

**CITY OF MASON
HISTORIC DISTRICT COMMISSION
MINUTES OF JUNE 17, 2019**

Clinton called the meeting to order at 6:00 p.m. in the Maple Conference Room 2nd floor at 201 West Ash Street, Mason MI.

Present: Clinton, Cummings, Klein, Schulien, Shattuck, Vogel
Absent: Linsley (Gave Notice)
Also present: Elizabeth A. Hude, AICP, Community Development Director

PUBLIC COMMENT

NONE.

APPROVAL OF MINUTES

MOTION by Vogel second by Klein, to approve the Historic District Commission meeting minutes from May 20, 2019.

Yes (6) Clinton, Cummings, Klein, Schulien, Shattuck, Vogel
No (0)
Absent (1) Linsley

UNFINISHED BUSINESS

A. Work plan update – Historic District Inventory

Ross Whitehead introduced himself to the Historic District Commission and discussed his ongoing Mason property inventory project. The goal is to create a complete inventory of all homes within Mason to fulfill CLG requirements and allow the city to apply for CLG grants to pay for the Mason Library upgrades. Schulien asked if the inventory will include only downtown buildings or all buildings in Mason. Whitehead and Hude clarified that it will be all the buildings in Mason to meet CLG requirements. This project is a good starting point to create a complete in-depth inventory, but Whitehead is doing initial research and looking at best ways to complete inventory. Hude explained that as Whitehead makes further progress, he will need volunteers from the commission to complete the inventory. Klein asked if it would be beneficial to prioritize the Historical District in terms of the inventory. Hude answered that with CLG requirements, all buildings must be inventoried.

NEW BUSINESS

A. Certificate of Appropriateness (COA) – 174 W. Maple St., Live Long CrossFit, represented by Johnathon Nang, is seeking a COA for two new wall signs and eight window signs.

Desiree Waters from Live Long CrossFit asks what kind of sign is required and should the new sign be wooden.

Waters also asks if the font, color, and border are under some kind of restrictions. Waters shows the commission renderings of the planned signs and explains the window signs along Maple Street. Waters asks if the window signs can take up 30% of the total frontage or 30% of each pane. Hude clarifies that this is not a Historic District Commission decision, it is in the sign ordinance and a conversation for a later date.

Waters claims that the Park Street signage can wait but she would like the Maple Street signage to be finalized as soon as possible. Clinton asks if it will be a square sign, waters says yes but it will include an ornate border.

Cummings asks about the material that will be used for the window signage. Waters clarifies that the material is like a vinyl and allows customers to see outside, but outside civilians will not be able to see in.

Vogel asks staff which signs within the HD are aluminum. Hude says that there were only a few signs accepted as aluminum, including Wears and Rough Cuts.

Cummings asks if the sign meets sign ordinance requirements. Hude says that it does meet sign ordinance standards but it is up to the commission to decide if it meets historic district guidelines found in the US Interior standards.

MOTION by Vogel, Second by Klein to approve COA for 2 aluminum wall signs, one on Park Street and one on Maple Street, at 174 W. Maple St.

Yes (6) Clinton, Cummings, Klein, Schullien, Shattuck, Vogel

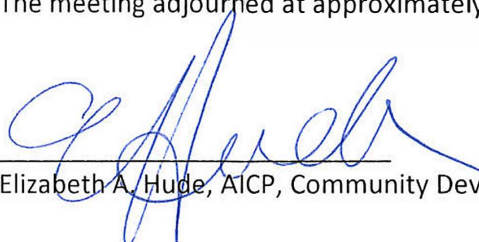
No (0)

Absent (1) Linsley

LIAISON REPORT

ADJOURN

The meeting adjourned at approximately 6:42 p.m.


Elizabeth A. Hude, AICP, Community Development Director