

**LOWELL PARKS AND RECREATION COMMISSION
REGULAR MEETING
TUESDAY, DECEMBER 14, 2021 AT 6:00 P.M.
CITY HALL**

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 6:00 p.m. and roll was called.

Members Present: Casey Butler, Theresa Mundt, Susan Pomper, Councilperson Leah Groves

Members Absent: Chairperson Paula Mierendorf

Others Present: Dan Czarnecki,

IT WAS MOVED BY MUNDT and seconded by GROVES to excuse the absence of board member Mierendorf.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY MUNDT and seconded by GROVES to approve the agenda as written.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

IT WAS MOVED BY MUNDT and seconded by BUTLER to approve the minutes from the November 9, 2021, regular meeting, as amended.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

4. REVIEW FINANCIAL REPORTS

The financial information was reviewed by the board

5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

No comments were received or discussed on this item.

6. NEW BUSINESS

a. Update of Recreation Master Plan, Williams & Works Proposal

Czarnecki reviewed the Williams & Works proposal for updating the five-year master plan. Williams & Works helped the city five years ago when the last master plan was created. Process will take 6-8 months to work through all the steps. Will look at two ways to collect public input. Will perform an online survey (they did this last time) and will hold 3 focus group type meetings. Will help with setting goals and objectives as well as action plans. Goal is to have everything done and adopted by City Council and submitted to MDNR by the end of 2022.

It was moved by POMPER, seconded by BUTLER to recommend that City Council approves the update of the five-year Parks and Recreation Master Plan, Scope of Services with Williams & Works, as outlined in their letter dated December 2, 2021, with both online survey and focus group options, in an amount not-to-exceed \$10,400.00.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

7. OLD BUSINESS

None

8. PARK UPDATES

a. Recreation Park – In January will begin review of future park use ideas.

b. Stoney Lakeside Park/Dog Park/Skateboard Park

Groves gave update of November 15th City Council meeting discussion on Bob Rogers and group wanting to improve the current skate park. Council was positive and in favor of project.

c. Creekside Park

d. Richards Park

e. Scout Park

f. Riverwalk Park/Showboat

New bathroom facility is completed. Still waiting for automatic locks. Until they arrive Chamber will open and close bathroom for activities. DPW is cleaning facility in morning after its use for an event.

g. Miscellaneous Park/Properties (Upper Bridge/McMahan/Moose/Rogers)

Butler reviewed walk-thru of Rogers Park area with Nick Sanchez from the Land Conservatory of West Michigan. He had several ideas and followed up with an email expressing additional

possible ideas. This will be a good park area to have improvements incorporated into the updated master plan.

h. LARA Trails

Project is trying to finalize plans and approvals with the State of Michigan. Williams & Works is working with MDOT and MDNR on finalizing plans. Was supposed to be a meeting between the engineer and MDOT today at 4:30 to go over project.

9. COMMISSIONER COMMENTS

None

10. ADJOURNMENT

IT WAS MOVED BY MUNDT, seconded by POMPER, to adjourn the meeting at 6:49 p.m.

Respectfully submitted,
Dan Czarnecki