

**CITY OF MASON
PLANNING COMMISSION MEETING
MINUTES OF DECEMBER 14, 2021**

Sabbadin called the meeting to order at 6:30 p.m. in person at Mason City Hall.

CONFIRMATION OF MEMBER ATTENDANCE

		Present	Absent	Notes
Commissioner	Barna	X		
Commissioner	Bliesener	X		
Council Liaison	Clark	X		
Vice-Chair	Howe	X		
Commissioner	Kirkby		X	Notice given to staff
Commissioner	Perrault		X	Notice given to staff
Chair	Sabbadin	X		
Commissioner	Waxman	X		
Secretary	Wren	X		

Also present: Elizabeth A. Hude, AICP, Community Development Director, Thomas DeLafuente, Youth Volunteer

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

MOTION by Clark, second by Howe, to approve the Planning Commission meeting minutes from both the regular meeting on November 9, 2021 and the Joint CC/PC Master Plan workshop on November 16, 2021.

VOTE

Yes (6) Barna, Howe, Bleisener, Sabbadin, Waxman, Wren

No (0)

Absent (2) Kirkby, Perrault

MOTION PASSED

PUBLIC HEARING

- A. Resolution 2021-08 Recommending that the City Council Adopt Ordinance No. 237 – an Ordinance to Amend the City of Mason Zoning Map to Rezone Property at 837 E. Ash Street (Parcel 33-19-10-09-252-007) from RS-1: Single Family Residential to RS-3: Single Family Residential.

OPEN: 6:33 p.m.

CLOSED: 6:33 p.m.

PUBLIC COMMENTS: NONE

MOTION by Clark, second by Howe, to approve Resolution 2021-08.

DISCUSSION: Commissioners briefly discussed the proposal, primarily asking questions about the differences between the two zoning districts and the number of lots with similar non-conforming issues. Staff explained the lot dimensional requirements for each district and that there is a City-wide analysis of non-conforming lots in progress as part of the master plan/zoning update.

VOTE

Yes (6) Barna, Howe, Bleisener, Sabbadin, Waxman, Wren

No (0)

Absent (2) Kirkby, Perrault

MOTION PASSED

UNFINISHED BUSINESS

Director Hude explained that the update to the Accessory Structure ordinance was being incorporated into the overall master plan/zoning ordinance update currently in progress. She also shared that she had received a request from a property owner interested in adding a carport adjacent to their home but could not due to the set-back limitations. She will be adding this to the accessory structure update for consideration by the PC/CC. Councilmember/Liaison Clark stated he supported changes that benefited property owners.

NEW BUSINESS

- A. Resolution 2021-09 Recommendation to City Council to Amend the Capital Improvement Program (2021-2027)

MOTION by Waxman, second by Howe, to approve Resolution 2021-09.

DISCUSSION: Staff confirmed that the basis for the change to the streets scheduled for work was due to school construction.

VOTE

Yes (6) Barna, Howe, Bleisener, Sabbadin, Waxman, Wren

No (0)

Absent (2) Kirkby, Perrault

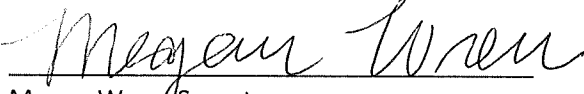
MOTION PASSED

LIAISON REPORT

Discussion took place regarding the Notice of Appointments and that the first meeting would be scheduled for the end of January.

Councilmember Clark provided an update of actions taken at the prior City Council meetings on November 15th and December 6th. He offered that the recent audit completed was available either on the website or by asking the City Manager for a copy. The City Manager Report was printed in the packet.

Meeting was adjourned at approximately 6:49 p.m.


Megan Wren, Secretary