

**LOWELL PARKS AND RECREATION COMMISSION  
REGULAR MEETING  
THURSDAY, OCTOBER 13, 2022 AT 5:00 P.M.  
CITY HALL**

**1. CALL TO ORDER; ROLL CALL**

The meeting was called to order at 5:00 p.m. and roll was called.

Members Present: Chairperson Paula Mierendorf, Susan Pomper, Theresa Mundt, Casey Butler,  
Councilperson Leah Groves

Members Absent:

Others Present: Tanya DeOliveira from Williams & Works, Dan Czarnecki

**2. APPROVAL OF THE AGENDA**

IT WAS MOVED BY MUNDT and seconded by GROVES to approve the agenda as written.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)**

IT WAS MOVED BY GROVES and seconded by MUNDT to approve the minutes from the August 16, 2022, regular meeting, as amended.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

**4. REVIEW FINANCIAL REPORTS**

The financial information was reviewed by the board

**5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**

No comments were received or discussed on this item.

## 6. NEW BUSINESS

Dog Park Pavilion at Small Dog Area.

The Dog Park group would like to install a small pavilion within the fenced area of the small dog park. This would be to provide a shaded sitting/rest area for those using this section of the dog park. Board review plans and description of location. The Dog Park users will raise the funds and obtain all necessary permits to build the pavilion. All board members were in agreement that this would be a nice addition to the dog park, no objections to this being installed.

## 7. OLD BUSINESS

### a. Recreation Plan, Review of Draft Plan, Tanya DeOliveira

DeOliveira led discussion on draft Master Plan, explaining the background to the report and different sections and how survey and focus group discussions played into the goals and action plans. Several board members questioned items on action list and why some survey suggestions were not included. DeOliveira explained the Master Plan and any action items are what the board wants and to add or delete items as they see fit. Was suggested several items can be found in all park action plans and some action items may not fit in just one park. Board listed several items that should somehow be included such as signage and marketing, webpage info and keep it accurate, need for sensory development equipment when installing new park equipment, senior access, repair all pavements. DeOliveira went over timeline to complete Master Plan process with need to deliver plan to State by February 1, 2023. Need a public 30-day review period, need time for public to provide input if they wish, need to deliver to City Council, need council approval by January 3, need document to State Feb 1.

Park Board set a special meeting on October 26<sup>th</sup> at 6pm to continue review of document. All members are encouraged to review document and provide input on items for goals and for the action plans.

## 8. PARK UPDATES

- a. Recreation Park – Football will be concluded October 23<sup>rd</sup>. DPW will be performing field maintenance afterwards.
- b. Stoney Lakeside Park/Dog Park/Skateboard Park – Bathrooms closed for season. Will be doing some maintenance on them before it gets too cold.
- c. Creekside Park – Bathrooms will be closing for the season in a week or so, as soon as sports are concluded.
- d. Richards Park –
- e. Scout Park –
- f. Riverwalk Park/Showboat –
- g. Miscellaneous Park/Properties (Upper Bridge/McMahan/Moose/Rogers) –

h. LARA Trails –

**9. COMMISSIONER COMMENTS**  
None

**10. ADJOURNMENT**

IT WAS MOVED BY MIERENDORF, seconded by MUNDT to adjourn the meeting at 7:15 p.m.

Respectfully submitted,  
Dan Czarnecki