

**CITY OF MASON  
HISTORIC DISTRICT COMMISSION  
MINUTES OF OCTOBER 21, 2019**

Clinton called the meeting to order at 6:00 pm in the Maple Conference Room 2<sup>nd</sup> floor at 201 West Ash Street, Mason MI.

Present: (7) Clinton, Cummings, Klein, Linsley, Schulien, Shattuck, Vogel

Absent: (0)

Also present: Elizabeth A. Hude, AICP, Community Development Director

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES**

MOTION by Klein, second by Vogel, to approve the Historic District Commission meeting minutes from September 16, 2019.

Yes (7) Clinton, Cummings, Klein, Linsley, Schulien, Shattuck, Vogel

No (0)

Absent: (0)

**MOTION APPROVED**

**UNFINISHED BUSINESS**

A. 412 S. Jefferson, Kean's – Discussion on proposed railing for back of building. Continued from September 16, 2019.

MOTION by Klein second by Cummings to approve Option 1: Approve a Certificate of Appropriateness.

Discussion:

Klein is very happy the cable is grey and not shiny as that was his main concern. Director Hude commented that the cable is similar to Oracle. She initially thought Oracle's cable was black but realized it was grey when she went to take pictures of it.

Director Hude referred to the Findings of Fact under Option 1 and asked if they wanted to add any other information. She filled in number 3, but left 1, 2, and 4 open for the board to make additions. Discussion took place regarding various options and need to make findings of fact. Staff noted that they could approve the staff report as finding of fact if they didn't want to make any additions.

Schulien wondered if number 2, referencing prior restoration work is necessary. Director Hude referred to the U.S. Secretary of Interior standards which note that the new proposed project is compatible with the historic features of the building and that they do not look fake. It was noted that they are currently doing restoration work on the front and north side of the building.

Linsley asked about the placement of the deck. Director Hude said it would go along the back of the entire building not just the corner.

MOTION by Schulien second by Klein to accept the Staff Report as Findings of Fact for Option 1.

Yes (7) Clinton, Cummings, Klein, Linsley, Schulien, Shattuck, Vogel

No (0)

Absent: (0)

MOTION APPROVED

Discussion:

Clinton asked if they were going to restore the front "Clothing" sign as there are cracks in the tile. Director Hude said that it was included in the site plan review and they will be restoring the front tile.

Vote on original MOTION:

Yes (7) Clinton, Cummings, Klein, Linsley, Schulien, Shattuck, Vogel

No (0)

Absent: (0)

MOTION APPROVED

B. General Updates:

- Status of SHPO CLG Grant for Library

Director Hude shared an update regarding SHPO's recent relocation of their offices and when looking at the timeline and what was required, it was decided that we would continue moving forward with SHPO's involvement for Phase 1 renovations but not apply for the grant until Phase 2 of the project.

Schulien asked what amount would be sought for the grant and what the deadline date was. Director Hude replied \$100,000 and submittal date is early October.

- SHPO CLG updates - email/staff meeting

Alan Higgins was in the office a few weeks ago. He is trying to visit each CLG Community. Director Hude discussed the requirements to be a Certified Local Government (CLG) and referenced the email with regards to the reports that are filed. Director Hude also discussed Alan Higgins background and said he will be a great asset in many ways.

Vogel asked about grant in lieu of City Council's budgeted amount only being \$275,000 for Phase 1. Director Hude noted that there are other grants available and that the Library received one from Dart for over \$100,000. She reiterated that the grant is still planned for Phase 2. If there is an extension of the grant deadline for this year, we may apply.

Director Hude shared that Alan Higgins is willing to meet with the HDC so she is thinking that at the November meeting HDC can get some things in order and then decide when to ask Alan to come and what they would like to have him address.

- Newsletter/awards from Historical Society of Michigan

Director Hude shared there are other options for awards besides SHPO.

- Proposed HDC November workshop for workplan/projects

Director Hude said there were currently no permits to discuss but asked if the commissioners would be willing to meet and work further on the workplan that was started. The board was good with that plan.

- Updates on activity in the Historic District

Director Hude noted that 154 W. Maple is not moving forward and the Dart Building is working on costs. She brought up that the owners of the Fiedler Building will be doing façade improvements next spring and would like input from the HDC if they can use vinyl windows.

Discussion on the City Manager's report and how to include the Historic District permits so the community is aware of what is going on. Vogel would like to see the Historic District Commission represented so that people can begin to understand what their purpose is.

### **NEW BUSINESS**

- A. Correspondence received from the Sowles Family regarding the sign at the Presbyterian Church
- B. 2020 Meeting Schedule

Staff discussed the card received from the Sowles Family and the upcoming Meeting Schedule.

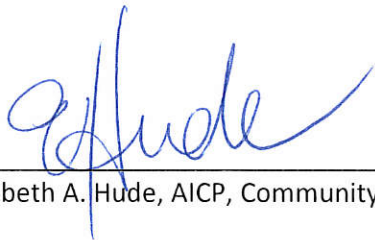
### **LIAISON REPORT**

Vogel reported that the City Manager assessment is in progress. She referenced the Admin report and discussed Paul Davis land purchase. Director Hude said that the site plan for Paul Davis has been approved so they are working on the land division application. Once that is completed the landvvv sale will be completed.

Klein shared an invitation to his retirement party at Dart Bank on November 7. He also noted that the Historical Society Museum is getting new windows installed at a cost of \$11,000 next spring through a grant from Dart.

### **ADJOURN**

The meeting adjourned at approximately 6:43 p.m.



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Elizabeth A. Hude, AICP, Community Development Director