

**CITY OF MASON  
HISTORIC DISTRICT COMMISSION MEETING  
MINUTES OF SEPTEMBER 17, 2018**

Clinton called the meeting to order at 6:01 pm in the first floor conference room at 201 West Ash Street, Mason MI.

Present: Commissioners: Clinton, Cummings, Linsley, Schulien, Shattuck,

Absent: Commissioners: Vogel

Also present: Elizabeth A. Hude, AICP, Community Development Director

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES**

MOTION by Cummings second by Schulien, to approve the Planning Commission meeting minutes from August 20,2018.

Yes (6) Clinton, Cummings, Linsley, Schulien, Shattuck,

No (0)

Absent (1) Vogel

MOTION APPROVED

**UNFINISHED BUSINESS**

A. Development Update: Administrators Report

Discussion: Handout

**NEW BUSINESS**

A. 402 S Jefferson

MOTION by Shattuck, second by Clinton, to approve COA.

Discussion:

Teresa Wren, applicant, shared pictures of building from prior years and provided an overview of the project. She noted that the plan includes a new staircase. It will be open but under a roof and the rail made of wrought iron. The cornice will remain as it is. The original "clothing" sign will be restored. It is currently covered up.

Cummings asked if the new restaurant would have venting on the roof to make it less visible from the road. Yes.

On the front façade the leaded glass and brick will be repaired. Along with these repairs, there will be metal window trim, and the vestibule in front of the building will have two doors.

There will be one apartment which will have a stairwell up to use as an entrance and exit.

Half of the basement will serve as food prep and an employee bathroom for the proposed restaurant, while the other half of the basement will be used as an office space. In two to three years the office space has potential to hold private events.

It was noted that the new windows will be designed so that they will follow the historic architecture along with the brick. In the front of the property, some of the materials need to be replaced. The back of the property needs some siding removed and brick restored.

MOTION by Shattuck, second by Clinton, to approve COA.

MOTION APPROVED UNANIMOUSLY

B. 322 S. Jefferson

Discussion:

There was a review of the project, which confirmed material would be consistent with existing doors just to the north on the building.

MOTION by Schulien, second by Cummings, to approve COA.

MOTION APPROVED UNANIMOUSLY

#### **LIAISON REPORT**

Note: Council Member Vogel was absent.

The Klavon's construction was discussed. A question was asked about the Chamber of Commerce building and if any progress was made. Staff said the entrance was secured but the owner had not submitted an updated building permit.

#### **ADJOURN**

The meeting adjourned at approximately 6:43 p.m.

  
Becky Clinton, Chair