



# INFORMATION SHEET

## WATER AND SEWER SYSTEM

The following information is provided to new customers of the water and sewer system of the City of Mason. The information that is contained herein concerns items which are in effect as of the date of this sheet. Some or all of these items may change from time to time based on the actions taken by the City Council of the City of Mason, to ensure that the water and sewer system remains solvent.

The following are charges to new customers using the water and sewer system. These charges must be paid prior to the services being used by a new customer.

- **New Account Fee - \$50.00** All owners and renters are subject to this fee. This charge is to cover the cost of turning on the water by the Department of Public Works, reading the water meter, and establishing all the new records at City Hall for the new customer.
- **Deposit - \$150.00** All renters are required to place on account with the City a \$100.00 deposit. This amount shall remain with the City until such time as the renter moves out of the residence. At that time, the deposit shall be applied to the final bill; or if the final bill is paid in full, it shall be refunded to the renter; or, if the renter moved to another residence within the City, the deposit can be transferred, providing that the final bill at the previous address is paid in full.
- **Billing Charges** – Water charges are based on the actual water used and readings are taken by an auto reader. The sewer charge is based on the actual water used. If you are interested in the cost per 1,000 gallons, please contact City Hall.

Water and sewer billings are done on a monthly basis. All meters are read on the 15<sup>th</sup> of the month. Bills are then mailed on the last day of that month and are due the 20<sup>th</sup> of the next month.

If the due date falls on a weekend or a holiday observed by the City of Mason, the due date will be adjusted to the next working day. You may receive a partial first billing if you moved into the residence during the billing cycle. Unpaid water & sewer bills become a lien against the property. Readings and consumption are in gallons.

Failure to receive a bill does not excuse the late payment charge.

***THERE IS A TEN PERCENT (10%) LATE CHARGE ON ALL BILLS NOT PAID ON OR BEFORE THE DUE DATE.***

**Resources:** More questions? Please contact our Customer Service Desk at 517.676.9155.

Revised 3.10.23 (Finance)