



# PERMIT APPLICATION

## PRECIOUS METAL AND/OR GEM DEALER

1-YEAR TERM - ANNUAL LICENSE FEE: \$50.00

NEW  RENEWAL

**Applicant (Individual Completing Form):**  Send annual license to this address

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Driver's License No: \_\_\_\_\_

**Company (DBA):**  Send annual license to this address

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

### Applicant History:

Have you previously been licensed by this City?  Yes  No

If yes, indicate year and type of business: \_\_\_\_\_

List all dealer licenses issued to you by Cities, Countries, and State of Michigan: \_\_\_\_\_

Been convicted of any crime, misdemeanor, or local ordinance in the last 10 years?  Yes  No

Describe violation and penalty assessed: \_\_\_\_\_

### Please read the following statement before signing:

I hereby agree to comply with all ordinances of the City of Mason and with all State and Federal laws in the conduct of the business applied for herein. I am also advised of the following provisions of Michigan law which apply to second hand and junk dealers. I acknowledge that I have been made aware of the requirements of the "PRECIOUS METAL AND GEM DEALERS ACT" MCL 445.482 et. Seq. I am aware that in addition, I must comply with the requirements of the "SECOND HAND AND JUNK DEALERS ACT." I will comply with the following:

1. I will maintain a permanent record of each transaction, on record of transaction forms as required by law. Each record of transaction form will be filled out in quadruplicate by me, with one copy going to the Mason Police Department, one copy to the customer, and one copy shall be retained by me.

2. On the "Record of Transaction Forms," I will insure that the following information is contained:

A) My dealer certificate of registration number. NEW Date: \_\_\_\_\_ RENEWAL Date: \_\_\_\_\_

B) A general description of the precious item or items received or purchased, including the type of metal or gem. In the case of watches, the description shall contain the name of the maker and the number of both the works and the case. In the case of jewelry, all letters and marks inscribed on the jewelry shall be included in the description.

C) The date of the transaction.

D) The name of the person conducting the transaction.

E) The underlying name, date of birth, driver's license number, or State of Michigan personal I.D. card number, street and house number of the customer, together with a legible imprint of the right thumb of the customer, or if that is not possible, of left thumb or a finger of the customer. The thumb print or finger print shall only be required on the record of transaction form retained by the dealer. The thumb print or finger print shall be made available to a police agency.

F) The price to be paid by the dealer for the precious item or precious items.

G) The form of payment made to the customer, check, money order, bank draft or cash. If payment is made by check, money order, or bank draft, the dealer shall indicate the number of the check, money order, or bank draft.

H) The customer's signature.

3. The record of each transaction shall be numbered consecutively, commencing with the number 1 and the calendar year.

4. Within 48 hours after receiving or purchasing a precious item, the dealer shall send a copy of the record of transaction form to the police agency.

5. The record of transaction forms of a dealer and each precious item received shall be open to inspection by the county prosecuting attorney, the local government unit in which the customer resides, and the Michigan State Police at all times during ordinary business hours of the dealer. As a condition of doing business, a dealer is to have considered to have given consent to the inspection. The record of transaction forms of a dealer shall not be open to inspection by the general public.

6. Each record of transaction form shall be retained by the dealer for not less than 1 year after the transaction to which the record pertains.

7. A precious item received by a dealer shall be retained by the dealer for seven (7) calendar days after it was received without any form of alteration other than that required to make an accurate appraisal of its value.

**I hereby certify that all the statements made in this application are true, complete, and correct, to the best of my knowledge and belief and are made in good faith.**

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If other than owner, Applicant's Name & Title (Print): \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only:**

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

License Fee Paid:

Reviewed Applicant and All Required Attachments by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Permit No: \_\_\_\_\_ Date Issued: \_\_\_\_\_ Date Expires: \_\_\_\_\_

Revised 5.22.18 (Clerk)