

Madison County Land Bank

Meeting Minutes

February 23, 2023

In Attendance:

Mark Forrest

Tony Xenikis

Stacey McKenzie

Rex Castle

Andy Drake

Shannon Treynor

David Kell (staff)

David Kell opened the meeting welcoming everyone who would make it. David Kell acknowledged that Jason Stanford, the 7th member of the board, would not make the meeting.

David Kell stated he sent out meeting minutes a few days prior to the meeting. He asked for a motion to approve the meeting minutes for January 2023. Tony Xenikis made a motion to approve meeting minutes from January 2023. Mark Forrest seconded the motion. The minutes were approved unanimously. David Kell also reviewed the Land Bank "Road Map", which was created by Bricker and Eckler to serve as a guide for the organization.

David Kell stated that he sent out a proposed rules and regulations for the board, which were reviewed by the County Prosecutor. He asked if there were any questions regarding the proposed regulations. No one stated they had any questions. David asked for a motion to approve the proposed code of regulations. Mark Forrest made the motion to approve the code of regulations. Tony Xenikis seconded the motion. With no other discussion, a vote was taken and the code of regulations were passed unanimously.

David Kell stated that per the code of regulations, the Treasurer (Stacey McKenzie) would be treasurer of the Land Bank. David stated that he would be assisting her as much as she needed. A board chair needed to be chosen. Tony Xenikis nominated Mark Forrest for Chair, which Mark accepted the nomination. With no other nominations, David Kell asked for a motion to elect Mark Forrest the Board Chair of the Madison County Land Bank. Rex Castle made a motion to elect Mark Forrest as Board Chair. Tony Xenikis seconded the motion. With no other discussion, a vote was taken and Mark Forrest was elected Board Chair.

Mark Forrest began to lead the meeting with a discussion about the agreements and plans that the Land Bank will need with the County and local communities. David said he will work with Jeff Harris of Bricker and Eckler to find examples of plans for the next meeting. From what he has researched, David said that plans tend to be fairly basic but also can be customized for the local community if needed. David said more information will be shared at the March Meeting.

There was also a discussion about a conflict of interest form for board members; David will look for a form for members and discuss at our next meeting.

The last order of business was to set a meeting schedule for the rest of the year. The board thought it would be best for the board to meet monthly as it is stood up, and dial back or cancel meetings if there isn't regular business. The meeting schedule was set to meet monthly at 10:00 on the last Thursday of each month. The meeting will be held at the Madison County Courthouse in the basement conference room.

With no other discussions, the meeting was adjourned at 10:30 am.