



City Manager's Report: December 2, 2022

IMPORTANT DATES:

- **December 9, 2022, by 5 p.m.** City Council and Planning Commission Joint Master Plan, Plan Review Worksheet due to Manager Stuart or Director Hude.

OPERATIONS

- Administrative Approval was given to New Wine Church for their special event, Over the River, which includes stations along the Hayhoe Riverwalk Trail, between N. East Street and Howell Rd.
- Next year's inflation rate multiplier that assessors will use for property values is 5%. Inflation rate is 7.9% but 5% is the max they can use and the highest we have ever seen.
- City Clerk Jarvis has provided a Victim Impact Statement and has been issued a Subpoena to testify this month in the case related to the forging of signatures she discovered related to the petitions we received related to the Marijuana proposal.
- Comcast has started work within the Right of Ways through the City to expand their internet services. The City will provide updates, when possible, through social media.

Training:

- Active Violence Incident (AVI) training at Sparrow Hospital St. Lawrence Campus on 11/18: Sgt. Jeremiah Budd, Sgt. Joe Fairbotham, and Officer Frank Nehr.
- CPR and First Aid training on 11/28: All police department staff

Staffing Updates: Current Open Positions (4)

- NEW HIRES:
 - Roger Pfannenschmid was hired as a Full-Time Laborer effective December 5, 2022
- TERMINATIONS:
 - Jordan Cook's last day of employment as a Full-Time Laborer was November 29, 2022
- APPLICANTS:
 - Full-Time Laborer (1) – Follow-up interviews will be scheduled from the previous interviews
 - Full-Time Police Officer (1) – Interviews are scheduled for the week of December 12, 2022
- OPEN, EXTERNALLY:
 - Part-Time Custodian (1) – Closes on December 9, 2022
 - Seasonal Part-time Crossing Guard (1) - Open until filled.

Traffic Updates:

Barnes St. between South St. and high school parking lot after school. 4 officers assigned to 24 assignments. Other than heavy traffic before and after school, only one violation was witnessed, but were unable to stop due to heavy traffic. Status: Closed as of 11/28/2022.

LARGE CITY PROJECTS

FY 2021-2022			
Project	Project Name/Description	Status	Completed
UTILITIES: SANITARY SEWER, STORM WATER, AND WATER DISTRIBUTION (U)			
2019-U3a	Wastewater Treatment Plant – Design	In Process, anticipated completion 2023.	
2021-U1	WTP- High-Pressure Pump VFD	Supply Chain Issues: anticipated January 2023	
PARKS/ CEMETERY/ FORESTRY/ NONMOTORIZED (P)			
2017-P8	Laylin Park - Phase II	Consumers have notified us that due to supply chain issues, they will not complete the work until after the first of the year.	

2020-P6, P8, P12, P13, P14	Plan/ Design-Rayner Park, Lee Austin Park, Bond Park, Griffin Park, Hayes Park	Staff is doing final design review and making updates based on internal feedback. Anticipate recommendation for Council to release for public feedback in February.	
BUILDING, PROPERTY, EQUIPMENT (B)			
2018-B23	Planning: Master Plan/Zoning Update	Staff presented the draft Master Plan to City Council and Planning Commission at a joint meeting on November 15, comments are due to staff by December 9.	

FY 2022-2023

Project	Project Name/Description	Status	Completed
STREETS, SIDEWALKS, SIGNALS(S)			
2017-S15/ 2017-U28	S. Barnes Street – Ash to Kipp	Complete except for final signage and final walk through.	
2019-S1	Walnut Ct. – Columbia to Ash	Moved to Next FY by Council Action	MOVED
UTILITIES: SANITARY SEWER, STORM WATER, AND WATER DISTRIBUTION (U)			
2018-U39	Well No. 9 (Temple St.) Rebuild	Well No. 8 has become a higher priority, staff evaluating a change in well rebuild.	
2022-U1	Headworks Huber Screen	Anticipated 2 nd quarter of FY 22-23	
PARKS/ CEMETERY/ FORESTRY/ NONMOTORIZED (P)			
2020-P3	Hayhoe Riverwalk Trail – Eval. & Repair	Anticipate Bidding 3 rd quarter of FY 22-23	
2020-P11	Rayner Park- Phase 1 Construction	Anticipate Bidding 3 rd quarter of FY 22-23	
2020-P1	Columbia Bridge: Non-Motorized Connect	Anticipate Bidding 3 rd quarter of FY 22-23	
2020-P15	Jefferson Trailhead/ Comm Garden	Anticipate Bidding 3 rd quarter of FY 22-23	
2020-P17	Non-motorized Program: Southeast	Anticipate Bidding 3 rd quarter of FY 22-23	
2020-P1	Maple Grove Cemetery: Columbarium (3)	Anticipate Bidding 3 rd quarter of FY 22-23	
MOTOR VEHICLE POOL (MVP)			
2017-MVP22	Vehicle No. 83	Police	On order; anticipated arrival late spring
2017-MVP18a	Vehicle No. 24	Dump/Plow Truck	Council approved; ordering in process
2022-MVP1		Concrete Grinder	Completed
2022-MVP2	Trailer No. 53	Public Works	Completed
2022-MVP3	Trailer No. 55	Public Works	Completed
2022-MVP4	Mower Attach No. 39	Public Works	Completed
BUILDING, PROPERTY, EQUIPMENT (B)			
2018-B14	Fire: Rehab 815 Replacement	Anticipate 2 nd quarter of FY 22-23	
2020-B4a	DPW: Facility Design	Anticipate Bidding 3 rd quarter of FY 22-23	
2017-B5b	Building: Library Phase 1, Part 1	Staff met with CADL and architect. Plan to meet with contractor for updated costs with reduced scope.	
2017-B10	Fire: Furnace/AC, Office & Training Area	Anticipate 3 rd quarter of FY 22-23	
2018-B15	Fire: Sprinkler System in Truck Bay	Anticipate 3 rd quarter of FY 22-23	
2018-B20	Fire: Carpet Replacement for Station 1	Anticipate 3 rd quarter of FY 22-23	
2018-B25	Police: In-Car Digital Recording System	Anticipate 3 rd quarter of FY 22-23	
2018-B23a	Cedar/127 Corridor Sub-area Plan	Anticipate 4 th quarter of FY 22-23	
2018-B23b	Kipp Road/Temple Street Sub-Area Plan	In progress	
2019-B2b	City Hall Renovations: Phase 1 /Carpet	Anticipate Bidding 3 rd quarter of FY 22-23	

2020-B4b	Public Works: Facility Construction	Anticipate Bidding 3 rd quarter of FY 22-23	
2022-B1	Ordinance Update: Planning, Subdivision, Signs, STR	Anticipate 3 rd quarter of FY 22-23	

ACTIVE PROJECTS STATUS UPDATES (PROJECTS NOT COORDINATED BY THE CITY)

No permits approved during report time-period.