

**CITY OF MASON  
HISTORIC DISTRICT COMMISSION  
MINUTES OF JULY, 15, 2019**

Clinton called the meeting to order at 6:00 pm in the Maple Conference Room 2<sup>nd</sup> floor at 201 West Ash Street, Mason MI.

Present: (6) Clinton, Cummings, Klein, Linsley, Schulien, Shattuck  
Absent: (1) Vogel  
Also present: Elizabeth A. Hude, AICP, Community Development Director

MOTION by Schulien, second by Cummings, to amend the agenda to switch item five, Old Business, with item six, New Business.

Yes (6) Clinton, Cummings, Klein, Linsley, Schulien, Shattuck  
Absent (1) Vogel  
No (0)

MOTION APPROVED

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES**

MOTION by Schulien, second by Klein, to approve the Historic District Commission meeting minutes from June 18, 2019.

Yes (6) Clinton, Cummings, Klein, Linsley, Schulien, Shattuck  
Absent (1) Vogel  
No (0)

MOTION APPROVED

**NEW BUSINESS**

- A. Certificate of Appropriateness (COA) – Arts Initiative of Mason, represented by Jeff Mills, is seeking a COA for a mural and five framed 6' x 4' panels of Mason area art to be attached to the brick on Commercial Bank wall located at 322 S. Jefferson St.

Discussion:

Mills from the Arts Initiative of Mason gave an update on the ongoing mural project proposed at 322 S. Jefferson St. Mills explained how AIM made revisions to the mural that included taking out the previously proposed tree so that the mural would only include a plane with a motto attached, along with the five framed panels. Hude added that the new colors seemed to fit the historic district better than the original mock-ups. Hude explained that the report was completed based on how the mural would fit within the historic district, based upon the standards of

the City's ordinance and the U.S. Secretary of Interior. In addition to the painted mural, one 6' x 4' sign structure would be allowed on the Commercial Bank wall.

Mills indicated that the bank would pay for the frames and murals so the responsibility of maintenance would fall on the bank.

Hude recommended the HDC continue the discussion to a future meeting to allow AIM to continue preparing the final design before the HDC makes a final decision on the mural.

Cummings asked what the materials would be for the signs. Mills answered that the images are printed on vinyl and then inserted into the sign case. Cummings asked if AIM still plans on rotating the images within the frames. Mills added that they plan on switching the images on a seasonal basis. AIM hoped that a series of images could be accepted by the commission all at once, so they don't have to get each image accepted at individual commission meetings.

Cummings asked if the group had considered the possibility of vandalism. Mills explained that the AIM group feels the community appreciates the art and they don't anticipate any kind of vandalism.

Mills asked what specifically AIM needed to bring to the next Historic District Commission meeting. Hude explained that she would send an email that explains the direct materials the commission is looking for and needs to accept the mural.

MOTION by Klein, second by Schulien, to continue the discussion to the next Historic District Commission meeting so AIM can continue working with the city on final designs that are appropriate in the Historic District.

Yes (6) Clinton, Cummings, Klein, Linsley, Schulien, Shattuck  
Absent (1) Vogel  
No (0)

#### MOTION APPROVED

#### UNFINISHED BUSINESS

##### A. Workplan Update – Historic District Inventory

Whitehead, Intern for the City of Mason, explained his inventory project and the documents/tools that have come from the project. Whitehead added that he has created a guide to jurisdictions for residents looking to rehabilitate properties within historic districts. Along with the guide to jurisdictions, an online interactive map has been created for residents to look up their properties and see if they are within historical districts or historic designated sites.

#### LIAISON REPORT

Hude explained that the city managers report can be found on the City of Mason website. Hude added that sometimes it is not included in the meeting packet because the timing does not work out where both the city manager's report and the meeting packet are completed at the same time.

Hude explained to the commission that the sign at Courthouse Pub and Grill does not conform to Mason Historic District regulations. There have been two notices/letters sent to the Pub by the code enforcement officer and the city is waiting to hear back.

Hude talked about the paint on the Oracle building as well as other buildings within the historical district that need maintenance. Hude asked the commission if they would be interested in conducting an educational event where the commission could work with business owners and inform them how to properly repair their properties while using materials that are compliant with the historic district. The commissioners agreed that this would be a good effort to move forward with.

**ADJOURN**

The meeting adjourned at approximately 6:48 p.m.



Elizabeth A. Hude, AICP, Community Development Director