



**CITY OF MASON
TREE COMMISSION**

MINUTES OF MARCH 22, 2018

CALL TO ORDER

Chairperson Hershberger called the meeting to order at 3:34 p.m. in the Second Floor Training Room of City Hall, 201 W. Ash Street, Mason, Michigan.

ROLL CALL

Present: Commission Members: Brown, Darling, Ferris, Hershberger
Absent: Ken Baker, Director of Public Works
Also Present: Tom Silsby, DPW Superintendent
Dana Martin, DPW Administrative Asst.

PUBLIC COMMENT

None

APPROVAL OF MEETING MINUTES

Vice-Chairperson Darling made a motion to accept the minutes of February 22, 2018, Brown seconded. Motion passed unanimously.

Yes (3) Brown, Darling, Hershberger
No (0)
Absent (1) Ferris (arrived after vote)

MOTION APPROVED

UNFINISHED BUSINESS

A. Arbor Day Celebration

1. Honoree Nominations –

- a. Request was published on 3/4/18
- b. No Nominees received
- c. Discussed honoring the Mason Public Schools FFA- Forestry students.

A motion was made to select the Mason Public Schools FFA- Forestry students, Ashley Austin, Rhylee Owen, Ryleigh Clark, and Michael Montalvo, the 2018 Arbor Day

Honorees for their award winning work in the area of forestry. The motion was seconded. Motion passed unanimously.

Yes (4) Brown, Darling, Hershberger
No (0)
Absent (1) Ferris (arrived after vote)

MOTION APPROVED

2. Invitations, Time/Location (location dependent upon tree selection)
 - a. Hershberger to create preliminary invitation and forward to Martin
 - b. Martin to post finalized invitation on Facebook and City Window
 - i. Also discussed posting other locations
 - c. Location will be dependent upon type of tree selected
3. Nominee's Tree and Placement Options
 - a. Martin to send Tree Choices and Tree Location options to Hershberger
 - b. Hershberger to contact Pete Barnum, FFA Leader
4. Recognition
 - a. Discussed options of Commemorative Coin
 - b. Ferris suggested option of Commemorative Pin
 - c. Darling stated he has 50 seedlings to distribute at event
 - d. Coin images were discussed; Commission members like the idea of using the Tree City USA logo on the other side of the coin.
 - i. Martin seeking approval of Tree City USA for use of their logo
 - ii. Martin to email Hershberger coin design for approval
 - iii. Hershberger able to assist with rush fees, if any
 - e. Plaque proclamation to be given to each student and Pete Barnum for display at Mason High School.
 - f. Hershberger to get information on the work and projects that each student worked on

NEW BUSINESS

Hershberger requested an updated Tree Commission Contact List.

LIAISON REPORTS

Ferris shared that it is being considered to merge the Tree Commission with the Cemetery Commission and therefore, at this time, we may not seek an individual to replace Duthie.

ADJOURNMENT

Hershberger stated that the next meeting date will be determined after the 2018-2019 budget is approved. The meeting adjourned at 4:03 pm.