



**CITY OF LOWELL
PARKS AND RECREATION COMMISSION
WEDNESDAY, MARCH 9, 2021 AT 6:00 P.M.**

Join Zoom Meeting

<https://us02web.zoom.us/j/9806911106>

Meeting ID: 980 691 1106

One tap mobile

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Meeting ID: 980 691 1106

Find your local number: <https://us02web.zoom.us/j/kca8BkcpR4>

1. CALL TO ORDER; ROLL CALL

2. APPROVAL OF THE AGENDA

3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. February 17, 2021

4. REVIEW FINANCIAL REPORTS

5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

6. NEW BUSINESS
 - a. Lowell Area Community Center Committee discussion on possible location for a Community Center Complex, Bob Rogers

7. OLD BUSINESS

- a. Park and Recreation Commission Project Priorities List 2021
- b. Finalize Recognition of Service for Perry Beachum (first appointed 2/02/1990)
- c.

8. PARK UPDATES

- a. Recreation Park
- b. Stoney Lakeside Park/Dog Park/Skateboard Park
- c. Creekside Park
- d. Richards Park
- e. Scout Park/Upper Bridge
- f. Riverwalk Park/Showboat
- g. LARA Trails

9. COMMISSIONER COMMENTS

10. ADJOURNMENT

Note: The next scheduled meeting April 20, 2021 at City Hall, or Zoom.

**LOWELL PARKS AND RECREATION COMMISSION
VIRTUAL REGULAR MEETING
WEDNESDAY, FEBRUARY 17, 2021 AT 6:00 P.M.**

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 6:00 p.m. and roll was called.

Members Present: Chairperson Paula Mierendorf, Theresa Mundt, Todd Schaal (joined at 6:45 due to technical difficulties), and Councilperson Leah Groves

Members Absent: Susan Pomper

Others Present: Dan Czarnecki

IT WAS MOVED BY MUNDT and seconded by MIERENDORF to excuse the absence of board members Susan Pomper and Todd Schaal (Schaal arrived at 6:45).

YES: 3. NO: 0. ABSENT: 2. MOTION CARRIED.

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY MIERENDORF and seconded by MUNDT to approve the agenda as written.

YES: 3. NO: 0. ABSENT: 2. MOTION CARRIED.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

IT WAS MOVED BY MIERENDORF and seconded by GROVES to approve the minutes from the January 19, 2021, regular meeting.

YES: 3. NO: 0. ABSENT: 2. MOTION CARRIED.

4. REVIEW FINANCIAL REPORTS

The financial information was reviewed by the board

5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

No comments were received or discussed on this item.

6. NEW BUSINESS

None

7. OLD BUSINESS

a. Park and Recreation Commission Project Priorities List

The commission continued discussion of possible priorities for 2021. Board reviewed the current Recreation Master Plan, Ch. 8, Action Plan for each park. They reviewed the items that have already been accomplished. They reviewed remaining action items and put together a list of improvements the Parks Board would like to make priorities for FY 21-22.

Creekside Park:

Add park, City, and destination signage; Priority A; \$5,000

Add parking spaces; Priority B; variable cost.

Crackfill and seal pathway; Priority B; \$3,300

Add paved path from playground sidewalk to pavilion; Priority B; \$50 per foot

Stoney Lakeside Park:

Add signage guiding users between Creekside and Stoney Lakeside parks; Priority A; variable cost

Improve ADA accessibility, beach ramp; Priority A; variable cost

Richards Park:

Add park, City and destination signage; Priority A; \$5,000

Repair ice rink; Priority A; variable cost.

Add splash pad; Priority B; \$75,000 (Maybe replace ice rink with splash pad?)

Add climbable structure for children (toddlers); Priority B; \$50,000

Riverwalk Park:

Improve signage; Priority A; \$5,000

Fence or screen port-a-potty (at boat launch); Priority A; \$500

Recreation Park:

Add park, City and destination signage; Priority A; \$5,000

Scout Park:

Add park, City and destination signage; Priority A; \$5,000 (incl. info on connection to NCT?)

Improve boat and canoe launch; Priority B; variable cost.

Improve river access; Priority C; variable cost.

Add picnic area and trash receptacles; Priority B; \$2,000

(Look at partnering with Boy Scout Troop 102 to accomplish improvements.)

Parks Board will review final list and put together a presentation for City Council at on upcoming Council meeting.

b. Recognition of Service for Perry Beachum (approx. 30 yrs. on Board)

Czarnecki provided additional information to the board for discussion possible recognition of the 30 years Mr. Beachum has put to the Parks Board. The consensus was to place a bench on Riverside Dr., across the street from the Board of Light and Power building. Czarnecki will finalize project costs and present at an upcoming Parks Board meeting for final approval.

8. PARK UPDATES

a. Recreation Park

b. Stoney Lakeside Park/Dog Park/Skateboard Park

Mr. Jacob Moore is continuing to maintain an ice skating area at Pebble Beach in Stoney Lakeside Park. Seems to be getting a lot of use with is hockey and skating going on. He has been doing this on his own, along with helpers. Parks Board agree to send Mr. Moore a letter of appreciation for his hard work and community involvement.

c. Creekside Park

d. Richards Park

DPW has not been able to continue clearing the ice rink due to snowy weather and the need to plow streets. Prior to snow fall the DPW was working to build up the ice on the rink, however, due to after-hours use by others the ice was damaged and DPW did not have time to repair properly prior to the latest snow/freeze.

e. Scout Park

f. Riverwalk Park/Showboat

g. Miscellaneous Park/Properties (Upper Bridge/McMahan/Moose/Rogers)

h. LARA Trails

9. COMMISSIONER COMMENTS

The Parks Board discussed their next regularly scheduled meeting date. Because some members know they cannot make the scheduled meeting, it was the consensus of the board member to move the meeting date up one week, to **March 9, 2022, at 6pm.**

Groves: Appreciative of everything every is doing to be involved with the parks and community.
Mierendorf: Also thankful and appreciative of everyone's involvement for parks.

10. ADJOURNMENT

IT WAS MOVED BY MUNDT, seconded by GROVES, to adjourn the meeting at 7:20 p.m.

Respectfully submitted,
Dan Czarnecki

03/04/2021

BUDGET REPORT FOR CITY OF LOWELL
Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2020-21 PROJECTED ACTIVITY	2020-21 ACTIVITY THRU 06/30/21	2020-21 APPROVED BUDGET
ESTIMATED REVENUES				
Dept 751 - PARKS				
101-751-593.000	KENT COUNTY YOUTH FAIR CONTRIBUTIONS	6,142.00	6,141.69	3,000.00
101-751-652.000	CREEKSIDE PARK REVENUE	0.00	0.00	900.00
101-751-653.000	PARK USER FEES	1,610.00	1,610.00	6,500.00
	Totals for dept 751 - PARKS	7,752.00	7,751.69	10,400.00
TOTAL ESTIMATED REVENUES				
		7,752.00	7,751.69	10,400.00
APPROPRIATIONS				
Dept 751 - PARKS				
101-751-702.000	SALARIES-PERMANENT	36,640.29	13,081.39	36,640.29
101-751-707.000	SALARIES-TEMPORARY	11,273.91	8,540.31	11,273.91
101-751-708.000	STANDBY	650.00	489.42	650.00
101-751-709.000	SALARIES-OVERTIME	720.86	797.13	300.00
101-751-715.000	SOCIAL SECURITY	3,646.31	1,814.41	3,646.31
101-751-716.000	HEALTH INSURANCE	11,434.25	1,928.51	11,434.25
101-751-717.000	LIFE INSURANCE	95.84	21.83	95.84
101-751-717.001	OPEB CONTRIBUTION	1,310.21	0.00	1,310.21
101-751-718.000	PENSION	0.00	6,362.93	6,172.01
101-751-721.000	LONGEVITY	422.50	227.52	422.50
101-751-722.000	WORKERS COMPENSATION	2,000.00	859.86	2,000.00
101-751-723.000	DENTAL INSURANCE	372.53	81.97	372.53
101-751-724.000	EYECARE	160.83	29.61	160.83
101-751-725.000	DISABILITY INSURANCE	224.99	54.68	224.99
101-751-740.000	OPERATING SUPPLIES	6,000.00	2,023.61	6,000.00
101-751-744.000	UNIFORMS	750.00	354.57	750.00
101-751-802.000	CONTRACTUAL	35,000.00	19,301.69	35,000.00
101-751-850.000	COMMUNICATIONS	300.00	305.92	300.00
101-751-864.000	CONFERENCES & CONVENTIONS	750.00	0.00	750.00
101-751-910.000	INSURANCE	4,000.00	3,974.00	4,000.00
101-751-920.000	PUBLIC UTILITIES	9,000.00	7,340.55	9,000.00
101-751-930.000 *	REPAIR & MAINTENANCE	15,000.00	1,988.69	15,000.00
101-751-940.000	RENTALS	21,000.00	7,123.21	21,000.00
101-751-975.000 **	BUILDING IMPROVEMENTS	6,500.00	0.00	6,500.00
	Totals for dept 751 - PARKS	167,252.52	76,701.81	173,003.67
* NOTES TO BUDGET: DEPARTMENT 751 PARKS				
TOTAL APPROPRIATIONS				
		167,252.52	76,701.81	173,003.67
NET OF REVENUES/APPROPRIATIONS - FUND 101				
	BEGINNING FUND BALANCE	(159,500.52)	(68,950.12)	(162,603.67)
	ENDING FUND BALANCE	1,193,283.70	1,193,283.70	996,748.64
		1,033,783.18	1,124,333.58	834,144.97



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LEE FUND
March 4, 2021

FISCAL YEAR
2020-2021

CASH BALANCE:	
Fund balance available 2020-2021	\$9,897
EXPENDITURES:	
No expenditures	
Ending Balance:	\$9,897

Memorandum



DATE: February 18, 2021

TO: Lowell Parks Board

FROM: Daniel Czarnecki, Public Works Director

RE: Parks Project Priorities List

PUBLIC WORKS

Everyone,

From my notes taken at last night's meeting, the following are the items I have listed the Parks Board would like to make a priority in fiscal year 2021-2022. Please let me know if I missed anything. The fiscal year begins July 1, 2021, and runs until June 30, 2022. I have shown the projects as they are presented in the current Recreation Master Plan. Between now and our next meeting I will try to update some of the estimated costs.

Park and Recreation Commission Project Priorities List

The commission continued discussion of possible priorities for 2021. Board reviewed the current Recreation Master Plan, Chapter 8, Action Plan for each park. They reviewed the items that have already been accomplished. They reviewed remaining action items and put together a list of improvements the Parks Board would like to make priorities for FY 21-22.

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Add park, City, and destination signage; Priority A; \$5,000

Add parking spaces; Priority B; variable cost.

Crackfill and seal pathway; Priority B; \$3,300

Add paved path from playground sidewalk to pavilion; Priority B; \$50 per foot

Stoney Lakeside Park:

Add signage guiding users between Creekside and Stoney Lakeside parks; Priority A; variable cost

Improve ADA accessibility, including foot wash and beach ramp; Priority A; variable cost

Richards Park:

Add park, City and destination signage; Priority A; \$5,000

Repair ice rink; Priority A; variable cost.

Add splash pad; Priority B; \$75,000 (Maybe replace ice rink with splash pad?)

Add climbable structure for children (toddlers); Priority B; \$50,000

Riverwalk Park:

Improve signage; Priority A; \$5,000

Fence or screen porta-potty (at boat launch); Priority A; \$500

Recreation Park:

Add park, City and destination signage; Priority A; \$5,000

Scout Park:

Add park, City and destination signage; Priority A; \$5,000 (incl. info on connection to NCT?)

Improve boat and canoe launch; Priority B; variable cost.

Improve river access; Priority C; variable cost.

Add picnic area and trash receptacles; Priority B; \$2,000

(Look at partnering with Boy Scout Troop 102 to accomplish improvements.)

Parks Board will review the final list and put together a presentation for City Council at an upcoming Council meeting (shooting for April 5th). FYI, in Spring 2022 we will be starting work on updating the Recreation Master Plan. This document needs to be updated and submitted to MDNR every 5 years.