



City Manager's Report: June 14, 2019

ACTIVE PROJECTS STATUS UPDATES (PROJECTS NOT COORDINATED BY THE CITY)

Project Name	Status
213 East Street	A request has been received from Service Master, Inc. for joint preliminary and final site plan approval related to a change of use and construction of an 11-space parking lot.
202 & 206 Mason Street, 332 Center Street	At their June 11, the Planning Commission approved a joint Preliminary and Final Site Plan request from Doberman Technologies, to demolish structures at 202 and 206 Mason Street, and 332 Center Street, and construct a new 3,500 sq ft commercial building along with a 24-space asphalt parking lot. Staff is currently reviewing the land combination application and anticipates a building permit application in the near future.
318 W. Kipp - Klavon's 228 W. Kipp - Klavon's	A Certificate of Occupancy is being evaluated. Staff has met with and continues to work with property owners toward a Special Use/Site Plan Application for the development of the overflow parking lot at 228 W. Kipp.
322 S. Jefferson Commercial Bank	Building permits are active for interior renovation of offices on the second floor.
402 S. Jefferson (former Baja Grill)	The building permit is active for interior and exterior renovations.
201 W. Ash City Hall	Anticipate installation of T-Mobile equipment to begin when time permits for company.
154 W. Maple (former shoe store)	Building permit has been issued. A Letter of Intent is being issued for support of the project at a lower amount than requested. Developer is evaluating the feasibility of the project.
600 Buhl St. Ingham Animal Shelter	Certificate of Occupancy has been issued. Demolition of old structure in progress.
652 Hull Rd New Goodwill	Building permit application is under review.
400 S. Cedar St Harvey Education Center	State building permit active for construction of new addition as part of the Phase 1 Bond Project. More information available at: http://bondprojects.masonk12.net/ .
801 N. Cedar St. (City Limits)	Building permit application is under review to construct a 4,828 sq ft addition along with additional parking.
525 N. Cedar	Building permit is active for Timeless Treasures, for the renovation of an existing building to be used as an antique mall with vendor spaces.
Ash/Cedar (M-36) - MDOT	The lights are installed, waiting for Consumers to connect power to the new signals to become operational. Connection date is pending.
SUBDIVISIONS	<i>Subdivisions require three stages of approval before site plan approval and building permits can be issued: (1) Tentative Preliminary Plat, (2) Final Preliminary Plat, (3) Final Plat.</i>
Enclave at Rayner Ponds Subdivision (19 lots, 1 park)	The City has approved a Tentative Preliminary Plat (Stage 1) and is waiting to receive an application for Final Preliminary Plat (Stage 2).
Rayner Ponds – Phase 4 Subdivision (16 lots)	The City approved a Tentative Preliminary Plat in January of 2018 (Stage 1). City Council approved the Final Preliminary Plat (Stage 2) on January 21, 2019. The applicant will submit a Final Plat for approval (Stage 3) next.

OPERATIONS AND COMMUNITY RELATIONS

- On May 27th the City hosted school children from Steele Street Elementary for a visit at City Hall.
- Off. Michele was re-certified in LEIN TAC an advanced level of training in CJJ systems.

Staffing Updates:

- New Hires/Promotions: Erica Bartlett started as part-time Custodian on June 3. Shaun O'Berry started as a full-time DPW Laborer on June 10.
- Open Positions: Part-time Administrative Assistant-Community Development – will be reposted soon. Full-time Police Officer – interviews have been scheduled.

LARGE CITY PROJECTS

FY 2018-2019			
Project	Project Name/Description	Status	Completed
STREETS, SIDEWALKS, BRIDGES (S)			
2017-S6	South St - Northbrook to City Limits	Complete	Sep
2017-S7	Avon Street - All	Complete	Sep
2017-S8	Northbrook - South to Carom Circle	Complete	Sep
2017-S9	S. Jefferson - Oak Street to Kipp Road	Works has started.	
2017-S10	Sidewalk Program – Downtown and Summerwood	Work downtown completed. Working in Summerwood.	
2018-S1	MDOT- Temple Street Safety Grant	Awaiting MDOT comments and authorization to bid.	
2018-S32	Columbia - Cedar to US 127	Complete	Sep
UTILITIES: SANITARY SEWER, STORM WATER, AND WATER DISTRIBUTION (U)			
2018-U1	Utilities for Properties on Kipp Road	Complete	Sep
2017-U3.2	Waste Water Treatment Plant Upgrades Study	Complete	Oct
2017-U3.3	Design of the New DPW Facility	Delayed until future FY (2019-2020)	N/A
2017-U6	Abandon Wells by Airport	Delayed until future FY (2021-2022)	N/A
2017-U9	Northbrook - South to Carom Circle	Complete	Sep
2017-U10	S. Jefferson - Oak St to Kipp Road	See 2017-S9 above	
2017-U12	300,000 G Storage Tank Top Sealing	Removed, included with WWTP Upgrade Project	N/A
2017-U13	Well No. 7 Rebuild	Complete	May
2017-U15	Replace Two Fire Hydrants Behind Mason Plaza	Delayed until future FY (2019-2020)	N/A
2017-U16	Cathodic Protection for Ground Storage Tank	Delayed until future FY (2020-2021)	N/A
2017-U17	High Service Pump No. 1 Rebuild	Complete	Mar
2017-U18	Replace Chlorine Analyzer	Complete	Aug
2018-U35	BS&A Work Order Application	Awarded May 20, 2019; Installation anticipated first quarter of FY 2019-2020	May
2018-U36	Sewer Push Camera Replacement	Complete	Nov
2018-U37	Log Jam Removal Sycamore Creek	Complete	Nov
PARKS/ CEMETERY/ FORESTRY/ NONMOTORIZED (P)			
2017-P8	Laylin Park Improvements	Staff finishing up improvement, rain has caused delays	
2018-P1	Howell Road - (Dart Trailhead)	Complete	Nov
2018-P2	Howell Road - Hayhoe Riverwalk	Complete	Nov
2018-P3	Planning: 5-year Parks/Recreation Plan; Bond Park Improvements	Technical work is underway and will continue, along with public engagement, through the summer.	
2018-P5	City Tree Evaluation	Evaluation is completed and reports delivered.	Jun
MOTOR VEHICLE POOL (MVP)			
2017-MVP6	1/2 Ton 2x4 Pickup Truck	Complete	Sep
2017-MVP7	Mower	Complete	Jul
2017-MVP8	Police Cars	Complete	Jan
2017-MVP9	Large Items (Leaf Vacuum)	Complete	Nov
2017-MVP10	5-yard Dump/Plow Truck	Complete (Build Out with Equipment Next Year)	May
2017-MVP18	Command Vehicle	Complete	Oct
2017-MVP30	Front End Material Loader	Complete	Nov

BUILDING, PROPERTY, EQUIPMENT (B)			
2017-B1	Library- Facility Evaluation	The evaluation has concluded.	Jun
2017-B3.1	Police: Portable Radios	Complete	Oct
2017-B4	City Hall Landscaping and Lighting	Phase 1 completed. Phase 2/3 scheduled as time and budget allows.	
2017-B6	Fire: Fire Engine 809/Tower 808	Truck is on order; completion anticipated 2020	
2018-B4	IT: BS&A Timesheet Program	Delayed until future FY (2020-2021)	N/A
2018-B4	IT: BS&A Cemetery and HR Upgrade	Complete	Nov
2018-B6	IT: AV Room Technology Patch	Installation planned to start June 18 and be complete for the next Council Meeting (July 1)	
2018-B7	Planning: Cedar/127 Corridor (Transportation and Land Use)	Moved to 2019-2021 – integrate with master plan	N/A
2018-B24	City Hall Rental Space Furniture Replacement	Completed	June

FY 2019-2020			
Project	Project Name/Description	Status	Completed
	2019 Local Streets	See attached flyer.	



2019 Capital Street Maintenance & Detour Routes

Last updated June 10, 2019

Below is a list of the capital street maintenance projects that will take place in the City of Mason beginning in the spring of 2019. A map of the project areas can be found on the reverse side of this brochure. Additional information about each project can be found in our Capital Improvement Program (CIP). A copy of our CIP is available on our website at www.mason.mi.us.

	Location	Description	Begin – End Dates*	Alternative Route
1	Walnut Street – Columbia Street to North End	Pre-work is beginning now which is separate from the work related to this notice. Pre-work may consist of water main valve replacement and verifying water services. Work will include mill and fill, concrete work, and ensuring sidewalk ramps are compliant with the American’s with Disabilities Act (ADA).	May 28 – August 9	Route will remain open during construction, delays possible.
2	W. Elm Street – South Lansing Street to Jefferson Street	Work will include street reconstruction, concrete work, and ensuring sidewalk ramps are compliant with the American’s with Disabilities Act (ADA).	May 28 – August 9	Route will remain open during construction, delays possible.
3	Park Street - Elm Street to Oak Street	Work will include street reconstruction, concrete work, and ensuring sidewalk ramps are compliant with the American’s with Disabilities Act (ADA).	May 28 – August 9	Route will remain open during construction, delays possible.
4	S. Jefferson Street – Oak Street to Kipp Road	Work will include mill and fill South Street to Kipp and Ash to Oak; full reconstruction Oak Street to South Street including utility repairs. Work will involve some concrete work and ensuring sidewalk ramps are compliant with the American’s with Disabilities Act (ADA).	June 10 – August 20	Local and emergency vehicles only. Detour routes will be posted – see map: <ul style="list-style-type: none"> • S. Lansing Street from Ash Street to Jefferson Street • Barnes Street from Ash Street to South Street
5	Temple Street – East Columbia Street to East Ash Street	Construction of two, raised crosswalks at Columbia/Temple streets, and Maple/Temple with pedestrian signals and flashing beacons on advance warning signs.	Summer 2019 Specific dates TBD.	TBD

Stay up to date!

* Project schedules are subject to change. You can get updates several ways:



517-676-9155



www.mason.mi.us



@CityofMason

2019 Capital Street Maintenance Projects

