

**CITY OF MASON
HISTORIC DISTRICT COMMISSION
MINUTES OF DECEMBER 20, 2021**

Chair Klein called the meeting to order at 6:00 p.m. at Mason City Hall.

Roll Call		Present	Absent	Notes
Chair	Klein	X		
Vice Chair	Cummings	X		
Commissioner	Clinton	X		
Commissioner	Neville-Palmateer	X		
Commissioner	Shattuck	X		
Council Liaison	Vogel	X		
Commissioner	Vacant (Schulien)			

Also present: Elizabeth A. Hude, AICP, Community Development Director/HDC Secretary

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

MOTION by Vogel, second by Clinton to approve the Historic District Commission meeting minutes from October 18, 2021.

VOTE

Yes (6) Clinton, Cummings, Klein, Shattuck, Vogel, Neville-Palmateer

No (0)

Absent (0)

MOTION APPROVED

UNFINISHED BUSINESS

None.

NEW BUSINESS

- A. Certificate of Appropriateness – Tracey Hernly of Howard Hannah Has Requested A COA for Two Wall Sign on property located at 100 E. Ash.
- B. MOTION by Vogel, second by Clinton to approve a COA for two wall signs on property located at 100 E. Ash.

DISCUSSION: Director Hude stated that the signs were different from the original submission in October. Based upon initial correspondence with the applicant, she believed the revised sign would be made of the same material as previously proposed – HDU foam, attached in the brick above the lower window using Tapcon bolts, and would be black with gold emblem as shown in the current

drawings. She was not able to get final confirmation before the meeting and asked that approval be granted with those assumptions. If it were different she would inform the HDC for further action.

VOTE

Yes (6) Clinton, Cummings, Klein, Shattuck, Vogel, Neville-Palmateer

No (0)

Absent (0)

MOTION APPROVED

LIAISON REPORT

A. City Council Liaison Report

Council liaison Vogel presented her liaison report for City Council which included information about the Library bids and grant funding for the trail and Rayner Park. Chair Klein shared that the Historical Society donated money to the County for a new Christmas tree that will be planted in the same spot as the current one; the Pink School House will be kicking off a fundraiser in the spring for improvements. Council liaison Vogel asked if the HDC/City would be assisting. Director Hude clarified that the Pink School was not in the local historic district and the HDC would not be involved but that the City Manager might advise on ways the City could support the effort such as a letter of support for any grant application made by the Historical Society; SHPO is a resource available to them as well.

ADJOURN

The meeting adjourned at approximately 6:47 p.m.



Elizabeth A. Hude, AICP, Community Development Director and HDC Staff Secretary