

**CITY OF MASON  
HISTORIC DISTRICT COMMISSION  
MINUTES OF OCTOBER 18, 2021**

Chair Klein called the meeting to order at 6:00 p.m. at Mason City Hall.

<b>Roll Call</b>		<b>Present</b>	<b>Absent</b>	<b>Notes</b>
Chair	Klein	X		
Vice Chair	Cummings	X		
Commissioner	Clinton	X		
Commissioner	Neville-Palmateer	X		
Commissioner	Shattuck	X		
Council Liaison	Vogel	X		
Commissioner	Vacant (Schulien)			

Also present: Elizabeth A. Hude, AICP, Director/HDC Secretary

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES**

MOTION by Vogel, second by Cummings to approve the Historic District Commission meeting minutes from June 21, 2021.

Chair Klein requested one correction in the last sentence of the first paragraph on p.4 to change 'appreciate' to 'appreciation.'

**VOTE**

Yes (6) Clinton, Cummings, Klein, Shattuck, Vogel, Neville-Palmateer

No (0)

Absent (0)

**MOTION APPROVED**

**UNFINISHED BUSINESS**

A. Master Plan Update - Director Hude informed Commissioners that a Joint CC/PC workshop was scheduled for Nov. 16, 2021.

**NEW BUSINESS**

A. Certificate of Appropriateness – Tracey Hernly of Howard Hannah Has Requested A COA for A Wall Sign on property located at 100 E. Ash.

Staff received a request from the applicant to withdraw the application. They are still working with the property owner on final authorization.

B. Certificate of Appropriateness - Brian Rasdale of BAD Brewing Company Has Requested A COA for A New Accessory Structure Containing A Kitchen and Two Bathrooms on Property Located at 440 and 448 S. Jefferson Street.

MOTION by Cummings, second by Clinton to approve a COA for A New Accessory Structure Containing A Kitchen and Two Bathrooms on Property Located at 440 and 448 S. Jefferson Street.

**DISCUSSION**

Members asked questions regarding utilities, the alley vacation, and building permits. Staff responded that these issues were part of the recent approvals by City Council and the Planning Commission.

**VOTE**

Yes (6) Clinton, Cummings, Klein, Shattuck, Vogel, Neville-Palmateer  
No (0)  
Absent (0)

MOTION APPROVED

**LIAISON REPORT**

A. City Council Liaison Report

Vogel presented her liaison report for City Council which included information about the Oct. 26 forum with City Council on the Parks millage. Chair Klein shared that Historical Society was planning a March open house and starting a campaign to raise funds for the Pink School House renovation.

**ADJOURN**

The meeting adjourned at approximately 6:29 p.m.



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Elizabeth A. Hude, AICP, Community Development Director and HDC Staff Secretary