

**CITY OF MASON
CEMETERY BOARD/TREE COMMISSION
MINUTES OF JUNE 4, 2021**

Chair Ferris called the Cemetery Board/Tree Commission meeting to order at 11:30 a.m. at Maple Grove Cemetery, Hall Blvd. and Mason City Hall, 201 W. Ash Street.

Present: Elaine Ferris, Scott Shattuck

Also present: Clerk, Sarah Jarvis, Assistant City Manager-DPW Director, Michael Olson, DPW Foreman, Levi Rice

PUBLIC COMMENT

None

PRESENTATION

A. Gold Star Memorial Proposal – Presenters: Diann Jackman President – Mason Sycamore Creek Garden Club, Vickie Vandenbelt, Gold Star Project – Co-Chair, Deb Shallenbarger, Gold Star Project – Co-Chair – Presentation to take place at Maple Grove Cemetery – Veteran’s Memorial

Vickie Vandenbelt and Deb Shallenbarger Co-Chairs of the Gold Star Project gave a presentation of where they Gold Star Memorial will be located and the plans, they have to reshape the Veteran’s Garden to allow for a reflection bench.

APPROVAL OF MINUTES – May 13, 2021

MOTION by Shattuck, second by Ferris
to approve the May 13, 2021, Cemetery Board and Tree Commission Minutes

MOTION APPROVED

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Maple Grove Cemetery Rules and Regulations

1. Tour Maple Grove Cemetery to see what decorative/memorial items are on lots.
2. Evaluate if updates need to be made to the Rules and Regulations regarding what items are allowed or prohibited.

MOTION by Shattuck, second by Ferris
to have the City Clerk revise the existing Cemetery Rules and Regulations to clarify and expand the existing rules as to what is allowed to be placed on gravesites in Maple Grove Cemetery.

MOTION APPROVED

B. Hall Blvd. – Tree Evaluation

Discussion took place regarding the condition of the trees on Hall Blvd. It was decided that a survey should be developed and sent to the property owners along Hall Blvd. to get feedback regarding the tree and what they would like to see happen.

C. Gold Star Memorial - Back to City Hall

1. Discuss Proposal
2. Recommendation to City Council

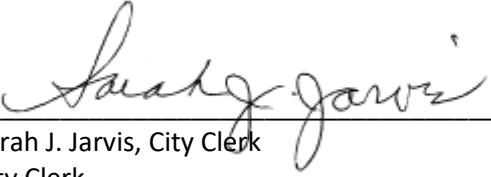
MOTION by Shattuck, second by Ferris
to approve the proposed Gold Star Memorial as presented by the Sycamore Creek Garden Club
with the proposed reflection bench to be placed on a cement foundation.

MOTION APPROVED

LIASON REPORT (City Manager Report 5-14-2021)

ADJOURNMENT

Cemetery Board Meeting was adjourned at 12:30 p.m.



Sarah J. Jarvis, City Clerk
City Clerk