2020 meeting.

8. **STAFF REPORT.**

City Clerk Susan Ullery noted a joint Planning Commission meeting with Lowell and Vergennes Township is scheduled for October 26, 2020.

9. **COMMISSIONERS REMARKS.**

Commissioner Chambers commented on plastic decorations being blown into the river. He noted Councilmember Salzwedel will be reaching out to the merchants.

Chair Barker stated he would be absent at the March 9, 2020 Planning Commission meeting.

10. **ADJOURNMENT.**

IT WAS MOVED BY CADWALLADER and seconded by CHAMBERS to adjourn at 7:37 p.m.

DATE:

APPROVED:

Bruce Barker, Chair

Susan Ullery, Lowell City Clerk