

**OFFICIAL PROCEEDINGS  
OF THE  
PLANNING COMMISSION-CITIZEN ADVISORY COMMITTEE  
CITY OF LOWELL, MICHIGAN  
FOR THE REGULAR MEETING OF  
MONDAY, DECEMBER 12, 2022 AT 7:00 P.M.**

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Chair Bruce Barker.

Present: Commissioners Schrauben, Cadwallader, Chambers, Plank, Ellis and Chair Barker.

Absent: Commissioner Gadula

Also Present: Andy Moore with William & Works, Lowell City Clerk Sue Ullery, City Manager Michael Burns.

2. **EXCUSE OF ABSENCE.**

IT WAS MOVED BY CHAMBERS and seconded by PLANK to excuse the absence of Commissioner Gadula.

YES: Commissioner Chambers, Commissioner Cadwallader, Commissioner Schrauben, Commissioner Ellis, Commissioner Plank, and Chair Barker.

NO: None. ABSENT: Commissioner Gadula. MOTION CARRIED.

3. **APPROVAL OF AGENDA.**

IT WAS MOVED BY CHAMBERS and seconded by ELLIS to approve the agenda as written.

YES: Commissioner Schrauben, Commissioner Chambers, Commissioner Cadwallader, Commissioner Plank, Commissioner Ellis, and Chair Barker.

NO: None. ABSENT: Commissioner Gadula. MOTION CARRIED.

4. **APPROVAL OF THE MINUTES OF THE PREVIOUS MEETINGS.**

IT WAS MOVED BY CADWALLADER and seconded by ELLIS to approve minutes of the November 14, 2022 regular meeting as written.

YES: Commissioner Chambers, Commissioner Schrauben, Commissioner Cadwallader, Commissioner Plank, Commissioner Ellis, and Chair Barker.

NO: None. ABSENT: Commissioner Gadula. MOTION CARRIED.

5. **PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA.**

There were no comments.

6. **OLD BUSINESS.**

a. Master Plan Review.

Andy Moore with Williams and Works stated he owes the City a proposal letter that breaks down what the process is going to look like for a new 5 Year Master Plan, with a workscope, what kind of public engagement options you want to look at. Because it has been about fifteen years since the previous plan was adopted, we are going to be doing a pretty wholesale re-write. He expects some of the principles from the previous plan will be carried forward, but he is sure it will be a fairly large-scale refresh and re-boot. Probably will not start it until mid-year of 2023.

7. **NEW BUSINESS**

a.) Approval of the 2023 Meeting Dates.

IT WAS MOVED BY ELLIS and seconded by CHAMBERS to accept the 2023 Meeting Dates as presented.

YES: Commissioner Chambers, Commissioner Cadwallader, Commissioner Schrauben, Commissioner Ellis, Commissioner Plank, and Chair Barker.

NO: None.                      ABSENT: Commissioner Gadula.                      MOTION CARRIED.

b.) Amendment to City's Zoning Ordinance – Chapters 14, F-1 Floodplain Overlay District and 14 A, Rivers Edge District.

Chair Barker opened the Public Hearing.

Andy Moore with Williams & Works stated this was discussed at the previous meeting so this is kind of a clean up of the amendment, he then went through the changes and stated EGLE recommended the City adopt these amendment's so the City can continue to participate in the National Flood Insurance Program.

Chair Barker then closed the Public Hearing.

IT WAS MOVED BY CHAMBERS and seconded by ELLIS to recommend to the City Council to adopt the proposed amendments to the City's Zoning Ordinance within Chapters 14, F-1 Floodplain Overlay District and 14A, River's Edge District as presented.

YES: Commissioner Chambers, Commissioner Cadwallader, Commissioner Schrauben, Commissioner Ellis, Commissioner Plank, and Chair Barker.

NO: None.                      ABSENT: Commissioner Gadula.                      MOTION CARRIED.

8. **STAFF REPORT.**

Moore stated there will be a new site plan to review in January.

9. **COMMISSIONERS REMARKS.**

Commissioner Ellis wished everyone a Merry Christmas and a Happy New Year!

10. **ADJOURNMENT.**

IT WAS MOVED BY CADWALLADER and seconded by PLANK to adjourn at 7:13 p.m.

DATE:

APPROVED:

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Bruce Barker, Chair

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Susan Ullery, Lowell City Clerk